Annex I *For All Applicants*

**Job Report**

Name: /Country:

E-mail address:

**Notice: This report contains very important information and will be used in the selection of applicants for this program. Therefore, this Job Report must be submitted with the Application Form.**

**A. Applicant's Scope of Engineering Work**

A-1. Please explain your present job in detail, especially describing your daily work, your position and years you are engaged in the position.

What particular engineering field are you currently engaged in?

**B. Applicant’s Scope of Managerial Work**

B-1. Are you in charge of planning/designing engineering facilities in your organization? or Are you joining a group with such functions?

( Yes / No )

How long have you served in such a role?

Please describe your role in detail (ex., selection of facility, designing network, budget management and so on).

B-2. Do you have the responsibility of educating/training your junior staff members?

( Yes / No )

How long and how often do you serve in such a role as a trainer?

Please describe how your education program is carried out (ex. on the job training, seminars and so on).

B-3. Is there any project/working group for planning Digital Terrestrial Television Broadcast (DTTB), or Analog Switch Off (ASO) in your organization?

( Yes / No )

Are you a member of the group?

( Yes / No )

Please describe how actively the group is working in your organization and what your role is in the group?

Annex II *For Accepted Participants Only*

Inception Report

Accepted participants are requested to prepare an Inception Report, referring to the following format (Microsoft Power Point) as an example.

> Detailed explanation for each slide should be written on the NOTE of PPT.

> The Report should be uploaded to dedicated GIGAPOD of JICA Tokyo Center by August 30, 2020. The URL of the GIGAPOD will be notified with acceptance notice.

1. **Presentation:**

Participant will deliver a presentation at the beginning of the program. Each participant has about 10 minutes for the presentation.

Please note that you may include the contents below in your materials **(Power Point,** **maximum 10 slides**).

1. Structure of your organization
2. Current status of DTTB in your country.
3. What are the ‘challenges’ to launch DTTB in your country or at your organization? ex. Frequency management, human resources, technical knowledge, finance, public awareness, business priority, etc
4. Policies on DTTB
5. How could life and society be changed with DTTP and more of your choice