

MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP)

The Malaysian Technical Cooperation Programme (MTCP) was first initiated at the First Commonwealth Heads of Government Regional Meeting (CHOGM) for Asia-Pacific Region in Sydney in February 1978. It was officially launched on 7 September 1980 at the 2nd CHOGM in New Delhi to signify Malaysia's commitment to South-South Cooperation. Technical Cooperation among Developing Countries (TCDC)

The MTCP emphasises the development of human resources through the provision of training in various areas which are essential for a country's development such as public administration, good governance, health services, education, sustainable development, agriculture, trade and investment, ICT and banking. Since its inception in 1980, more than 34,000 participants from 144 recipient countries have benefited from the various programmes offered under the MTCP.

For more information at MTCP website:

https://mtcpcoms.kln.gov.my/mtcpcoms/online/list_course

THE OBJECTIVES OF MTCP

- To share development experience with other countries
- To strengthen bilateral relations between Malaysia and other developing countries
- To promote South-South Cooperation (SSC)
- To promote Technical Cooperation among Developing Countries (TCDC)

INTERNATIONAL CERTIFICATE COURSE: INTRODUCTION TO PROPERTY DATA BASE OF THE NATIONAL PROPERTY INFORMATION CENTRE (NAPIC) MALAYSIA

This programme is offered by the parent department i.e. the Valuation and Property Services Department, Ministry of Finance, Malaysia. INSPEN acts as the coordinator for this programme.

This programme is designed to provide knowledge and skills relating to real estate database.

NATIONAL INSTITUTE OF VALUATION (INSPEN)

The National Institute of Valuation (INSPEN), is the training and research arm of the Valuation and Property Services Department (JPPH), Ministry of Finance, Malaysia. Established in 1985, it is a leading provider of real estate training, education, research and consultancy in the Southeast Asian region. Certified MS ISO 9001:2015, INSPEN has dedicated its services to real estate professionals in the region as well as worldwide.

INSPEN provides services for your needs in the following areas:

- Valuation and Property Services Training
- Research, Product Development and Consultancy in Real Estate
- Academic Programme (Certificated Level) in Real Estate

CONTACT DETAILS

For further enquiries please write or e-mail to the following address:

National Institute of Valuation (INSPEN)
Valuation and Property Services Department (JPPH)
Ministry of Finance, Malaysia
Persiaran INSPEN, 43000 Kajang
Selangor, Malaysia

Contact :

Ms Yusdira Yusof : +603 – 8911 8604
Ms Fardilla Mohd Sidek : +603 – 8911 8686
Ms Nor Shabani Johari : +603 – 8911 8681
Fax No. : +603 – 8922 3891
Website : <http://www.inspen.gov.my>
E-mail : mtcp@inspen.gov.my
yusdira@inspen.gov.my
fardilla@inspen.gov.my
norshabani@inspen.gov.my

COURSE OBJECTIVE

The programme is designed to enable participants to acquire knowledge on:

- Property Data Collection & Management
- Property Data Reporting/ Publication



MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP)

INTERNATIONAL CERTIFICATE COURSE: INTRODUCTION TO PROPERTY DATA BASE OF THE NATIONAL PROPERTY INFORMATION CENTRE, (NAPIC) MALAYSIA

12 – 18 APRIL 2020
SELANGOR, MALAYSIA

Organised by:



Valuation and Property Services Department (JPPH)
Ministry of Finance
National Institute of Valuation (INSPEN)

PROGRAMME CONTENTS

Introduction to National Property Information Centre (NAPIC)

- Understanding Property Data
- Understanding Stages of Development
- Data Collection and Dissemination Framework
- NAPIC's Publication
- Developing Property Database (PRISM)

APPLICATION DATELINE

14 FEBRUARY 2020

METHODOLOGIES

- The programme will be conducted through:
- Lectures
 - Hands On

This programme will be fully conducted in English

QUALIFICATION & REQUIREMENTS

Candidates should:

- Possess a basic university degree in real estate valuation, urban land appraisal or related field
- Have at least three (3) years of work experience in real estate valuation or related field. Land Administrators, Real Estate Tax Officers, Land Officers, Real Estate Officers, Finance Officers, Information Technology Officers and those who work in the real estate are encouraged to apply. Basic knowledge on word processing and spreadsheet is required.
- Have a good command of spoken and written English (a photocopy of English higher learning certificate or equivalent must be enclosed)
- Age 26 to 45 at commencement date and certified medically fit to participate in the programme
- Have never participated in any MTCP

PREPARATION OF COUNTRY PAPER

Successful candidates will be required to prepare a country paper (5 – 8 pages) on their respective real estate practise. All country papers must be completed before leaving their country and to be submitted during course registration.

APPLICATION AND ENQUIRIES

Application must be made using the standard application forms obtainable from Embassies/ High Commissions of the Malaysian Government in the applicant respective country or can be downloaded from the MTCP website https://mtcpcoms.kln.gov.my/mtcpcoms/online/list_course

MTCP application forms can also be obtained from the nearest Malaysian Embassy/ High Commission in applicant countries. Submitted application forms must be accompanied by the applicants:

- ✓ Copy of Passport (all pages & coloured)
- ✓ Passport sized photo (3.5cm x 5cm) (White background)
- ✓ Medical Report

All application forms must be duly completed and endorsed by the Ministry of Foreign Affairs of their respective countries and should be submitted only through the diplomatic channel via Embassy/ High Commission of Malaysia in the respective countries.

Successful candidates will be duly notified by INSPEN. (1) month before the commencement of the programme. Incomplete and/ or unendorsed forms will not be processed.

VISA AND VACCINATION

All participants must enter Malaysia with Visa With Reference (VWR). Participants selected for the programme will receive a copy of the letter of approval from INSPEN. With the copy of the approval letter, the participant must obtain the VWR stamping from the nearest Malaysian mission. Wherever applicable, participants are advised to arrange on their own, any necessary vaccination prior to travel to Malaysia. Participants from certain countries are required to take a mandatory vaccination for Yellow Fever at least 10 days prior to their departure to Malaysia. Yellow Fever certificate is required to be produced upon landing in Malaysia. Please refer to the MTCP website for further details.

<https://mtcpcoms.kln.gov.my/mtcpcoms/online/applicationGuide>

FELLOWSHIP / SCHOLARSHIP

Participants will receive support from the Government of Malaysia including:

Accommodation

Participants will be accommodated at nearby hotel (or at the hostel within the vicinity of the training institute). Participants are strictly not allowed to bring any family members during the programme

Daily Allowance

Participants will be provided with a daily allowance of RM85.00 that is sufficient to cover daily expenses.

Meals

Meals will be provided throughout the duration of the course.

Air Fares

A return flight ticket is provided from the capital city of the participant country to Kuala Lumpur on economy class.

Course Fees

All course fees are borne by the Government of Malaysia

Attire

Participants are to dress in formal or office attire throughout the class sessions as well as during official visits to Government Ministries/ Agencies.

RULES AND REGULATIONS

Participants shall conduct themselves at all times in a manner compatible with their responsibilities as MTCP participants and abide by the laws, rules and regulations as may be stipulated by the host government in respect of this training programme.

During lectures, male participants are required to dress in long-sleeved shirts with ties and long pants.

Female participants should be appropriately dressed in office attire.

For formal occasions – lounge suit or national costume is required.