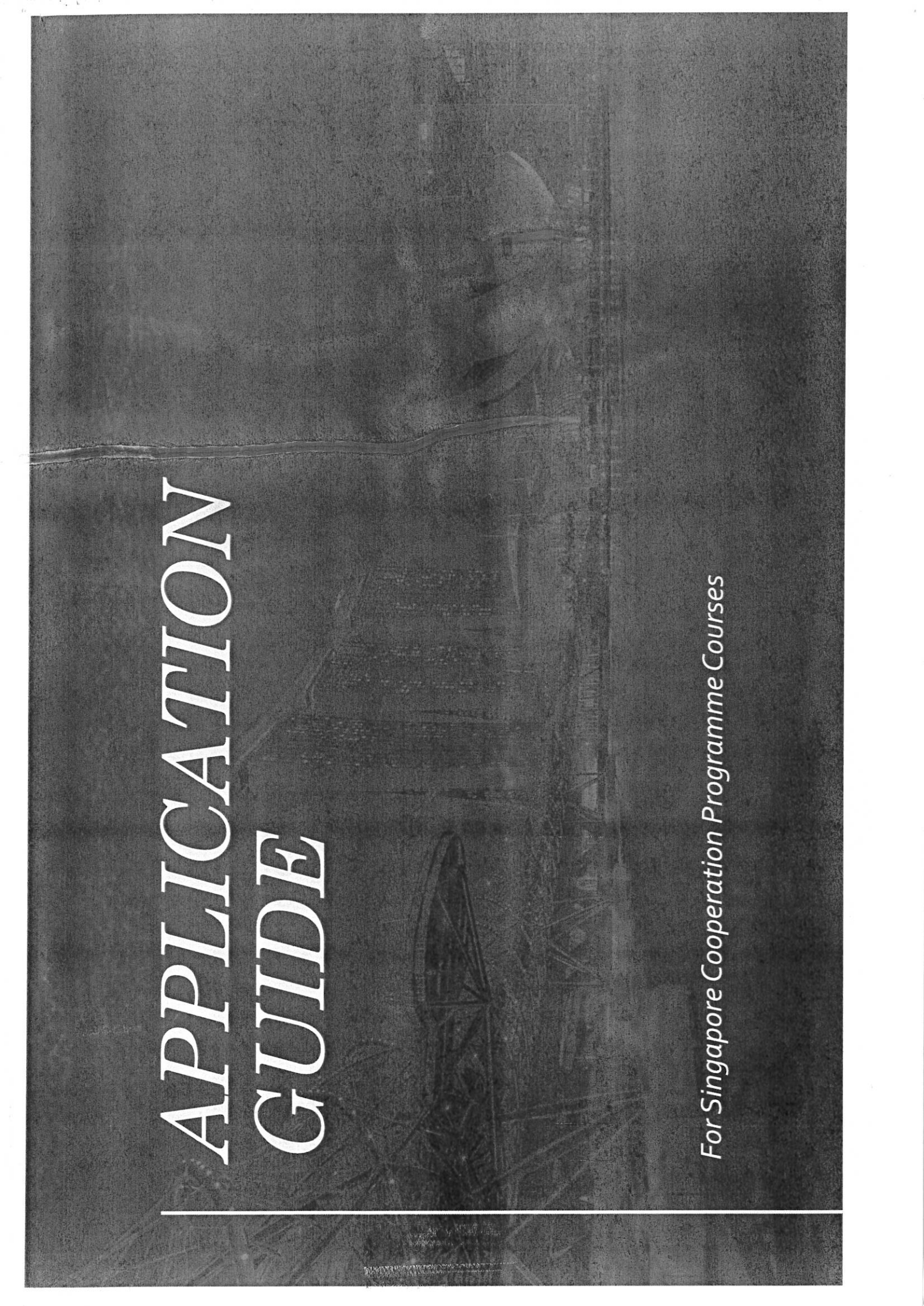




APPLICATION GUIDE

For Singapore Cooperation Programme Courses

5-Step Application Process

1

Search for a course.

2

Check eligibility and course details.

3

Fill in application.

4

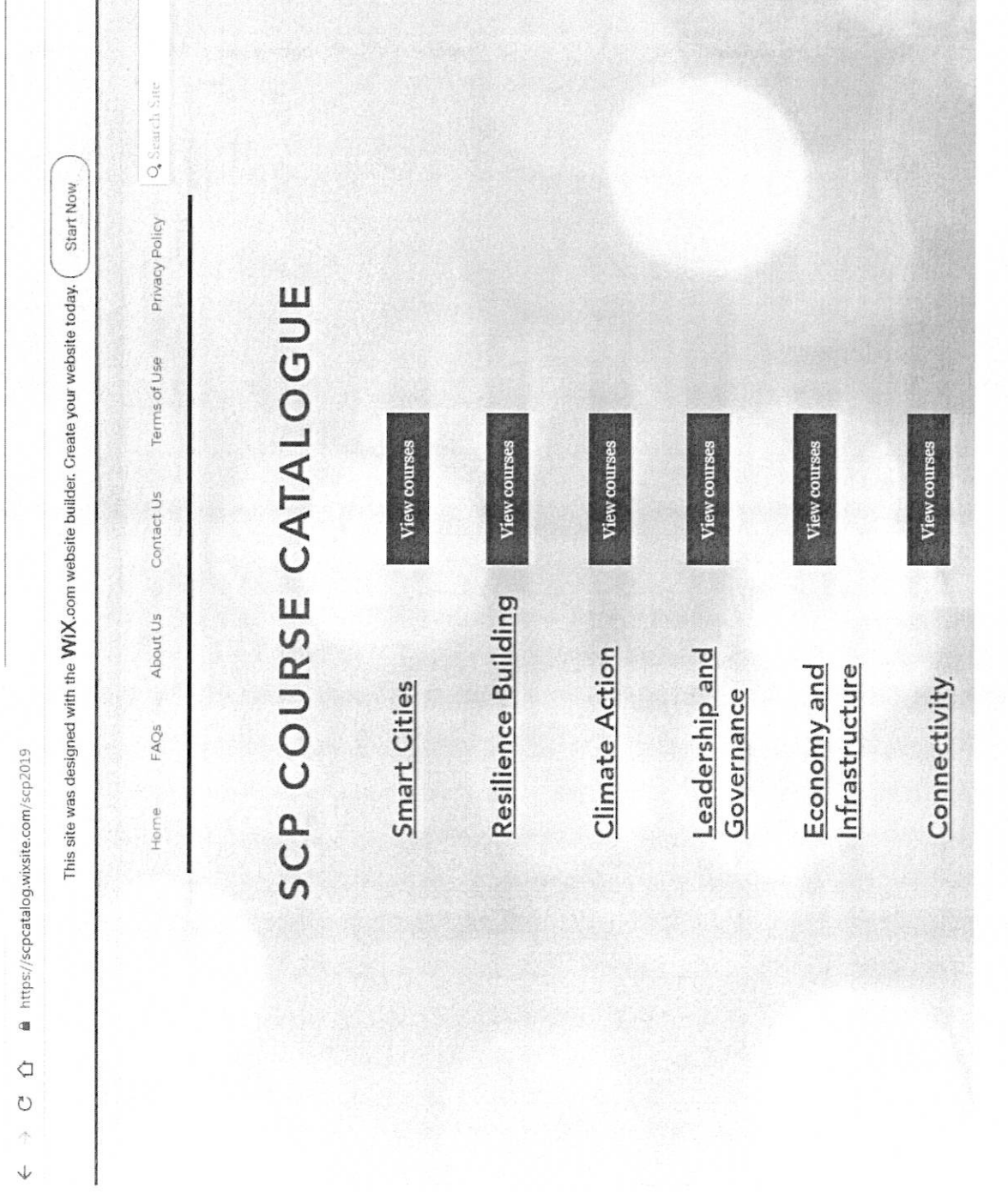
Submit application.

5

Seek NFP endorsement

1. Search for course

- Browse our course catalog website (<http://scpcatalog.wixsite.com/2019>).
- Click on any of the categories in the list of courses under each category.
- Select a course in the list to view more details (e.g. course description, course dates, etc.).



LEADERSHIP AND GOVERNANCE

Public leadership and a motivated public service are essential to deal with the complexities of governance. This course will bring together public sector leaders and public sector policy makers to share their knowledge and experience. The course also includes a range of international best practice examples and a range of international perspectives on public sector leadership and governance.

International Trade Law

Start Date: 10 Jun 2019 - End Date: 14 Jun 2019
Closing Date for Nomination: 29 Apr 2019

Public Sector Administration and Management

Start Date: 24 Jun 2019 - End Date: 28 Jun 2019
Closing Date for Nomination: 13 May 2019

Course Objectives

The course introduces Singapore's policies, governance, and regulatory frameworks in the planning, management, and development of the public sector.

Topics Include

- Public sector planning, governance, and regulatory framework
- Public sector management and development for the public sector
- Effective regulation and enabling legislation

Participant Profile

- For to experience officials who are involved in public sector administration, planning, and management
- For to experience officials who are involved in public sector management, planning, and management
- For to experience officials who are involved in public sector management, planning, and management
- For to experience officials who are involved in public sector management, planning, and management

Conducted in

English

Terms of Award

The award typically covers...

Application Procedure

The General Information Booklet will be conveyed to eligible course participants after governmental applications are received prior to the commencement of a course. You may also find more information about courses under the 'General Information' section.

Terms of Award

The award typically covers...

Application Procedure

The General Information Booklet will be conveyed to eligible course participants after governmental applications are received prior to the commencement of a course. You may also find more information about courses under the 'General Information' section.

2. Check eligibility and course details

- At the course details check the eligibility and application details and ensure that you meet requirements.
- Click on "Application" at the bottom the page to apply for the course.

3. Fill in Application

- Follow the instructions on the application form when filling in the Application
- When doing so, ensure that the following documents/information are on hand:

1. Softcopy of passport photo (jpeg, jpg, png)
2. Curriculum vitae (or employment and educational records)
3. Supervisor's email address

☆ 0 1 2

https://form.gov.sg/#/Sc6c699b20551cd00178ea5a8



Test Application

⌚ 10 mins estimated time to complete

START

[Read Instructions](#) ▼

Instructions

Please prepare the following documents before starting the application:

- 1) Passport Photo

Please ensure that all information are filled out before submitting the application. Incomplete applications will not be considered.

3. Fill in Applic

• Please complete all fields e
last field which is meant
National Focal Point.

• Once you have comple
application, click on the
button.

• You would be prom
complete/correct any field
missing/incorrect informatio

☆ ○ ●

[Read Instructions](#)

Instructions

Please prepare the following documents before starting the application:

- 1) Passport Photo

Please ensure that all information are filled out before submitting the application.
Incomplete applications will not be considered.

Applicant's Details

1. Full Name (as per passport)

! Please fill in required field

2. Salutation

3. Please upload a recent passport-sized photo of yourself

4. Submit Application

- Once ready, click on the "Application" button.
- You will land on the "Thank you" page (see example on the right) upon successful application.

Preview mode

☆ 0 1 2 3 4 5 Edit form


MINISTRY OF FOREIGN AFFAIRS
SINGAPORE

Thank you for your interest in our SCP courses.

We will process the application, and update you in due course.

Like us on our Facebook page <https://www.facebook.com/SCPFriends/today/>

[Submit another application](#)

How would you rate your overall experience today?

Help us improve by sharing with us how we did

1 2 3 4 5

Any other feedback?

5. Seek NFP endorsement

- An acknowledgement email which includes a copy of the completed Application Form to be sent to you.
- Print this form and submit your National Focal Point for endorsement.
- Lastly, wait to hear from us the results of your application

Mon, 24 Jun 2019 11:23 AM

Ministry of Foreign Affairs <donotreply@mail.form.gov.sg>
Application for SCPFA: Public Administration and Management (24 to 28 June 2019)

Sample Pic.png 4 KB

response.pdf 24 KB

Dear Sir or Madam,

Thank you for submitting your application. Please print out the form and seek endorsement from your National Focal Point for Technical Assistance (NFP).

Applications with no endorsements will not be considered.

Please contact scf@mfa.gov.sg for further enquiries.

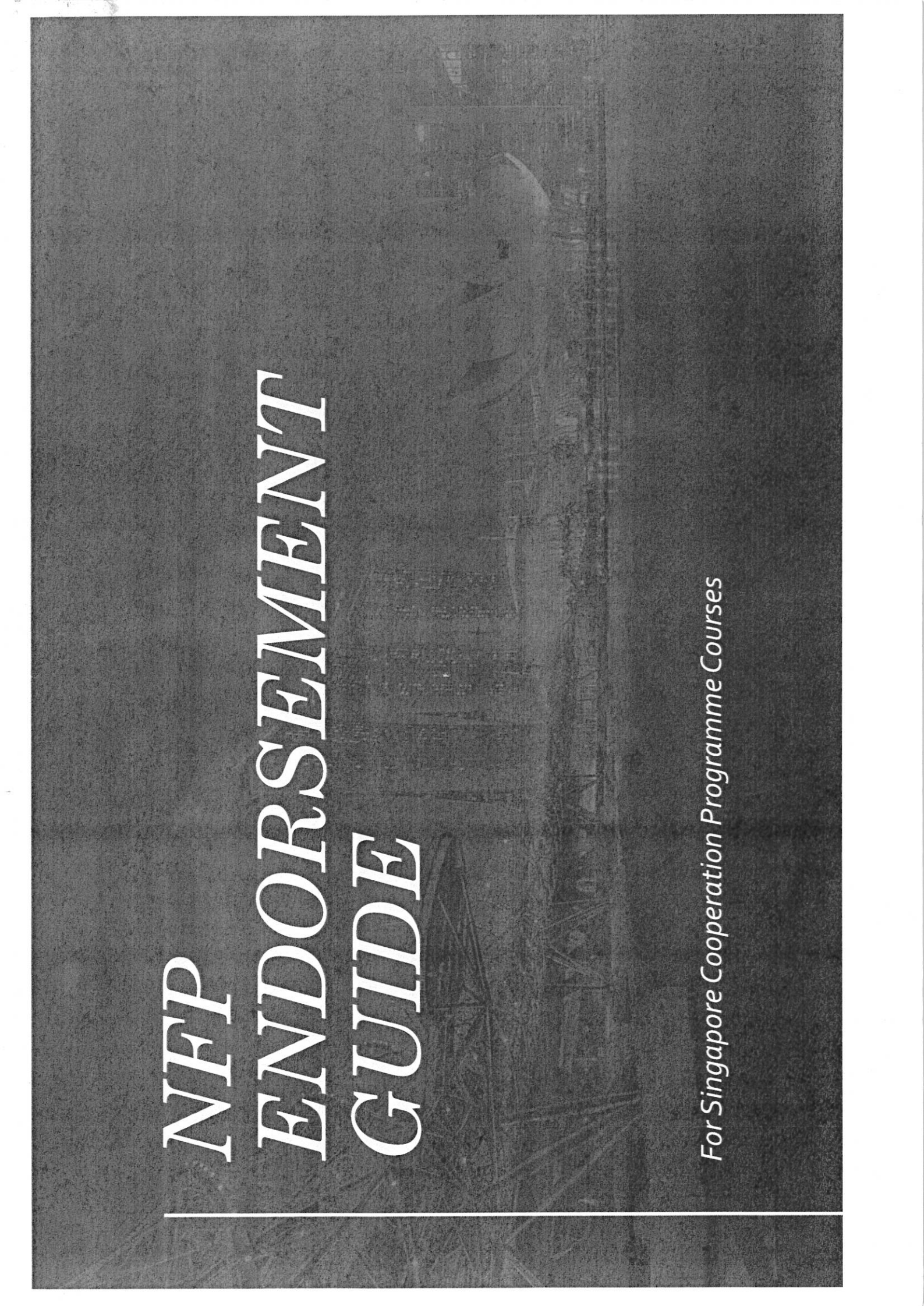
Thank you.

Guids
e Singapore Cooperation Programme Team

Summary of your response is shown below. A PDF summary is also attached for your convenience.

Test Application
<https://fam.gov.sg/5c6b9fb20551c00178ea5485cd353a750930017a64ac>
Mon, 22 Apr 2019 11:33:07 AM
David
Mr
Sample Pic.png
Male
23 Apr 1975

Full Title
Full Link
Reference Number
Name Submitted
Full Name (as per passport)
Nationality
Please upload a recent passport-sized photo of yourself
Gender
Date of Birth



NFP ENDORSEMENT GUIDE

For Singapore Cooperation Programme Courses

Revised NFP Endorsement Steps

Overview

1

Receive Application from
Applicant

2

Input Endorsement (by
organization stamp or
Diplomatic Note)

3

Submit Endorsement
email to officer-in-charge
or to out Overseas
Mission

Public Sector Administration and Management - 24 to 28 June 2019

<https://form.gov.sg/5c869f9b20531cd00178ea5d8>

Reference Number

5cc04cc5e7398600179e951e

Time Submitted

Wed, 24 Apr 2019 07:47:17 PM

Please upload a recent passport-sized photo of yourself

Acknowledgement.PNG

Salutation

Mr

Full Name (as per passport)

David

Gender

Male

Date of Birth

23 Apr 1975

Passport Issuing Country

Azerbaijan

Representing

Azerbaijan

Passport Number

A123456BC

Passport Expiry Date

31 May 2021

Contact Details (Mobile Number, Office Number)

XXX, XXX

Email Address

Current Employment Details (Organisation, Department, Designation)

XXX, XXX, XXX

Job Description

XXX

Reason for Application

XXX

Have you attend any courses under the Singapore Cooperation Programme?

No

Name

XXX

Employment Details (Organisation, Department, Designation)

XXX, XXX, XXX

Supervisor's Email Address

Please describe why the applicant has been nominated for this course.

XXX

Please describe what skills/knowledge you would like the applicant to gain from this course.

XXX

Acknowledgement

I fully understand that if I fail to comply with the Terms and Conditions of the training award, and/or any of the above declarations are found to be untrue, the award will be terminated with immediate effect and I will be liable to depart from Singapore at my own expense.

[To be completed by National Focal Point for Technical Assistance] NFP Endorsement (please affix seal here or attach a Diplomatic Note)

- Applicant are to submit the completed forms to the NFP
- Sample of the application 1 for reference.

Revised Application Form

Submitting Endorsement

Job Description	XXX
Reason for Application	XXX
Have you attend any courses under the Singapore Cooperation Programme?	No
Name	XXX
Employment Details (Organisation, Department, Designation)	XXX, XXX, XXX
Supervisor's Email Address	
Please describe why the applicant has been nominated for this course.	XXX
Please describe what skills/knowledge you would like the applicant to gain from this course.	XXX
Acknowledgement	I fully understand that if I fail to comply with the Terms and Conditions of the training award, and/or any of the above declarations are found to be untrue, the award will be terminated with immediate effect and I will be liable to depart from Singapore at my own expense.

[To be completed by National Focal Point for Technical Assistance] NFP Endorsement (please affix seal here or attach a Diplomatic Note)

Affix
stamp/seal
here

Endorsement Steps:

- NFP can input their endorsement for individual applications by affixing the organization stamp/seal at the 'NFP Endorsement' section or through official channels
- NFP can submit their endorsement either through email (mfa_scp@mfa.gov.sg) or mail the forms to one of our Overseas Mission

SINGAPORE COOPERATION PROGRAM

Technical Cooperation Division
Ministry of Foreign Affairs
Tanglin

Singapore 248163

Tel: (65) 6379 8000

Email: mfa_scp@mfa.gov.sg



SINGAPORE COOPERATION PROGRAM

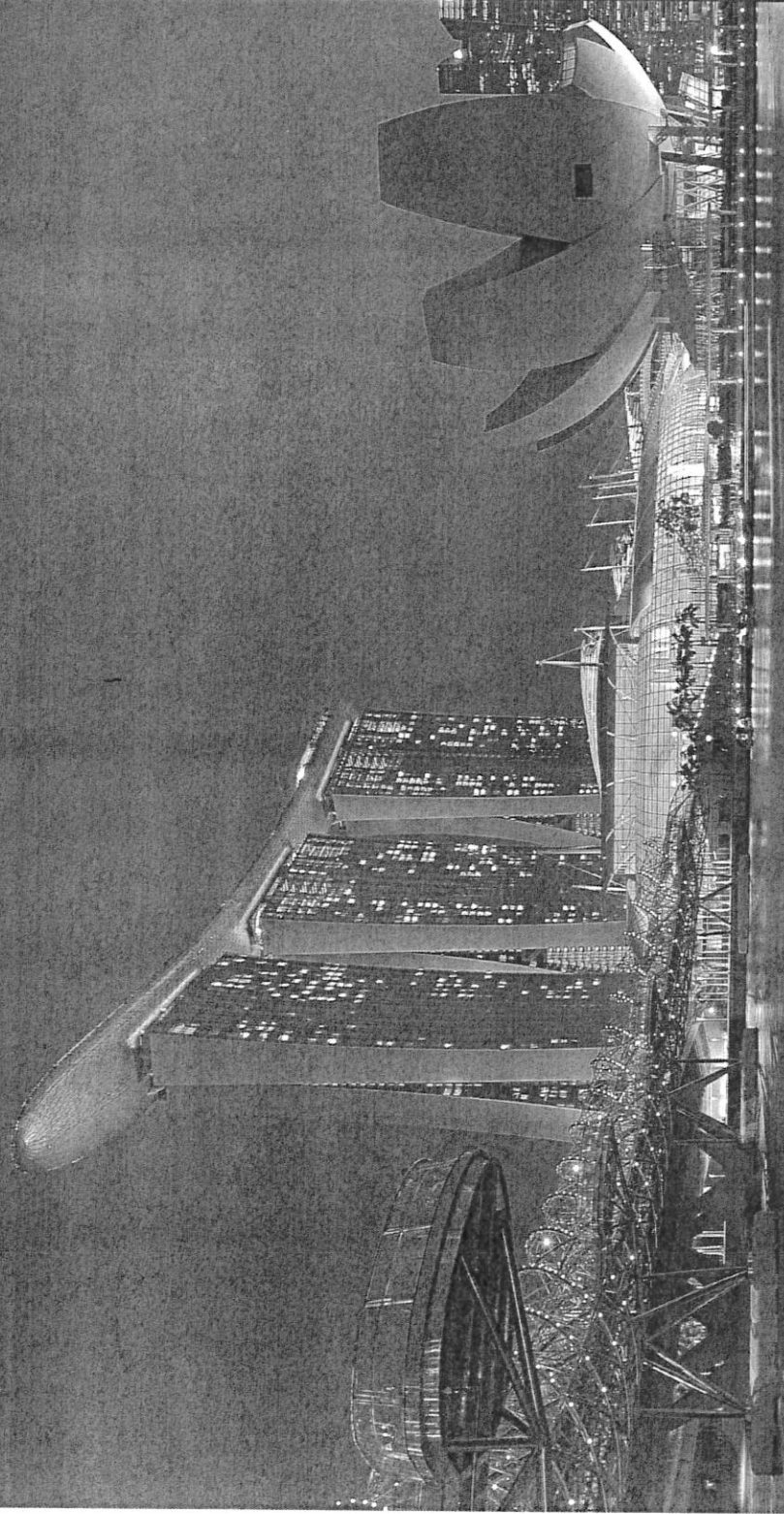
Technical Cooperation Division
Ministry of Foreign Affairs

Tanglin

Singapore 248163

Tel: (65) 6379 8000

Email: mfa_scp@mfa.gov.sg



CLEAN ENERGY AND EMISSION REDUCTION

30 SEPTEMBER TO 4 OCTOBER 2019

Sponsored by the

SINGAPORE COOPERATION PROGRAMME

under the

SINGAPORE COOPERATION PROGRAMME TRAINING AWARD

to be conducted by the

SINGAPORE ENVIRONMENT INSTITUTE

Singapore Cooperation Programme

Singapore has provided technical assistance to other developing countries since the 1960s. As a country whose only resource is its people, Singapore believes that human resource development is vital for economic and social progress. Singapore itself has benefited from training provided by other countries and international organisations.

In 1992, the Singapore Cooperation Programme (SCP) was established to bring together under one framework the various technical assistance programmes offered by Singapore. Through the SCP, the range and number of training programmes were increased to share Singapore's development experience with other developing countries.

To date, over 127,000 officials from more than 170 countries and territories have participated in our courses and study visits. The SCP is managed by the Technical Cooperation Directorate of the Ministry of Foreign Affairs, Singapore.

Singapore Environment Institute

Singapore Environment Institute (SEI) is the training and knowledge division of the National Environment Agency (NEA). It is responsible for delivering in-house technical training and building of environmental knowledge among staff to build a relevant, resourceful and resilient NEA workforce. SEI also supports capability building and Continuing Education and Training (CET) needs within the local environmental and services industry through its industry programmes with Institutes of higher learning. In addition, the Institute actively participates in capacity building of identified countries via training and workshops catering to selected government officials.

Course Objective

To enable participants to gain an understanding of Singapore's multi-agency engagement in formulating energy solutions to climate change; to achieve a better appreciation on issues surrounding climate change and the importance of collective mitigating actions taken on a global scale; and understand the types of clean and renewable sources of energy and the related technical principles.