



# Knowledge Co-Creation Program (Group & Region Focus)

## GENERAL INFORMATION ON

### Sustainable Forestry Management with Community Participation

課題別研修「地域住民の参加による持続的な森林管理」

JFY 2018

No. J18-04397/ ID. 1884738

Course Period in Japan: From September 11, 2018 to November 9, 2018

This information pertains to one of the JICA Knowledge Co-Creation Program (Group & Region Focus) of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

#### ‘JICA Knowledge Co-Creation Program (KCCP)’ as a New Start

In the Development Cooperation Charter which was released from the Japanese Cabinet on February 2015, it is clearly pointed out that *“In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.”* We believe that this ‘Knowledge Co-Creation Program’ will serve as a center of mutual learning process.

# ***I. Concept***

## **Background**

There is a growing global awareness of the importance of forest conservation; however, there are still many issues to be solved in practical terms. It is important to promote forestry management correlating with human activities, with the emphasis on coexistence between human beings and s. In Japan, we have had a long and close relationship with forests, which brings us various benefits like various forest products, preventing natural disasters, conserving watershed, and so forth.

In recent years, a wide variety of efforts have been made in various regions like introducing volunteer activities for forest conservation with the aim of collaboration between forest areas in upper streams and those in lower reaches. In addition, scientific knowledge on the roles played by forests to improve global warming, attributable to human activities and water shortage, has been accumulated sufficiently.

## **For what?**

This program is designed to develop capacity to carry out forestry management through a variety of activities based on community participation.

## **For whom?**

This program is offered to government officers engaged in the field of forestry management.

## **How?**

The program consists of lectures and field visits at organizations and institutes in Hokkaido prefecture, lectures at central administrative agencies and at the central research institutes, and on-site inspection tours outside Hokkaido.

## II. Description

**1. Title (J-No.): Sustainable Forestry Management with Community Participation (J18-04397)**

**2. Course Period in Japan:** September 11 to November 9, 2018

**3. Target Regions or Countries:** Albania, India, Ethiopia, Kenya, Democratic Republic of the Congo, Sudan, Somalia, Solomon Islands, Turkey, Papua New Guinea, Fiji, Philippines, Viet Nam, Peru, Malawi, Myanmar and Timor-Leste

**4. Eligible / Target Organizations:**

Administrative bodies and other organizations involved in forestry management

**5. Course Capacity (Upper limit of Participants):** 18 participants

**6. Language to be used in this program:** English

**7. Course Objective:**

The necessary knowledge and techniques as well as methods and actual cases involving community participation to carry out sustainable forestry management projects will be shared with related departments in the target organization.

\*In broad sense, community people means forest owner, forest user, beneficiary of multilateral function forest.

**8. Overall Goal:**

Forestry management activities involving community participation will be initiated.

**9. Expected Module Output and Contents:**

This program consists of the following components. Details on each component are given below.

Expected Modules Output	Subjects/Agenda	Methodology
(1)To understand the actual plans, organizations, systems and management practices (community participation) involved in sustainable forestry management by the national and local (Hokkaido) governments of Japan.	i) Forests and forestry in Japan as well as forest plans, organizations, systems, technologies, and model activities conducted by the Japanese Government (Forest Agency). ii) Research on forests and forest productions by the National and Hokkaido Prefectural Governments as well as research and educational activities by the universities in Japan	Lectures, field visits, discussion and practice

(2) To understand model forestry activities and timber utilizations with community participation and their technologies conducted by municipal governments, private citizens, corporate organizations, and forest cooperatives in Japan.	<p>i) Model forestry activities and their technologies by local communities: breeding, cutting, seedling nursing, tending, etc.</p> <p>ii) Model timber utilizations and timber processing technologies by local communities: plywood, utilization of biomass e.g. pellets, charcoal, mushroom production, etc.</p>	Lectures, field visits, discussion and practices
(3) To understand the systems and model activities for nature conservation and sanctuary management with the participation of local communities in Japan:	Forest conservation, biodiversity conservation, sanctuary management, forest parks	Lectures, field visits and discussion
(4) To understand international discussions, methods and activities concerning the significance of the consideration on livelihood necessities and participation of local communities towards sustainable forestry management.	<p>i) International forest certification systems for sustainable forestry management</p> <p>ii) Livelihood necessities and forest resource management: community participation, regulations and incentives</p> <p>iii) Sustainable forestry management activities of other countries.</p>	Lectures, group discussion and exercise
(5) To recognize and reorganize the current situation of participants' countries and to formulate Final Report (including Action Plan) for the solution of the situation.	<p>i) Project management: PCM (Project Cycle Management), presentation skills</p> <p>ii) Sharing the experiences with other participants: challenges and model solutions for forestry management with community participation</p> <p>iii) Discussions to deepen the understanding of what you have learned in this training program.</p>	Lectures, discussions and exercise

The schedule is subject to change due to the coordination of curriculum

### ***III. Conditions and Procedures for Application***

#### **1. Expectations from the Participating Organizations:**

- (1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operations. Participating organizations are expected to use the program for those specific purposes.
- (2) This program is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the program to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.

#### **2. Nominee Qualifications:**

The applying organizations are expected to select nominees who meet the following qualifications.

##### **(1) Essential Qualifications**

- 1) Extension officer on forest conservation.
- 2) Current duties: have general knowledge about forestry science and related basic knowledge about forestry management, with more than 3 years of experience in related area.
- 3) Educational Background: be a graduate of university
- 4) Age: Under 50 years old.
- 5) Language: have a competent command of spoken and written English which is equal to TOEFL iBT 100 or more (This workshop includes active participation in discussions, which requires high competence of English ability. Please attach an official certificate for English ability such as TOEFL, TOEIC etc, if possible)
- 5) Health: must be in good health, both physically and mentally, to participate in the Program in Japan. Pregnant applicants are not recommended to apply due to the potential risk of health and life issues of mother and fetus.
- 6) Attitude toward participation: Nominees who shall be regarded that they understand the contents of this program fully and have high motivation for learning through their Application form, Questionnaire and Inception report.

#### **3. Required Documents for Application:**

In case there are any missing documents or missing part, the nominee shall be excluded from the selection.

**(1) Application Form:** the Application Form is available at the JICA Office (or the Embassies of Japan).

**(2) Photocopy of passport:** to be submitted with the application form, if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

\*Photocopy should include the followings:

Name, Date of birth, Nationality, Sex, Passport number and Expire date.

**(3) Nominee's English Score Sheet:** to be submitted with the application form. (e.g., TOEFL, TOEIC, IELTS). If you don't have any official documentation of English ability, you must have an interview with JICA Office (or the Embassies of Japan).

**(4) Questionnaire:** to be submitted with the application form. Fill in the ANNEX Attachment-1 of this General Information.

**(5) Inception Report:** to be submitted with the application form (VI. ANNEX: Attachment-2 ).

#### **4. Procedure for Application and Selection:**

##### **(1) Submission of the Application Documents :**

Closing date for applications: **Please inquire to the JICA office (or the Embassy of Japan).**

(After receiving applications, the JICA office (or the Embassy of Japan) will send them to **the JICA Center in JAPAN by June 1, 2018**)

##### **(2) Selection:**

After receiving the documents through proper channels from your government, the JICA office (or the embassy of Japan) will conduct screenings, and then forward the documents to the JICA Hokkaido International Center (Obihiro) in Japan. Selection will be made by the JICA Center in consultation with concerned organizations in Japan. The applying organization with the best intention to utilize the opportunity of this program will be highly valued in the selection.

Qualifications of applicants who belong to the military or other military-related organizations and/or who are enlisted in the military will be examined by the Government of Japan on a case-by-case basis, consistent with the Development Cooperation Charter of Japan, taking into consideration their duties, positions in the organization, and other relevant information in a comprehensive manner.

##### **(3) Notice of Acceptance:**

Notification of results will be made by the JICA office (or the Embassy of Japan) **by not later than July 2, 2018.**

#### **5. Conditions for Attendance:**

**(1)** to strictly adhere to the program schedule.

**(2)** not to change the program topics.

**(3)** not to extend the period of stay in Japan.

**(4)** not to be accompanied by family members during the program.

**(5)** to return to home countries at the end of the program in accordance with the travel schedule designated by JICA.

**(6)** to refrain from engaging in any political activities, or any form of employment for profit or gain.

- (7) to observe Japanese laws and ordinances. If there is any violation of said laws and ordinances, participants may be required to return part or all of the training expenditure depending on the severity of said violation.
- (8) to observe the rules and regulations of the accommodation and not to change the accommodation designated by JICA.

## IV. Administrative Arrangements

### 1. Organizer:

(1) **Name** JICA Hokkaido International Center (Obihiro)

(2) **Contact**

(Address) 1-2, Minami 6-chome, Nishi 20-jo, Obihiro-city, Hokkaido, 080-2470, Japan

(Tel) 81(\*)-155(\*\*)-35-1210 (Fax) 81(\*)-155(\*\*)-35-1250

Note: \*: country code for Japan, \*\*: area code for Obihiro city

(Email) [jicaobic@jica.go.jp](mailto:jicaobic@jica.go.jp) (Website) [www.jica.go.jp/english/](http://www.jica.go.jp/english/)

### 2. Implementing Partners:

(1) **Name** Japan Overseas Forestry Consultants Association (JOFCA)

(2) **Contact**

(Address) Hongo-Yumicho Bldg., 2-38-4, Bunkyo-ku, Tokyo, 113-0033, Japan

(Tel) 81(\*)-3(\*\*)-5689-3435 (Fax) 81(\*)-3(\*\*)-5689-3439

Note; \*: country code for Japan, \*\*: area code for Tokyo

(Email) [hq-jofca@jofca.or.jp](mailto:hq-jofca@jofca.or.jp)

### 3. Travel to Japan:

(1) **Air Ticket:** The cost of a round-trip ticket between an international airport designated by JICA and Japan will be borne by JICA.

(2) **Travel Insurance:** Coverage is from time of arrival to departure in Japan.

\*Thus traveling time outside Japan will not be covered.

### 4. Accommodation in Japan:

JICA will arrange the following accommodations for the participants in Japan.

JICA Hokkaido International Center (Obihiro)

Address: 1-2, Minami 6-chome, Nishi 20-jo, Obihiro-city, Hokkaido, 080-2470, Japan

Tel.: 81(\*)-155(\*\*)-35-1210

Fax.: 81(\*)-155(\*\*)-35-1250

If no room is available at the Center, JICA will arrange alternative accommodations for the participants.

### 5. Expenses:

The following expenses will be provided for the participants by JICA:

(1) Allowances for accommodation, meals, living expenses, outfit, and shipping

(2) Expenses for study tours (basically in the form of train tickets.)

(3) Free medical care for participants who become ill after arriving in Japan (costs related to pre-existing illness, pregnancy, or dental treatment are not included)

(4) Expenses for program implementation, including materials

For more details, please see "III. ALLOWANCES" of the brochure for participants



titled “KENSHU-IN GUIDE BOOK,” which will be given before departure for Japan.

## 6. Pre-departure Orientation:

A pre-departure orientation will be held at the respective countries’ JICA Office (or Embassy of Japan), to provide participants with details on travel to Japan, conditions of training, and other matters.

# V. Other Information

## 1. Certificate

Participants who have successfully completed the program will be awarded a certificate by JICA.

## 2. Notes for belongings

The program requires that **participants bring a personal computer for use in lecture and USB memory stick or a CD-R as well.**

## 3. Medical history

In case you have or have had malaria, you are requested to bring the medicine for malaria with you because it is quite difficult to obtain it in Japan.

## 4. Climate

The climate condition in Obihiro, Tokyo and Iriomote Island are given below. Participants are advised to prepare appropriate clothes.

		Obihiro			Tokyo		Iriomote Island	
		Sep	Oct	Nov	Oct	Nov	Oct	Nov
Temperature (°C)	Maximum	21.5	15.6	8.0	21.5	16.3	27.6	25.0
	Average	16.3	10.0	3.2	17.5	12.1	25.1	22.7
	Minimum	12.1	4.8	-1.5	14.2	8.3	23.0	20.5
Humidity (%)		79	73	68	68	65	76	78
Precipitation (mm)		138.1	75.0	57.6	197.8	92.5	209.1	221.2

(Average from 1981 to 2010)

## 5. Items to be lent to participants by JICA

JICA provides participants with the following necessary items during the training period;

- 1) rain jacket & trousers    2) work jacket & trousers    3) rubber boots
- 4) warm jacket                      5) sneaker

Therefore, Participants don’t need to take own items above.

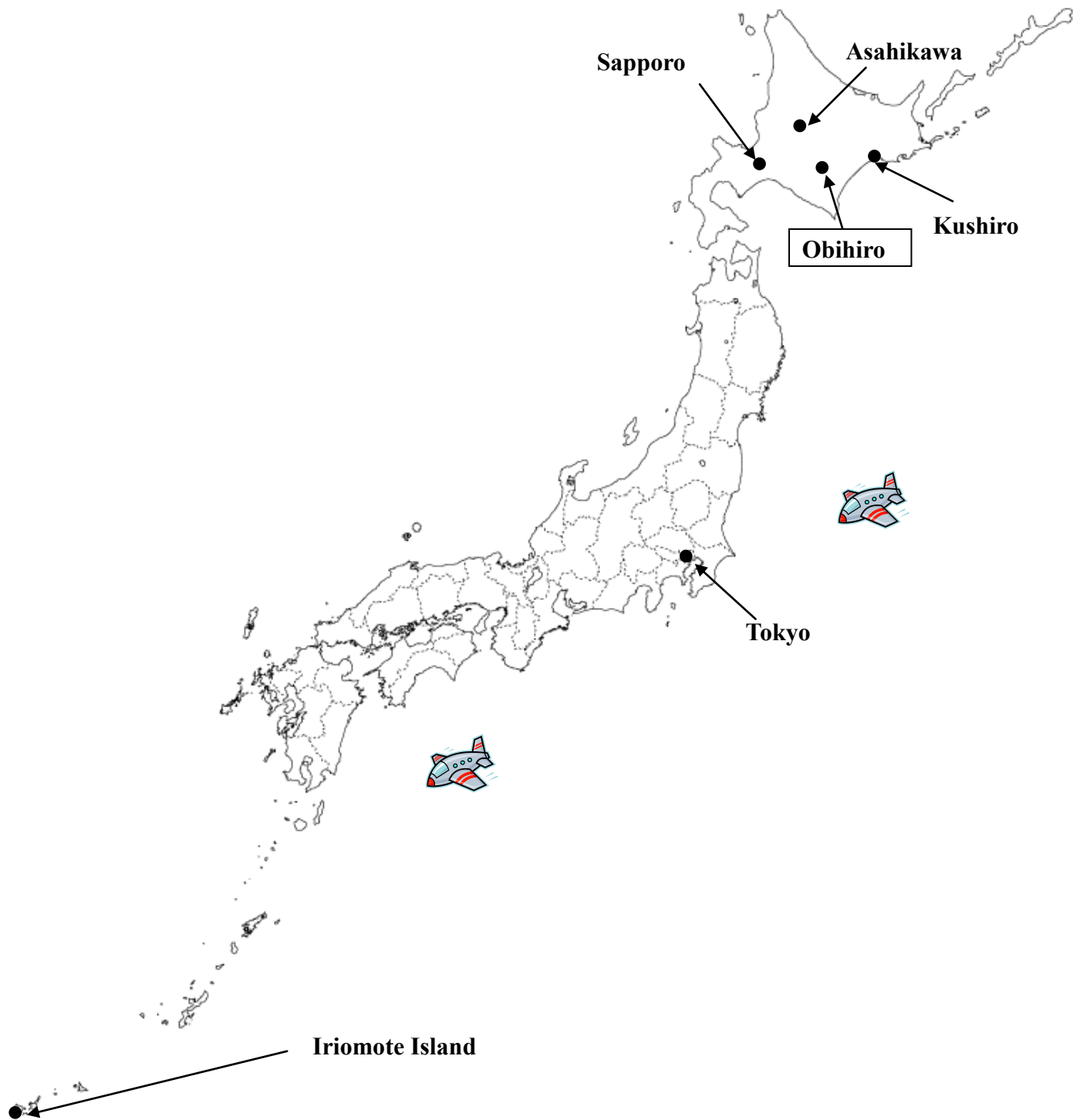
## 6. Currency Exchange

Participants are advised to exchange local currency to Japanese currency on

your arrival in Narita (Haneda) airport if it is needed, since there is not enough time for currency exchange during training program.

## 7. Study trips

As a supplemental program, there are study trips to Kushiro, Asahikawa, Sapporo, Tokyo and Iriomote Island for several days.



## VI. ANNEX:

### Attachment-1

For all applicants

## Questionnaire

For the training course on Sustainable Forestry Management with Community Participation(J1804397)

NOTE: Please submit this report together with the Application Form. It is used for screening applicants.

### 1. Basic information

Country	
Name	
Organization	

2. Describe the issues/problems of participatory forestry management with community in your country referring to the example.

<Example>

Name of forest	ABC forest
Ownership and property rights of the forest	Government and community association
Requirement for participation	Participation fee, Labor service (patrol, management of forest, etc.)
Benefit of participants(resident)	Firewood, Fodder, NTFP
Problem	(1) Conflict among participants (2) Incentives of participation
Cause of the problem	(1) There are some participants who collect firewood even though they don't pay participation fee. (2) There are no right to sell the timber by participants (residents).

Name of forest	
Ownership and property rights of the forest	
Requirement for participation	
Benefit of participants(resident)	
Problem	
Cause of the problem	

3. Describe good practice about participatory forestry management with community participation in your target area or country.

## **Inception Report**

With the Application Form, the applicants should submit an Inception Report on the following issues. The Inception Report will be used for the screening of successful applicants as well as for the selection of the most suitable training subject for the participants. Applicants should submit it to the respective countries' JICA Overseas Offices (or Embassies of Japan) **by June 1, 2018**.

### **a. Purpose**

- (1) To clarify issues and problems presently faced in their work in order to facilitate the acquisition of knowledge and ideas leading to solutions during the program.
- (2) To provide advance information regarding issues and problems faced by participants to lecturers and organizations concerned with the program as a point of reference in finding solutions.

### **b. Contents**

- (1) Name, Organization, Position
- (2) Roles of your organization
- (3) Introduction of your area and work that the participant has been in charge of for the last one year
- (4) Issues/Problems with which you are facing in your present job and approaches which you will tackle these issues/problems
- (5) Subjects in which the participant is particularly interested on this program and the reasons

**\* (3),(4)are main part of the Inception report and (2) is brief introduction.**

### **c. Layout**

Typewritten in English, 3-4 pages (12-point font, double spaced, A4 size paper)

\* or you could utilize MS Power Point as well. As mentioned below, you need to present your Inception Report using MS Power Point. Then it is more efficient to formulate Inception Report utilizing MS Power Point.

### **d. Presentation**

The Inception Report is presented by each participant using MS PowerPoint at the beginning of the program.

- (1)The time allocation for each presentation of the Inception Report will be about 8-10 minutes.
- (2)It is advisable to bring some materials such as pictures or other visual aids to show your country's situation.

## ***For Your Reference***

### **JICA and Capacity Development**

The key concept underpinning JICA operations since its establishment in 1974 has been the conviction that “capacity development” is central to the socioeconomic development of any country, regardless of the specific operational scheme one may be undertaking, i.e. expert assignments, development projects, development study projects, training programs, JOCV programs, etc.

Within this wide range of programs, Training Programs have long occupied an important place in JICA operations. Conducted in Japan, they provide partner countries with opportunities to acquire practical knowledge accumulated in Japanese society. Participants dispatched by partner countries might find useful knowledge and re-create their own knowledge for enhancement of their own capacity or that of the organization and society to which they belong.

About 460 pre-organized programs cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs are being customized to address the specific needs of different target organizations, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

### **Japanese Development Experience**

Japan was the first non-Western country to successfully modernize its society and industrialize its economy. At the core of this process, which started more than 140 years ago, was the “*adopt and adapt*” concept by which a wide range of appropriate skills and knowledge have been imported from developed countries; these skills and knowledge have been adapted and/or improved using local skills, knowledge and initiatives. They finally became internalized in Japanese society to suit its local needs and conditions.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from this “*adoption and adaptation*” process, which, of course, has been accompanied by countless failures and errors behind the success stories. We presume that such experiences, both successful and unsuccessful, will be useful to our partners who are trying to address the challenges currently faced by developing countries.

However, it is rather challenging to share with our partners this whole body of Japan’s developmental experience. This difficulty has to do, in part, with the challenge of explaining a body of “tacit knowledge,” a type of knowledge that cannot fully be expressed in words or numbers. Adding to this difficulty are the social and cultural systems of Japan that vastly differ from those of other Western industrialized countries, and hence still remain unfamiliar to many partner countries. Simply stated, coming to Japan might be one way of overcoming such a cultural gap.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



### ***CORRESPONDENCE***

**For enquiries and further information, please contact the JICA Office or the Embassy of Japan. Further, address correspondence to:**

**JICA Hokkaido International Center (Obihiro)**

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