

KOICA-KNUE

Master's Degree Program in Global Education Leadership

August 1, 2018 – December 20, 2019
Seongnam & Cheongju, Republic of Korea



Korea International Cooperation Agency



Korea National University of Education

****Participants are strongly advised to thoroughly read and follow the provided instructions in the Program Information.****

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I . PROGRAM OVERVIEW

■ **Program Title:** KOICA-KNUE Master's Degree Program in Global Education Leadership

■ **Duration**

- **Stay Duration:** August 1, 2018 – December 20, 2019 (17 months)

During 17 months in Korea National University of Education (KNUE), students are strongly recommended to complete their thesis.

- **Academic Duration:** August 27, 2018–February 21, 2019 (19 months)

In accordance to the university regulations, the diploma will be issued in February 2019.

■ **Degree:** Master of Education (M. Ed.)

■ **Objectives**

The Master's program in Global Leadership in Education at KNUE aims to develop educational leaders in developing countries who have a strong understanding of educational policy development and its influence on practices, as well as a global network that can be used in developing effective educational policies in their home countries and contributing to the global education. The program has two focus: Educational Policy for the Future [PEPF] and Teacher Competency Development [TCD]. Each focus has its unique objective.

(1) Program for the Professionals in Educational Policy for the Future [PEPF]

The objective of this program is to build capacities of educational leaders for educational policy development, who understand educational leadership and policy at all levels of the education system. To achieve this objective, the program offers theory courses, field experiences, and formal and informal opportunities for networking with people in the program as well as practitioners in the Korean educational system.

(2) Program for Teacher Competency Development [TCD]

The objective of this program is to build capacities of leaders in the area of teacher policy development so that they will be able to have an enhanced understanding of teacher competency, its value in education and ways to develop teacher competency to meet various educational needs.

■ **Training Institute: Graduate School, Korea National University of Education (KNUE)**

<http://en.knue.ac.kr>

■ **Number of Participants: 15 Government Officials**

■ **Language**

- All courses are provided in English and a thesis should be written in English.
- In order to facilitate field experiences, applicants are required to learn Korean. Classes of Korean language and culture will be provided.

■ **Accommodations**

One bedroom in residence hall on campus will be provided. Special requirements for physical, health, religious and dietary needs will be met. Students are required to bring their own bedding.

■ **Criteria for Document Review and Interview by KNUE**

KNUE will review documents and select 24 or less candidates for phone or online interviews. After the interview, 15 successful candidates will be selected. Document review (50 pts. Max) and interview scores (50 pts. Max) will count in the decision. KNUE faculties will review the applications to the following criteria:

- Adequacy of academic background
- Academic aptitude
- Character (Dedication and passion)

Interview dates (May 7—25, 2018) and methods (either phone or online) will be decided in consultation with KOICA and interviewees.

II. PROGRAM CONTENTS

1. ORIENTATION

When you first arrive, there will be an orientation for 4-5 days for KOICA's Scholarship Program at the KOICA International Cooperation Center (ICC). This orientation aims to provide participants with useful information on the program and general information on living in Korea that they will need during the program. Usually, the orientation is composed of two parts: KOICA's welcoming session and Seoul city tour. The order of each part is subject to change.

Session	Date	Contents
Arrival	Aug. 1, 2018	Arrival in Korea
KOICA Orientation	Aug. 2—4, 2018	KOICA's Welcoming Session and Extra-curricular Activities

* Before moving in the dormitory, you will stay at the KOICA International Cooperation Center (ICC)

1) KOICA's WELCOMING SESSION

For the first part of the orientation, a welcoming session will be held, which includes KOICA's welcoming reception as well as an introduction to KOICA and a course outline. Through this session, you will be able to have an overview of the Scholarship Program. Lectures about Korean culture as well as general information about daily life in Korea will also be delivered in this session.

2) EXTRA-CURRICULAR ACTIVITIES

KOICA provides a Seoul City Tour to every participant of the training program. You will have a chance to visit various cultural heritages and downtown areas of Seoul, the capital of South Korea. The extra-curricular activities will help you familiarize yourself with Korea and its surroundings.

2. ACADEMIC CALENDAR*

- August 5 - 26, 2018: Pre-coursework
- August 27 - December 7, 2018: 1st Semester
- December 10 - 28, 2018: 2nd Semester (Winter semester: short and intensive coursework)

- January 3 - February 28, 2019: Winter Vacation Program
- March 2 - June 14, 2019: 3rd Semester
- June 17 - August 25, 2019: Summer Vacation Program
- August 26 - December 20, 2019: 4th Semester

* The schedule above is subject to change.

3. COURSES

For a master's degree, KNUE requires 30 credits and a thesis. The following courses and instructions will be provided for Global Education Leadership (GEL) major. Throughout the coursework, there will be field experiences, seminars, and special lectures within and outside of courses.

Sections	Subjects	Hours	Credits	Remarks
Basic	 Basic Korean	340 (160+180)	None	
	 Intermediate Korean			
	 Advanced Korean			
Required	 Seminar for Comparative Educational Policies	135	9	
	 Gender perception & Health Education			
	 Study of International Education Development			
Major Elective	 World Citizenship Studies	135	9	Choose 3
	 Quantitative Research Methodology			
	 Seminar in Development of Teacher Competency			
	 Action Research			
Elective	 Policy for ICT in Education	135	9	Choose 3
	 Introduction to School Consulting			
	 Population and Multicultural Education			
	 Seminar for School Curriculum			
Research	 Seminar for Thesis Research	45	3	Required

An exemplary coursework schedule for each focus is shown as below:

Programs	1 st semester	2 nd semester	3 rd semester	4 th semester
PEPF	Basic	Required	Basic	Basic
	Basic Korean (Non-credit)	Gender Perception & Health Education	Intermediate Korean (Non-credit)	Advanced Korean (Non-credit)
	Required		Required	
	Seminar for Comparative Educational Policies		Study of International Education Development	
	Major elective		Major elective	Major elective
	World Citizenship Studies		Quantitative Research Methodology	Action Research
	Elective		Elective	Elective
	Introduction to School Consulting		Population and Multi-cultural Education	Policy for ICT in Education
				Research
TCD	Basic	Required	Basic	Basic
	Basic Korean (Non-credit)	Gender Perception & Health Education	Intermediate Korean (Non-credit)	Advanced Korean (Non-credit)
	Required		Required	
	Seminar for Comparative Educational Policies		Study of International Education Development	
	Major elective		Major elective	Major elective
	Seminar in Development of Teacher Competency		Quantitative Research Methodology	Action Research
	Elective		Elective	Elective
	Introduction to School Consulting		Seminar for School Curriculum	Policy for ICT in Education
				Research
				Seminar for Thesis Research

Programs	1 st semester	2 nd semester	3 rd semester	4 th semester
• Class Duration: 15 weeks/semester on regular semesters • Midterm exam: 7th week of each semester • Final exam: 15th week of each semester • 2nd Semester (winter semester): 3 weeks long • Grade Report: 2 weeks after completion of each semester • Others: - Course meetings for Seminar for Thesis Research vary depending on thesis advisors. - A thesis advisor will be decided within a month of the first semester begins. - Class meetings scheduled on holidays will be made up. - Absence over 1/4 of class meetings will be automatically given F grade. - All other rules will follow KNUE regulations.				

4. EXTRACURRICULAR ACTIVITIES

During semesters and breaks, there will be programs for field experience, cultural experience, and Korean language learning.

Exemplary programs are as follows:

- Networking with educational institution officials: twice per semester (April, June, October, and December), with educational officials (masters or doctoral students) at the Graduate School of Educational Policy and Administration in KNUE
- Meetings with in-service teachers: 4 times per semester, with in-service teachers (masters or doctoral students) at the Graduate School of Education in KNUE
- Seminars and forums: twice per semester (March, May, September, and November), among the program participants (international governmental officials)
- Cultural excursion: every break, to experience Korean cultures. Seoul Metropolitan City, Jeonju Traditional House (Han-ok), and others. (Visiting places are subject to change.)
- Visits to educational research institutions and schools: every semester, including Korea Institute for Curriculum and Evaluation (KICE), Korea Educational Development Institute (KEDI), and K-12 schools
- Visits to government offices: Ministry of Education, Korea

5. THESIS WRITING

1) Thesis submission qualification

Students must complete all credit requirements, pass the comprehensive exam and foreign language exam, register for at least four semesters and receive permission from their academic advisor before submitting their thesis.

2) Procedures

Fill out and submit a thesis form to the graduate office and pay the review fee. All students must undergo an oral defense of their thesis. Oral defense and a thesis will be reviewed by the review committee that consists of at least three faculty members including your advisor. The thesis will be evaluated based on its appropriateness and quality. The review committee members decide how many times the thesis needs to be reviewed and if the thesis passes or fails or needs to be reevaluated.

Once the thesis is approved by the review committee, three copies of the final thesis bearing the signatures of all the review committee members on the first page must be submitted to the graduate school. Also, a file of the thesis document should be turned in.

If some parts of the thesis have been lost or damaged even though the draft of the thesis has already been approved, or if the final thesis cannot be submitted as the student becomes sick or injured, the student may apply for a delay. If the Dean of the Graduate School approves this application, the student can postpone the review process to next semester and only receive the review committee's signatures. If the student is unable to submit the thesis by the end of the following semester, however, the thesis will be rejected.

III. TRAINING INSTITUTE

1. GENERAL INFORMATION

1) About University

❑ Korea National University of Education (KNUE)

Korea National University of Education (KNUE) is the only specialized comprehensive teacher education university in Korea that fulfills its three main objectives: leading education for future generations through comprehensive education of teachers in kindergarten, elementary schools and secondary schools, continually training current teachers and researching about the theories and practices of education

KNUE runs a residential educational program to let the students realize the true values of love, confidence and patience. The future teacher, through living closely by the residential education program, will become an educational leader of great compassion, service, consideration, elegance, morals, self-motivation, cooperation, understanding and tolerance.

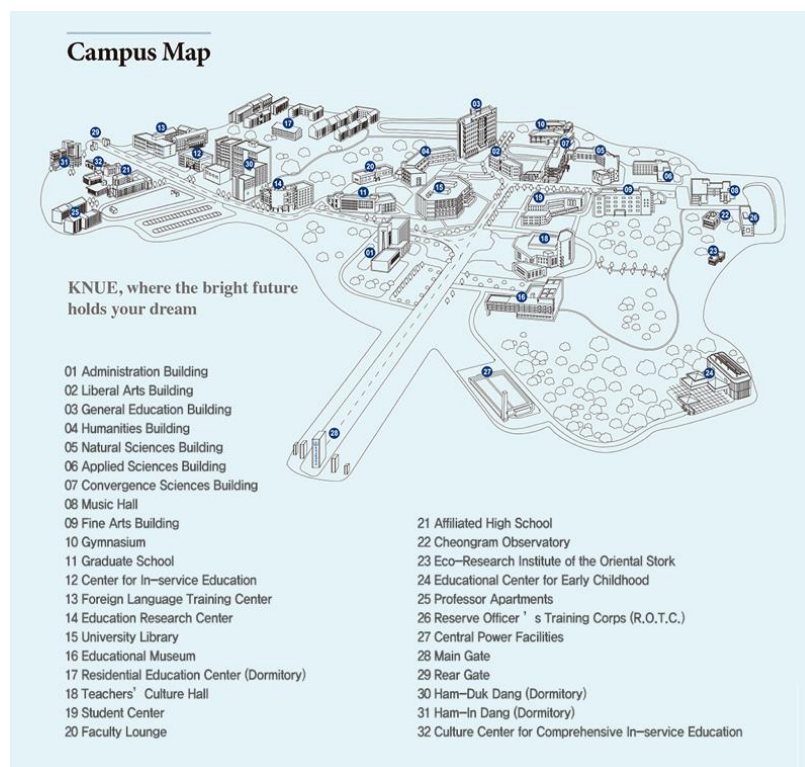


Figure 1. Campus Map

2. THE GRADUATE SCHOOL

The Graduate School of KNUE consists of the Graduate School, the Graduate School of Education, and the Graduate School of Educational Policy and Administration of KNUE. The former covers regular masters and doctoral programs and the latter covers master's programs for in-service teachers. The Graduate School Master's program includes in-service teacher's re-education (Special Admission program) and its doctoral courses are designed specifically to develop future university professors and/or education organization specialists. The goal of the Graduate School of Education is to raise the level of school education via re-education of in-service teachers to yield outstanding teachers of talent. KNUE's Graduate School of Educational Policy and Administration is the only education policy specialist graduate school in Korea. It aims to train education policy experts with education policy planning and analytical skills who will lead the 21st century. The master's degree program offers focused training for education specialist in the Ministry of Education and municipal and provincial education offices.



3. MAJOR INSTITUTIONS

❏ Library

Acting as an academic information center for the study and research of faculty, students and trainees, the four-story library contains about 1,200 reading seats and a collection of over 500,000 books. The library is composed of three open reading rooms and three materials rooms. The 1st material room contains general books, the 2nd materials room contains bounded journals and magazines and general theses. The educational collection room contains textbooks, teacher's guides, general education books, references and periodicals. The Reference and Serial collection room consists of various references, serials and theses for a degree. The library established an internet-based computerized catalog where people can download materials related to education and course lectures, published dissertations and other materials pertaining to the university and research materials unveiled domestically and overseas.

❑ Center for In-service Education

The center for In-service Education focuses mainly on teacher training, which is one of the three main functions that Korea National University of Education plays. It operates and develops creative training courses and methods and acts as a national-level comprehensive education training center, presenting and spreading national educational policies to the education field, effectively unifying education in the nation. In addition, it is an advanced training center which incorporates both research and training functions by applying the research and development of unique and specialized training programs into the training courses and serves as the center of Korea's teacher training.

❑ Education Research Institute

The Education Research Institute is in charge of educational research, one of the three main objectives of KNUE. It aims to contribute to the qualitative improvement of education in Korea through comprehensive and systematic research on basic education theory and school subject education and teacher education. The Center for Teaching and Learning, which was established in the Education Research Institute in 2009, invites different academic luminaries to take part in forums and workshops for professors and students aimed at improving teaching and learning skills. It also provides various support for teaching and learning facilities, such as class action analysis rooms where classes can be recorded and analyzed, mock classrooms and other various education media production facilities.

❑ Education Center for Early Childhood

The Education Center for Early Childhood was established in 2012 to develop research on early childhood education and support high quality practices of early childhood education out in the field, implementing early childhood education that is appropriate for the future. In 2015, it was selected as the college research institute of humanities and social sciences for promoting various research projects. It provides an opportunity for the children to experience nature through the environmental education program centered around endangered animals, educates the parents on early childhood education and parent education and trains the teachers with customized programs that support early childhood education research and education practice. The Education Center for Early Childhood provides a new paradigm for the future of early childhood education.

	
Education Research Institute	Educational Museum

❑ Educational Museum

KNUE Museum founded in 1987 was reborn as the Educational Museum in 2010. The Educational Museum has 7,400 m² of space in six exhibition halls and has a collection of about 30,000 items, including educational and historical materials. The Educational Museum has contributed to the educational researches by collecting, preserving and displaying the educational materials and by studying the materials about the school's history. The Educational Museum is currently developing and operating the various programs on educational culture and Korean traditional culture. The Educational Museum will help KNUE become the center of Korean education in the 21st century by helping KNUE fulfill three educational objectives: the cultivation of future teachers, in-service teacher training and educational research. Also, the Educational Museum is to become a landmark of history of Korean education, the spot of educational research and the space of experience and participation.

❑ Eco-Research Institute of the Oriental Stork

The Eco-Research Institute of the Oriental Stork was established in 1996 to restore the oriental stork, which was last seen in 1994 in Korea. The institute researched on the naturalization of the oriental stork and the effects of migrating oriental storks with Russia, China and Japan, countries where the oriental stork naturally inhabits. In 1996, it has received 4 oriental storks from Germany and Russia and after years of successful breeding, the institute now has 97 oriental storks. In September 2015, it released 8 oriental storks at Ye-san Stork Park, an unprecedented event in Korean history. 7 of those released are still living promotions to improve the environmental awareness of the people. It runs an oriental stork habitat education program where the visitors can freely observe and feed the oriental storks in the Cheongnam Oriental Stork Park located inside the university.

4. ACCOMMODATION

❑ Residential Education Center (Dormitory)

The Residential Education Center is the unique central facility that instills liberal education, educational leadership, self-development and the basic teaching attitude in all students, which are required for future teachers. The Residential Education Center operates an independent student education program that consists of direct and indirect education in daily life through the school's unique blend of educational training and makes efforts to train teachers through various volunteering and personality programs, experiential education and consultations.

As the only Residential College in Korea for teacher education, the Residential Education Center is composed of 10 dormitory buildings for over a thousand rooms (capacity: more than 2,000 individuals). One dormitory building has been remodeled for the KOICA-KNUE program. The participants will be provided with individual bedroom on campus. Students are required to bring their own bedding. Special requirements for physical, health, religious and dietary needs including kitchen and prayer room will be accommodated.

		
Computer Lab	Lounge	Meeting Room
		
Fitness Center	Table Tennis / Billiard Room	Laundry Room

5. SUPPORT SERVICE

KNUE will provide the followings, upon request.

- KNUE Buddies
- Laptop or desktop computers
- Prayer rooms
- Kitchen facilities

IV. ACADEMIC REGULATIONS

1. ATTENDANCE AND ABSENTEEISM

Students are expected to attend all of the classes he/she has registered for each semester. Any student who, without a good reason, has failed to attend class for at least two thirds of the total class hours shall be prohibited from sitting for exam.

In the event a student absent for any of the reasons below, the student must notify the appropriate department, faculty, and dean and get approval in advance:

- Death of an immediate family member (grandparents, parents, siblings) or equivalent circumstance
- Academic planning, field-trips, on-location training, etc.
- Participation in seminars or conferences (including international ones) as approved by the Dean Graduate School - Other events as approved by the Graduate School

In the event of student illness or emergency situations, students who will be absent for less than seven days (including holidays and weekend days) need to submit written notification of such absence to the Graduate School Dean. For notification longer than seven days, students must submit a written diagnosis by physician.

2. MUST RESIDE IN KNUE RESIDENCE

- Students must reside in KNUE dormitory.
- Single or double occupancy
- Living off-campus is not allowed

3. MUST ABIDE BY RESIDENCY REGULATIONS

- KNUE has very strict residency regulations and all students must abide by them.
- A student who violates residency regulations will be evicted from the KOICA Resident House or KNUE dormitory and he / she must return to his/ her country immediately.

4. EXAMINATIONS AND GRADE EVALUATIONS

Minimum Grade Point Average Requirement

- Students must maintain a minimum a B0 (80-84) grade point average. Anything below 80 points will not be acknowledged as a passing grade.

Regular Exams and Make Regular Exams

- Regular Exams: Mid-term (7th to 8th week of semester), Final (last two weeks of semester)
- Make-up Exams: In the event a student cannot sit for an exam due to illness, or any other emergency, the student must notify the faculty before the test date, and obtain the Graduate School Dean's approval to sit for the exam at another time.

Qualifications to Sit for an Exam

Any student who, without good reason, has failed to attend class for at least two-thirds of the total classes shall be prohibited from sitting for the exam. In the event of illness or emergency situations, students need to provide a written explanation of their absence.

Scholastic Performance Evaluation Method

Scholastic performance will be based on a 100-point scale for each course registered. Grades will be based on classroom performance (presentations, attendance) and test performance (mid-term and final exams).

Evaluation Standard: Evaluation Ranking Grade (% marks)

A+ (97-99), A (94-96), A- (90-93), B+ (87-89), B (84-86), B- (80-83),
C+ (77-79), C (74-76), C- (70-73), D (69 and below), P (Pass), F (Fail)

V. REQUIRED DOCUMENTS

All documents should be sent to the regional KOICA office or the relevant government office.

- 1) KOICA Application Form
- 2) Document Checklist (KNUE Form A)
- 3) KNUE Application form (KNUE Form B)
- 4) Personal Statement (KNUE Form C)
- 5) Plan of Study (KNUE Form D)
- 6) Two Letters of recommendation (KNUE Form E)
 - *Applicants with a 'development NGO' background may apply for the program with two letters of recommendations:
 - Your government office; and
 - Korean Embassy, world widely known NGO, UN-associated organizations, or the KOICA Organization within your region.
- 7) One copy of certificate of bachelor's degree (in English)
- 8) One copy of official transcripts of all bachelor studies (in English)
- 9) Certificate of employment (if applicable)
- 10) Certificate of English proficiency (if applicable): score reports such as TOEFL, TEPS, IELTS or any other supporting documents which demonstrate appropriate English language proficiency
- 11) A photocopy of a valid passport

* Important Notes for All Applicants:

- All forms should be typed in English and all the supporting documents should be in English. Documents in any other language should be accompanied by a notarized English translation.
- Original documents should be submitted. (If it is unavailable, the originating institution must authorize copies before they are submitted.)
- If any of the submitted materials contain false information, admission will be rescinded.
- Applicants whose forms and supporting documents are incomplete or unsatisfactory will be disqualified from the admission process.
- Applicants should take full responsibility for any disadvantage due to the mistakes or omissions on the application.

VI. CONTACTS

1. CONTACT INFORMATION

1) Korea International Cooperation Agency (KOICA)

- **Program Manager: Ms. SuJung Lee**

Training Program Department

- Address: 825 Daewangpangyo-ro, Sujeong-gu, Seongnam-si, 13449 Gyeonggi-do
Republic of Korea
- Tel: +82-31-740-0585
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- **Program Coordinator: Ms. Minha Bai**

- Tel: +82-31-8017-2660
- Fax: +82-31-8017-2680
- E-mail: minha0422@global-inepa.org

2) Graduate School of Korea National University of Education

- **Chief academic advisor: Dr. Nam-Hwa Kang (Ms.)**

- Address: 250, Taeseongtabyeon-ro, Gangnae-myeon, Heungdeok-gu
Cheongju-si, Chungcheongbuk-do, Republic of Korea
- Tel: +82-43-230-3745
- Fax: +82-43-233-6366
- Email: nama.kang@knue.ac.kr
- Homepage: <http://en.knue.ac.kr>

- **Administrative Assistant: Ms. Minkyong Lee**

- Tel: +82-43-230-3809
- Fax: +82-43-233-6366
- Email: mkleee@knue.ac.kr

3) Other inquiries

- KOICA HQs (Email : koica.sp@koica.go.kr)
- KOICA Alumni Community (<http://training.koica.go.kr/>)