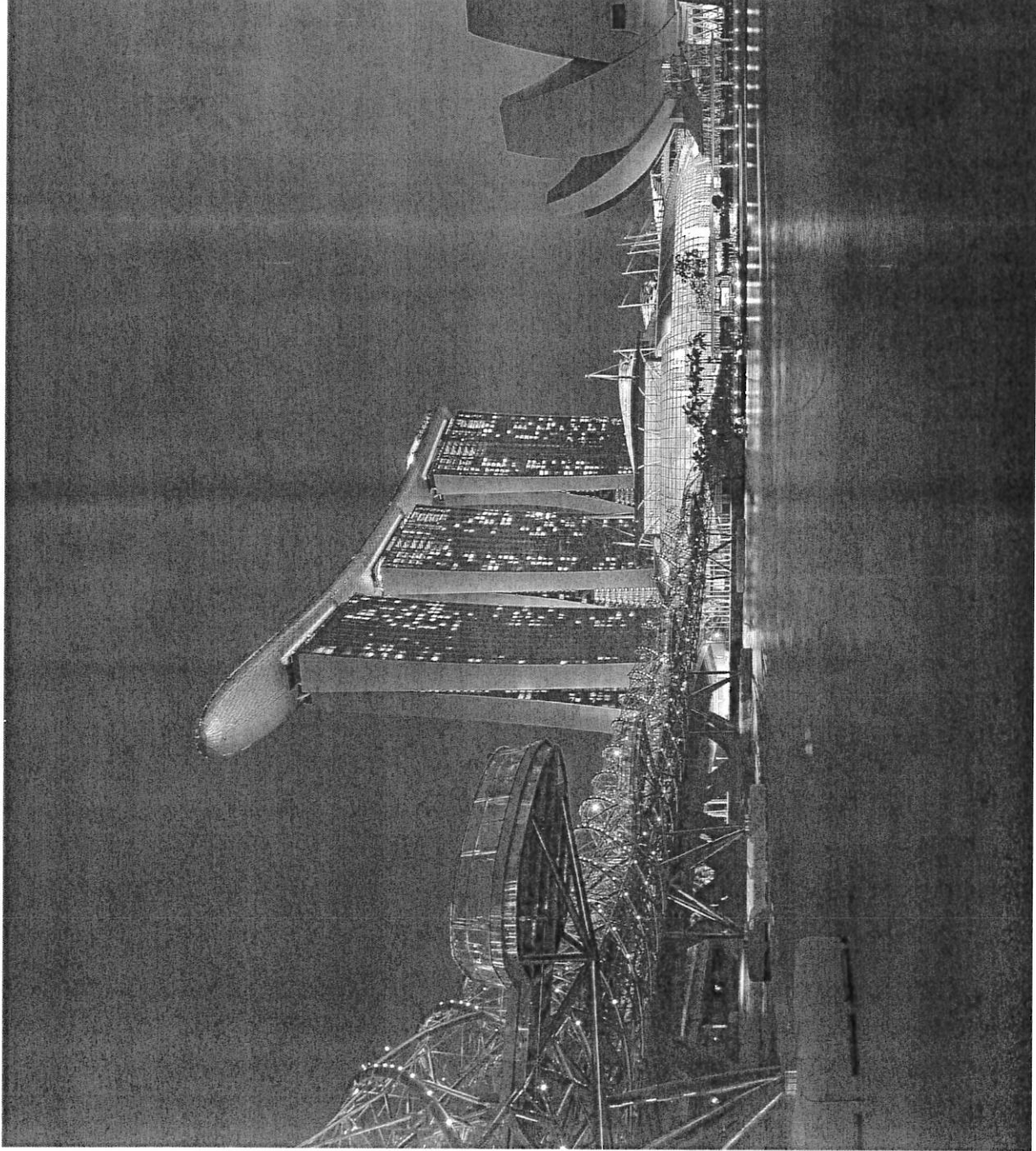


SINGAPORE COOPERATION PROGRAMME

Technical Cooperation Directorate
Ministry of Foreign Affairs
Tanglin

Singapore 248163
Tel: (65) 6379 8000
Email: mfa_scp@mfa.gov.sg



Job Description	XXX
Reason for Application	XXX
Have you attend any courses under the Singapore Cooperation Programme?	No
Name	XXX
Employment Details (Organisation, Department, Designation)	XXX, XXX, XXX
Supervisor's Email Address	
Please describe why the applicant has been nominated for this course.	XXX
Please describe what skills/knowledge you would like the applicant to gain from this course.	XXX
Acknowledgement	I fully understand that if I fail to comply with the Terms and Conditions of the training award, and/or any of the above declarations are found to be untrue, the award will be terminated with immediate effect and I will be liable to depart from Singapore at my own expense.

[To be completed by National Focal Point for Technical Assistance] NFP Endorsement (please affix seal here or attach a Diplomatic Note)

Affix stamp/seal here

3. *Submit endorsement*

- There are two ways NFPs can provide endorsement:
 - NFPs are to affix the organisation stamp/seal at the "NFP Endorsement" portion of the application form (see example on the left). NFPs are then required to either send us the completed forms via email (mfa_scp@mfa.gov.sg) or mail the forms to any of Singapore's Overseas Missions.
 - Alternatively, NFPs can inform us of your endorsement through official channels (e.g. Diplomatic Note).

Job Description	XXX
Reason for Application	XXX
Have you attend any courses under the Singapore Cooperation Programme?	No
Name	XXX
Employment Details (Organisation, Department, Designation)	XXX, XXX, XXX
Supervisor's Email Address	
Please describe why the applicant has been nominated for this course.	XXX
Please describe what skills/knowledge you would like the applicant to gain from this course.	XXX
Acknowledgement	I fully understand that if I fail to comply with the Terms and Conditions of the training award, and/or any of the above declarations are found to be untrue, the award will be terminated with immediate effect and I will be liable to depart from Singapore at my own expense.

[To be completed by National Focal Point for Technical Assistance] NFP Endorsement (please affix seal here or attach a Diplomatic Note)



2. Review application

- NFPs will have full access to all the information regarding an applicant.
- NFPs can review the application forms before deciding whether to endorse an applicant or not.

Public Sector Administration and Management - 24 to 28 June 2019

<http://forms.mps.gov.sg/psa2019/psa2019.html>

Reference Number: SGC04C5673986001796951e
 Time Submitted: Wed, 24 Apr 2019 07:47:17 PM
 Please upload a recent passport-sized photo of yourself: Acknowledgement.PNG
 Salutation: Mr.
 Full Name (as per passport): David
 Gender: Male
 Date of Birth: 23 Apr 1975
 Passport Issuing Country: Azerbaijan
 Representing: Azerbaijan
 Passport Number: A123456BC
 Passport Expiry Date: 31 May 2021
 Contact Details (Mobile Number, Office Number): XXX, XXX
 Email Address: [REDACTED]
 Current Employment Details (Organisation, Department, Designation): XXX, XXX, XXX

1. Receive application

- We have instructed all interested applicants to submit their completed forms to the National Focal Point (NFP) for endorsement.
- You should therefore expect interested applicants to approach you to endorse their application.
- An example of a completed application form is on the left.

Job Description: XXX
 Reason for Application: XXX
 Have you attend any courses under the Singapore Cooperation Programme?: No
 Name: XXX
 Employment Details (Organisation, Department, Designation): XXX, XXX, XXX
 Supervisor's Email Address: [REDACTED]
 Please describe why the applicant has been nominated for this course: XXX
 Please describe what skills/knowledge you would like applicant to gain from this course: XXX
 Acknowledgement: I fully understand that if I fail to comply with the Terms and Conditions of the training award, the award will be terminated with immediate effect and I will be liable to depart from Singapore at my own expense.
 To be completed by National Focal Point for Endorsement Assistance NFP Endorsement (please affix seal here or attach a Diplomatic Note)

3-Step NFP Endorsement Process

1

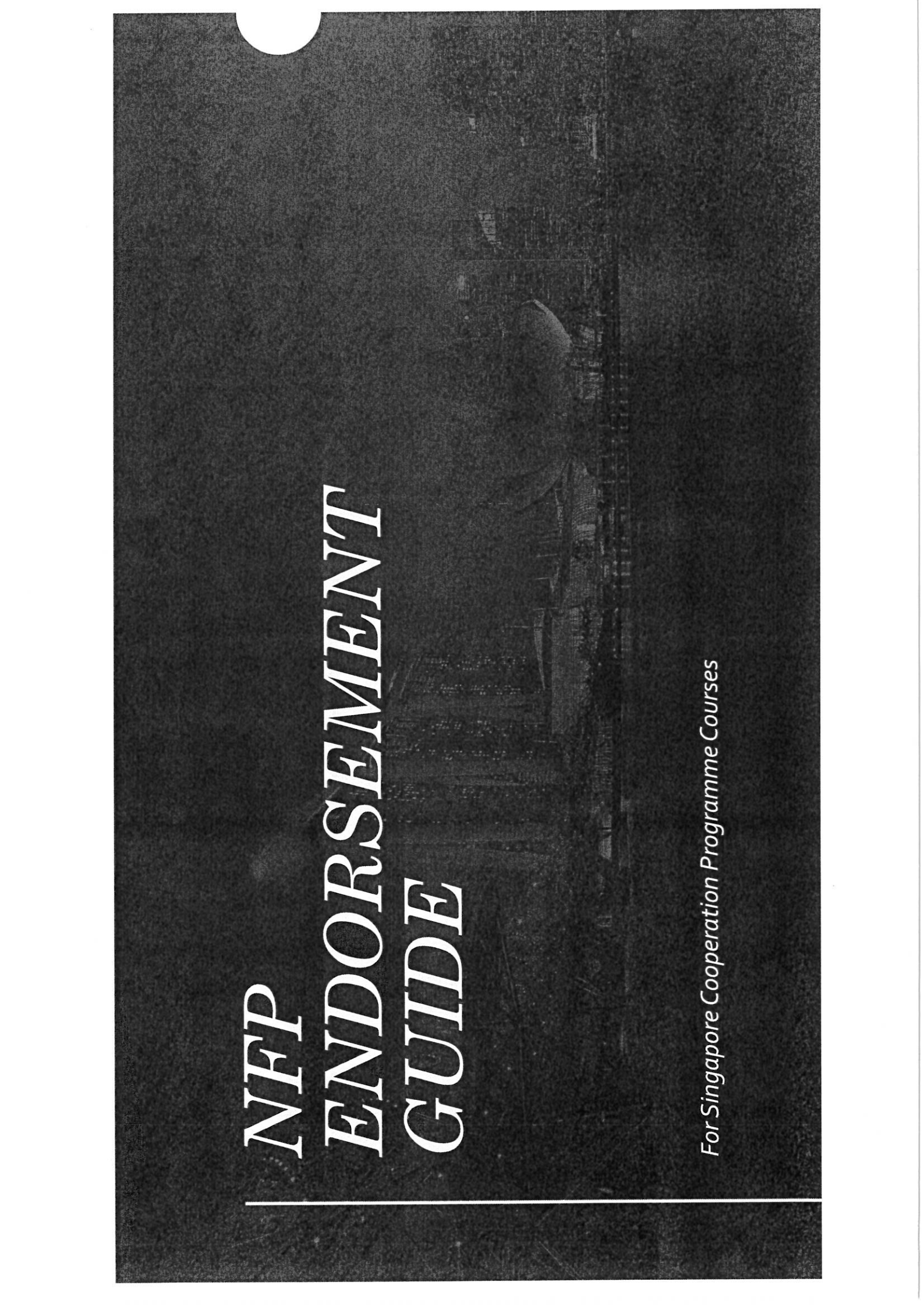
Receive
application.

2

Review application.

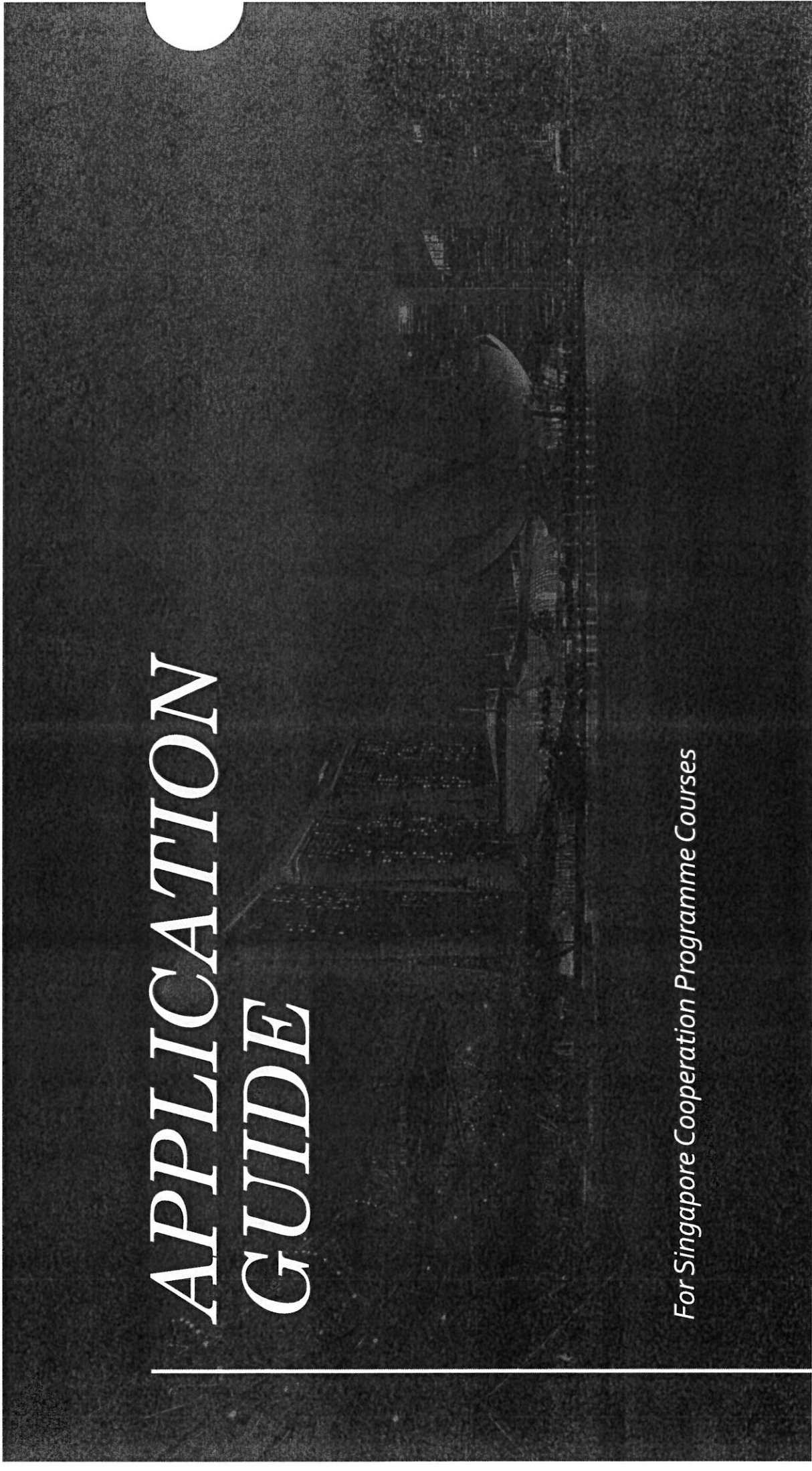
3

Submit
endorsement.



NFP ENDORSEMENT GUIDE

For Singapore Cooperation Programme Courses



APPLICATION GUIDE

For Singapore Cooperation Programme Courses

5-Step Application Process

1

Search for a course.

2

Check eligibility and course details.

3

Fill in application.

4

Submit application.

5

Seek NFP endorsement.

1. Search for a course

- Browse our course catalogue at our website (<http://scpcatalog.wixsite.com/scp2019>).
- Click on any of the categories for the list of courses under that category.
- Select a course in the listing for more details (e.g. course synopsis, course dates, etc.).

SCP COURSE CATALOGUE

Smart Cities

View courses

Resilience Building

View courses

Climate Action

View courses

Leadership and Governance

View courses

Economy and Infrastructure

View courses

Connectivity

View courses

2. Check eligibility and course details

- At the course details page, check the eligibility criteria and application details to ensure that you meet the requirements.
- Click on “Application Form” at the bottom the page to apply for the course.

The image displays three screenshots of the WU (Wirtschaftsuniversität Wien) website, specifically the 'Course Details' page for various programs. Each screenshot shows the course title, start/end dates, and a 'Course Info' tab. The first screenshot is for 'LEADERSHIP AND GOVERNANCE', the second for 'International Trade Law', and the third for 'Public Sector Administration and Management'. Each page includes a 'Terms of Award' section and a 'Terms of Award' button. The 'Public Sector Administration and Management' page also includes a 'Terms of Award' button.

3. *Fill in Application*

- Follow the instructions on the page when filling in the Application Form.
- When doing so, ensure that you have the following documents/information on hand:
 1. Softcopy of **passport photo** (in jpeg, jpg, png)
 2. **Curriculum vitae** (or employment and educational records)
 3. **Supervisor's email address**

The screenshot shows a web browser window with the URL <https://forms.gov.sg/#/24to28june2019/24to28>. The page header includes the Singapore Government logo and the text "Ministry of Manpower". The main heading is "Public Sector Administration and Management - 24 to 28 June 2019". Below this, it says "0 10 mins estimated time to complete" and features a "START" button. A "Read Instructions" link is also visible. The "Instructions" section states: "Please provide the following documents before starting the application: 1) Passport Photo. Please ensure that all information is filled out before submitting the application. Incomplete applications will not be considered." A "PRIVACY POLICY" link is at the bottom.

3. Fill in Application

- Please complete all fields **except** the last field which is meant for your National Focal Point.
- Once you have completed the application, click on the "Submit" button.
- You would be prompted to complete/correct any field that has missing/incorrect information.

https://form.gov.sg/*75c6e98b2051c20178a6fde8

[Read Instructions](#)

Instructions

Please prepare the following documents before starting the application:

- 1) Passport Photo

Please ensure that all information are filled out before submitting the application. Incomplete applications will not be considered.

Applicant's Details

1. Full Name (as per passport)

! Please fill in required field

2. Salutation

3. Please upload a recent passport-sized photo of yourself

4. *Submit Application*

- Once ready, click on the “Submit Application” button.
- You will land on the “Thank You” page (see example on the left) upon successful application.

Preview mode

https://form.gov.sg/ef15cb6f9b20551c0d178ea5d3/preview

☆ ○ ⓘ ⌵ Edit form


MINISTRY OF FOREIGN AFFAIRS
S. C. P.

Thank you for your interest in our SCP courses.

We will process the application, and update you in due course.

Like us on our Facebook page <https://www.facebook.com/SCPfriends/> today!

[Submit another application](#)

How would you rate your overall experience today?

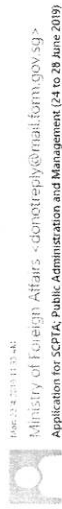
Please do not provide any identifying information

👍 🐻 🐻 🐻 🐻 🐻

Any other feedback?

5. Seek NFP endorsement

- An acknowledgement email, which includes a copy of the completed application form, will be sent to you.
- Print this form and submit it to your National Focal Point for endorsement.
- Lastly, wait to hear from us on the results of your application.



This is an internet email. If you are unsure of the content, please check the source before you respond.

Sample Filing
4/12
replied.pdf
4/12

Dear Su or Madam

Thank you for submitting your application. Please print out the form and seek endorsement from your National Focal Point for Technical Assistance (NFP).

Applications without an endorsement will not be considered.

Please contact info.scpt@mf.gov.sg for further enquires.

Thank you

Regards,
The Singapore Cooperation Programme Team

A summary of your response is shown below. A PDF summary is also attached for your convenience.

Form Title	Test Application
Form Link	http://form.gov.sg/54b696b2055100178ac4d8
Reference Number	50b451e875096007a7e4e
Time Submitted	Mon, 22 Apr 2019 11:31:07 AM
Full Name (as per passport)	David
Solution	Mr
Please upload a recent passport-sized photo of yourself	Sample Pic.jpg
Gender	Male
Date of Birth	23 Apr 1975

SINGAPORE COOPERATION PROGRAMME

Technical Cooperation Directorate

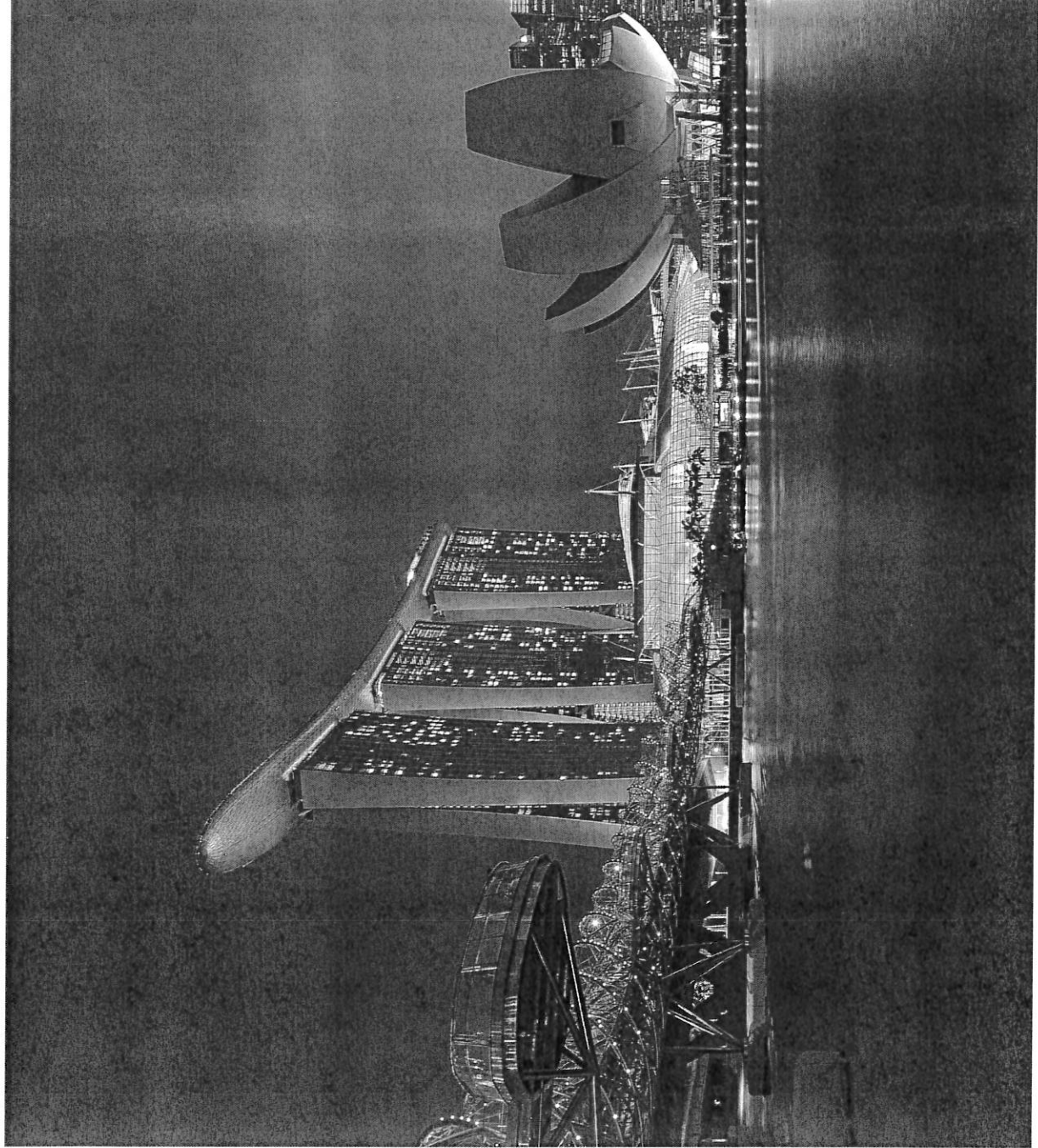
Ministry of Foreign Affairs

Tanglin

Singapore 248163

Tel: (65) 6379 8000

Email: mfa_scp@mfa.gov.sg



PUBLIC-PRIVATE PARTNERSHIP (PPP) FOR INFRASTRUCTURE PROJECTS

7 TO 11 OCTOBER 2019

Sponsored by the

SINGAPORE COOPERATION PROGRAMME

under the

SINGAPORE COOPERATION PROGRAMME TRAINING AWARD

Singapore Cooperation Programme

Singapore has provided technical assistance to other developing countries since the 1960s. As a country whose only resource is its people, Singapore believes that human resource development is vital for economic and social progress. Singapore itself has benefited from training provided by other countries and international organisations.

In 1992, the Singapore Cooperation Programme (SCP) was established to bring together under one framework the various technical assistance programmes offered by Singapore. Through the SCP, the range and number of training programmes were increased to share Singapore's development experience with other developing countries.

To date, over 127,000 officials from more than 170 countries and territories have participated in our courses and study visits. The SCP is managed by the Technical Cooperation Directorate of the Ministry of Foreign Affairs, Singapore.

Course Objectives

Through a study of successful PPP markets in Asia, this course aims to build a policy framework that can leverage on the strengths of the PPP approach, and examine the role of local financing for PPPs.

Synopsis

Topics to be covered include:

- Singapore's policies and regulatory frameworks for PPP developments
- Effective regulations and enabling legislation
- Financing model and risk assessment
- Contract management

Methodology

The course will be conducted in English through classroom lectures, facilitated discussions, and site visits.

Duration

The course will be held from **7 to 11 October 2019**.