

Knowledge Co-Creation Program (Group & Region Focus)

GENERAL INFORMATION ON

Strategic Management and Marketing for Sustainable Local Industry Development (B) 課題別研修「戦略的マネジメント・マーケティング による持続的地場産業振興(B)」

JFY 2023

NO. 202210152J001

Course Period in Japan: From September 13 to October 11, 2023

This information pertains to one of the JICA Knowledge Co-Creation Programs (Group & Region Focus) of the Japan International Cooperation Agency (JICA) implemented as a part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, which stated, "In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together." JICA believes that this 'Knowledge Co-Creation Program' will serve as a foundation of mutual learning process.

I. Concept

Background

The number of disasters such as massive floods, wildfires, and draughts is dramatically increasing. Due to anthropogenic climate change, agriculture and the local economy are negatively affected ever before. All member states of the United Nations adopted the sustainable development goals (SDGs) in 2015. However, we have not taken effective countermeasures yet. To achieve SDGs, it is indispensable to accelerate the transformation from "business as usual" to the sustainable business models, obtaining economic profits while solving social and environmental problems.

This program is designed and developed in Hokkaido Prefecture, Japan, one of the most advanced agricultural region in Japan, and implementing the strategy for sustainable food systems.

For what?

This program aims to equip the participants with strategic management and marketing skills that could support them in designing sustainable and innovative policies and business models for local industry development.

For whom?

This program is offered to the person concerned with central and local government, non-governmental organizations (NGOs), chambers of commerce, and agricultural cooperatives who are pertaining to rural development and promotion of small-scale industries and managers of agriculture or food-related companies.

How?

The participants shall have opportunities to learn how to design sustainable development of organizations, the region, and the nation through lectures, discussions, and workshops. Participants will formulate an action plan describing what they will do in their country, putting the knowledge and ideas acquired and discussed into their ongoing activities.

II. Description

1. Title (Course No. 202210152J001)

Strategic Management and Marketing for Sustainable Local Industry Development (B) (202210152J001)

2. Course Duration in Japan

From September 13 to October 11, 2023

3. Target Regions or Countries

ASEAN Community, Azerbaijan, Cote d'Ivoire, Kosovo, Malaysia, Micronesia, Peru, Saint Vincent and the Grenadines

4. Eligible / Target Organization

This program is designed for central and local government administration officials dealing with rural development or small and medium-sized enterprise promotion, the staff of Chambers of Commerce, non-governmental organizations (NGOs), leaders of agricultural cooperatives and managers of food-related companies.

5. Course Capacity (Upper Limit of Participants)

12 participants

6. Language to be used in this program: English

7. Objective(s)

To understand strategies to transform sustainable agricultural community and regions.

8. Overall Goal

To create inclusive and environmentally sustainable communities and regions.

9. Output and Contents

This program consists of the following components. Details on each component are given below.

(1) Preliminary phase in a participant's home country (July to September, 2023) Participating organizations are required to prepare the program in the respective country.				
Expected Module Output	Activities			
Inception report is formulated	Formulation and submission of Inception Report			

(2) Core phase in Japan (September 13 to October 11, 2023) Participants are dispatched by the organizations to attend the Program implemented in Japan. Expected Module Subjects/Agendas Methodology Output (1) the concept of the sustainable Lecture and development Exercise To understand the basic (2) Understand 17 goals and targets of Lecture. idea of sustainable Sustainable Development Goals Exercise, and regional industry (SDGs) Virtual site visit development (3) Understand the interrelationship Lecture and Exercise among 17 goals as a system (1) Systems thinking Lecture (2) Strategic management for sustainable Lecture and To understand development (sustainable food system) Exercise strategic management Lecture. theory for sustainability (3) Case discussion of sustainable Exercise, and management Observation (1) Marketing 3.0 To understand the (2) Permaculture basics concept of strategic Lecture and (3) Green infrastructure & Eco-DRR marketing theory and Exercise, (disaster risk reduction) practices for Observation (4) Sustainable farming (organic sustainability natural) (1) Project management Action plan formulation (2) Best practices of participant's Workshop (Interim report) to Consultation countries realize sustainable rural (3) Action Plan guidance Presentation industries. (4) Action plan presentation

^{*} To learn effectively and practically, we advise you to write a reflective diary (called "Lesson Memo") and do a daily assignment in the program. We welcome highly-motivated participants to learn in this program and implement what you learned in your countries.

<Structure of the program>

1. Preliminary phase:

Prepare the inception report.

Collect data and pictures for the Best Practice Exchange.*

*Detail is written on page 16.

2. Core Phase:

Topic outline (preliminary and subject to change)

1st week

- (1) Inception report presentation from participating countries
- (2) Lecture Outline of Agriculture in Japan and Hokkaido Prefecture
- (3) Lecture Sustainable development 1 (Issues and concept)

2nd week

- (1) Lecture Systems thinking
- (2) Lecture & Discussion: Case Method Learning & discussion
- (3) Lecture Social entreprenuership
- (4) Lecture & Workshop (Business Game) Management Basic
- (5) Lecture & Discussion- Marketing for sustainability (Marketing 3.0)

3rd week

- (1) Lecture & Exercise- Business strategy 1 (Corporate strategy-Vision)
- (2) Lecture & Exercise- Business strategy 2 (Strategic Analysis Strategist toolkit)
- (3) Lecture & Exercise- Sustainable development 3 (Strategies and applications)
- (4) Lecture & Discussion Policies for sustainable food system (Food and nutrition)
- (5) Site visit & Discussion- Sustainable development 2 (regenerative agriculture)

4th week

- (1) Best practices exchange (Our sustainable projects)
- (2) Site visits & Discussion- Water resource management
- (3) Site visits & Discussion- Green infrastructure & Eco-DRR
- (4) Lecture Business model (Business Model Canvas)

5th week

- (1) Preparation of action plan formulation (Each participant makes the sustainable project plan (interim presentation)
- (2) Action plan presentation

III. Eligibility and Procedures

1. Expectations to the Applying Organizations

- (1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Applying organizations are expected to use the program for those specific purposes.
- (2) This program is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the course to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.
- (3) As this program is designed to facilitate organizations to come up with concrete solutions for their issues, participating organizations are expected to make due preparation before dispatching their participants to Japan by carrying out the activities of the Preliminary Phase described in section II -9.
- (4) Participating organizations are also expected to make the best use of the results achieved by their participants in Japan by carrying out their action plan.

2. Nominee Qualifications:

Applying Organizations are expected to select nominees who meet the following qualifications.

(1) Essential Qualifications

- 1) Current Duties: be an middle-level executive official/manager in administration, planning and implementation of central and local government, non-governmental organizations (NGOs), chambers of commerce and agricultural cooperatives who are pertaining to rural development through promotion of small and medium enterprises (SMEs) and managers of private companies in agriculture or food-related industries.
- 2) Experience in the relevant field: have more than 5 years' working experience in the field of rural development, preferably such as the promotion of "small and medium-size enterprises" and regional development in agriculture areas as a middle-level executive official/manager.
- 3) Have more than 3 years of working experience in the present organization.
- 4) Educational Background: be a graduate of University
- 5) Language: have competent command of spoken and written English which is equal to TOEFL iBT 100, IELTS 7.0 or more (This workshop includes active participation in discussions, which requires high competence of English ability, especially in speaking. Please attach photocopy of official certificate for English ability such as TOEFL, IELTS, etc., if available)

Please follow the level of language proficiency below when you fill in the

application form.

[Excellent] You can use English with ease and fluency. You are able to discuss in a wide range of topics related to the course subject with lecturers and other participants, and facilitate a group discussion.

[Good] You can express the detail of your duties and your ideas in English, and take an active part in discussions.

[Fair] You can communicate and understand English in a range of course subjects, and able to participate in the discussions.

[Poor] You can communicate and understand English in a range of everyday situation.

- 5) Computer literacy: basic computer skill is essential to make report and presentation. (Word, PowerPoint, and Excel)
- 6) Health: must be in good health to participate in the program. To reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest to declare in the Medical History (QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION of the application form) if you have been a patient of following illnesses; Hypertension / Diabetes / Cardiovascular illness / Heart failure / Chronic respiratory illness.
- 7) Attitude toward participation: Nominees who shall be regarded that they understand the contents of this program fully and have high motivation for learning through their Application form, Questionnaire and Inception report.

(2) Recommendable Qualifications

- 1) Age: between the ages of twenty-seven (27) and fifty (50) years
- 2) Gender Equality and Women's Empowerment: Women are encouraged to apply for the program. JICA makes a commitment to promote gender equality and women's empowerment, providing equal opportunity for all applicants regardless of sexual orientation and gender identity.

3. Required Documents for Application

In case there are any missing documents or missing part, the nominee may be excluded from the selection.

- (1) Application Form: The Application Form is available at the JICA overseas office (or the Embassy of Japan)
 - * If you have any difficulties/disabilities which require assistance, please specify necessary assistances in the QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION (1-(c)) of the application form. Information will be reviewed and used for reasonable accommodation.
- (2) Photocopy of Passport: You should submit it with the application form if you possess your passport which you will carry when entering Japan for this program. If you do not have a passport, please submit its photocopy as soon

as you obtain it.

*The following information should be included in the photocopy:

Name, Date of Birth, Nationality, Sex, Passport Number and Expiry Date

- (3) English Score Sheet: to be submitted with the application form, if the nominees have any official English examination scores. (e.g., TOEFL, TOEIC, IELTS)
- (4) Inception Report: to be submitted with the Application Form. Detailed information is provided in "VI. ANNEX".

4. Procedures for Application and Selection:

(1) Submission of the Application Documents

Closing date for applications: Please confirm the local deadline with the JICA overseas office (or the Embassy of Japan).

(All required materials must be delivered to **JICA Center in Japan** by **July 13**, **2023**)

(2) Selection:

Primary screening is conducted at the JICA overseas office (or the Embassy of Japan) after receiving official documents from your government. JICA Center in Japan will consult with concerned organizations in Japan in the process of final selection. Applying organizations with the best intentions to utilize the opportunity will be highly valued.

The Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan.

(3) Notice of Acceptance

The JICA overseas office (or the Embassy of Japan) will notify the results <u>not</u> <u>later than July 25, 2023.</u>

5. Conditions for Participation

The participants of KCCP are required

- (1) To strictly adhere to the program schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than

- one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- **(6)** to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate the Japanese laws or JICA's regulations, or the participants commit illegal or immoral conduct, or get critical illness or serious injury and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care stipulated in (3) of "5. Expenses", "IV. Administrative Arrangements",
- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (10) not to drive a car or motorbike, regardless of an international driving license possessed, and
- (11) to refund allowances or other benefits paid by JICA in the case of a change in schedule,
- (12) Due to copyright reasons, it is not allowed to record/shoot of Zoom screen.

 Participants must follow the "Terms of Use",

 https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/online/online_01.html

IV. Administrative Arrangements

1. Organizer (JICA Center in Japan)

(1) Center: JICA Hokkaido Center (Obihiro)

(2) Program Officer: Mr. SAKIGAWA Masashi (obic_kccp@jica.go.jp)

2. Implementing Partner:

(1) Name: Insight Management Inc.

(2) URL: https://www.insight-m.com/?lang=en

(3) Remark: Insight Management is a management consulting and education company. It has a strong presence in rural development in Hokkaido, Japan. Insight Management also has experience in international business development for small and medium-size enterprises (SMEs). It works with various governmental organizations (i.e. Ministry of Economy, Trade and Industry), JICA and local governments.

Entrusted by JICA, Insight Management has trained many participants from various countries and regions, such as Asia, East Europe, Middle East, and Africa in management fields.

3. Travel to Japan:

- (1) Air Ticket: In principle, JICA will arrange an economy-class round-trip ticket between an international airport designated by JICA and Japan.
- (2) Travel Insurance: Coverage is from time of arrival up to departure in Japan. Thus, traveling time outside Japan (include damaged baggage during the arrival flight to Japan) will not be covered

4. Accommodation in Japan:

JICA will arrange the following accommodations for the participants in Japan:

JICA Hokkaido Center (Obihiro)

Address: 1-2, Minami 6-choume, Nishi 20-jo, Obihiro City, Hokkaido 080-2470, Japan

TEL: +81-155-35-2001 FAX: +81-155-35-1250

(where "81" is the country code for Japan, and "155" is the local area code)

If there is no vacancy at <u>JICA Hokkaido (Obihiro)</u>, JICA will arrange alternative accommodations for the participants.

5. Expenses:

The following expenses will be provided for the participants by JICA:

(1) Allowances for meals, living expenses, outfits, and shipping and stopover.

- (2) Expenses for study tours (basically in the form of train tickets).
- (3) Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment are <u>not</u> included).
- (4) Expenses for program implementation, including materials.
- **(5)** For more details, please see "III. ALLOWANCES" of the brochure for participants titled "KENSHU-IN GUIDE BOOK," which will be given before departure for Japan.

*Link to JICA HP (English/French/Spanish/Russian):

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html

6. Pre-departure Orientation

A pre-departure orientation will be held at respective country's JICA overseas office (or the Embassy of Japan), to provide participants with details on travel to Japan, conditions of the course, and other matters.

*YouTube of "Knowledge Co-Creation Program and Life in Japan" and "Introduction of JICA Center" are viewable from the link below.

Part I: Knowledge Co-Creation Program and Life in Japan					
1. English ver.	https://www.youtube.com/watch?v=SLurfKugrEw				
Part II: Introduction of JICA Centers in Japan					
JICA Hokkaido (Obihiro)	https://www.jica.go.jp/obihiro/english/office/index.html				

V. Other Information

1. Certificate

Participants who have successfully completed the program will be awarded a certificate by JICA.

2. For Your Health

It is advisable for participants to bring the household medicine. Especially in case you have or have had malaria, you are requested to bring the medicine for malaria with you because it is quite difficult to obtain it in Japan. In addition, accepted participants are kindly requested to provide information the JICA center in advance, if you have the restriction of food for any reasons (illness or religion, etc.)

3. Courtesy call to Ceremony

The program includes some ceremonies, for which it is recommended to bring appropriate clothes.

4. Climate

The climate condition in Obihiro is indicated below. Participants are advised to prepare appropriate clothes.

		Winter / Spring / Summer / Autumn / Winter											
		Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
	Maximum	3.8	6.5	17.9	23.0	26.3	32.4	37.1	35.3	28.0	27.6	16.9	13.3
Temperature (°C)	Average	-7.7	-4.8	-2.0	7.3	12.1	17.5	21.3	20.1	16.3	10.7	5.3	-1.9
	Minimum	-21.5	-20.1	-16.6	-3.5	1.4	5.7	13.5	11.5	4.9	-1.2	-4.7	-12.1
Humidity (%)		69	66	68	61	74	75	84	84	84	78	78	6
Precipitation (mm)		15.5	23.5	30.0	62.0	17.0	15.0	11.0	88.5	46.0	30.5	49.0	24.5

(Japan Meteorological Agency 2021)

5. Currency Exchange

Participants are advised to exchange local currency to Japanese currency upon your arrival in Narita (Haneda) airport if it is needed, since there is not enough time for currency exchange during the training program.

6. Items to be lent to participants by JICA

JICA provides participants with the following necessary items during the training period; rain jackets & trousers, warm jackets, rubber boots.

7. Electronic Devices

Participants are strongly recommended to bring your own laptop computer, USB flash memory, and suitable conversion plug for Japanese one.

8. Information about Obihiro City and its surrounding region

Information of Obihiro is available at following URLs:

a. Homepage of JICA Hokkaido Center (Obihiro)

https://www.jica.go.jp/obihiro/english/office/index.html

b. The YouTube channel of "Tokachi, A Kingdom of Agriculture"

https://www.youtube.com/watch?v=rIVNvV4HEf8

c. The YouTube channel of JICA Hokkaido Center (Obihiro)

https://www.youtube.com/channel/UC7NFJ2TrHHuzCXA3W9zHd_w/videos

VI. ANNEX:

Strategic Management and Marketing for Sustainable Local Industry Development (B)

(JFY 2023)

Inception Report

Applicants are requested to prepare the Inception Report on the following issues and submit it to JICA overseas office in respective country with Application. The report should be typewritten in English on A4 size paper (21 cm x 29.5 cm) in single spacing at a maximum of 5 pages.

NOTE:

- (1) **Presentation**: Participants in this program are requested to present their inception report for 10 minutes per person at the beginning of the course program.
 - a) The purpose of presentation:

The purpose of presentations is to identify "the regional or national business opportunities." Please explain the strengths and opportunities of food and agricultural sectors in your region or country

b) SWOT Analysis

Please fill out the following table and attach to your inception report from 4 viewpoints in the charts on the current your regional situation.

c) The proposal the possible sustainable strategies

From the above SWOT analysis, please propose some possible strategies to enhance "strengths" of your regional or national industries.

d) The purpose of participating in this training program

To implement the above-proposed strategies, please identify your intention to attend this training program.

(2) Agenda of presentation

1. Background information

A. Co	A. Country and Region overview:				
	(1)	Basic information about agriculture and food industry in your			
		country with photographs			
	(2)	Basic information about agriculture and food industry in the			
		region where you are in charge.			
B. Pro	B. Problem Analysis				
	(1)	Identify the strengths of agriculture and food industry in your			
		country			
	(2)	Identify the strengths of agriculture and food industry in the			
		region where you are in charge			
	(3)	If you are from a project of international cooperation, please			
		explain the activities of the project.			

2. Topics for discussion: (please prepare your report on all of the following four topics)

Analysis of current situation:

S (internal strengths)
O (external opportunities)
for your region

S (internal strengths)
O (external opportunities)
O (external opportunities)
O (your region

T (external threats)
O (your region

Notes:

3. Proposal for the possible strategies

Please indicate the possible strategies which your organization will be able to implement socially inclusive, environmentally sustainable industry promotion.

4. The teamwork experience to promote regional industry

Please describe how you have performed teamwork spirit to promote the regional industry. Please show some example of previous projects.

[&]quot;External opportunity" in the above means that favorable factors in your region or country in relations with outer circumstances, such as the growth of population, easy access to a market, national government policies and so on.

Best Practice Exchange

In the middle of the course, there is an opportunity to exchange the best practices of all participants countries.

"Best Practice" means the best policy or program to develop sustainable industries and regions by your organization.

This is one of the highlights of this course.

Every time, we have around 20 participants all over the world (Africa, Middle East, Eastern Europe, Asia and South America.). We have realized that almost all countries have similar problems however they have different approaches and different solutions, therefore, exchanging the effective policies and program is a beneficial activity for all participants.

To implement your presentation smoothly, please bring information about the best policy or program. The information should include statistical data, result and pictures or photographs.

(Interim Report) Action Plan

At the end of the program, you will make your action plan utilizing your experience and knowledge of the course. Also, you should make a presentation about your action plan.

The purpose of the action plan: Through this program, you will obtain various information, knowledge, and experiences. Utilizing all of them, you should demonstrate your understanding and formulate a project to improve your regional industries. This action plan should be an effective and feasible project to improve the situation of SMEs and farmers in your responsible region. To make your action plan, you should bring all related information about the situation of SMEs and farmers and policies of your country, your region, and your organization.

To make good reports and presentations, we recommend you to use statistical data related reports, photographs, and other related materials.

For Your Reference

JICA and Capacity Development

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program (Group & Region Focus) has long occupied an important place in JICA operations. About 400 pre-organized course cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs is being customized by the different target organizations to address the specific needs, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from a process of adoption and adaptation, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and

technologies from the West in a way that is suited to its own circumstances, Japan has developed a storehouse of knowledge not found elsewhere from unique systems of organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



Contact Information for Inquiries

For inquiries and further information, please contact the JICA overseas office or the Embassy of Japan. Further, address correspondence to:

JICA Hokkaido Center (Obihiro) (OBIC)

Address: 1-2, Minami 6-chome, Nishi 20-jo, Obihiro-city, Hokkaido 080-2470, Japan

TEL: +81-155-35-1210 FAX: +81-155-35-1250

Website: www.jica.go.jp/obihiro/english/office/index.html

E-mail: obic kccp@jica.go.jp