

# Capacity Building for Diplomats

May 26 (Fri.) – June 15 (Thurs.), 2017

Seongnam & Seoul, Republic of Korea



Korea International Cooperation Agency



Korea National Diplomatic Academy

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**1. TITLE: Capacity Building for Diplomats**

**2. DURATION: May 26 (Fri.) – June 15 (Thurs.), 2017**

**3. GOAL**

- To build friendly relations between the participants and the ROK

**4. OBJECTIVES**

- a) To enhance overall understanding of the participants about Korea as a country, its culture, society and people;
- b) To share knowledge and views on issues on the Korean Peninsula and the world;
- c) To find new creative areas for enhancing cooperation between the participating countries and the Republic of Korea (ROK);

**5. NUMBER OF PARTICIPANTS**

22 participants from 16 countries:

Burkina Faso (2), Egypt (1), Ghana (1), Iraq (1), Jordan (1), Mongolia (1), Morocco (2), Mozambique (2), Nicaragua (1), Nigeria (2), Paraguay (2), Peru (1), Philippines (1), Republic of the Congo (2), Sudan (1), Tajikistan (1)

**6. LANGUAGE OF INSTRUCTION:** English

**7. VENUE:** Seongnam & Seoul, Republic of Korea

**8. TRAINING INSTITUTE:** Korea National Diplomatic Academy

(KNDA, a research and education branch of the Ministry of Foreign Affairs of the ROK),  
(<http://www.knda.go.kr>, <http://www.mofa.go.kr>)

**9. ACCOMMODATIONS: KOICA ICC**

**10. QUALIFICATIONS OF APPLICANTS:**

Mandatory	<ul style="list-style-type: none"><li>a) Be nominated by his/her government;</li><li>b) Be in good health both physically and mentally, to undergo the course;</li><li>c) Has not participated in the same or similar KOICA fellowship program in the past 3 years - unless otherwise specified;</li><li>d) Diplomats of participating countries;</li><li>e) Have a high level of participation and commitment throughout the course;</li></ul>
Preferable	<ul style="list-style-type: none"><li>a) Diplomats with 5-15 years of work experience preferred;</li><li>b) Those in charge of Korean and Asian affairs preferred;</li><li>c) Those who have never visited Korea before preferred;</li></ul>

**11. CLOSING DATE FOR APPLICATION: May 1, 2017.**

## PART II

## COURSE MODULE

### 1. COURSE MODULE

MODULE	MAIN LECTURES & DISCUSSIONS	STUDY VISIT
<b>Module 1.</b> Understanding of Korea	▷ Contemporary history of Korea ▷ Northeast Asian history ▷ Korean Culture and society ▷ Experience of Korea's economic development	<b>a) Industrial complexes and private companies</b>  <b>b) Historic places</b>  <b>c) Cultural sites</b>  <u>※ Details of time and place of study visit and field trip are not yet determined</u>
<b>Module 2.</b> Diplomacy of Korea	▷ Foreign policies of Korean government ▷ North Korean issues ▷ Diplomatic training system of Korea	
<b>Module 3.</b> Global Issues and Cooperation	▷ Global development cooperation ▷ Perspectives on development strategy ▷ Climate change and environmental industry ▷ Prospect on future industry	
<b>Country Report &amp; Action Plan</b>	▷ Presentation of country reports by the participants ▷ Action plan	
<b>Cultural Experience and Field Trips</b>	▷ Seoul City Tour ( <a href="http://www.visitseoul.net">www.visitseoul.net</a> )	

## **1. GUIDELINES FOR THE PREPARATION FOR THE COUNTRY REPORT**

A Country Report is an in-depth report that contains an analysis of the current development issues facing your countries in your fields of expertise. The KOICA's Fellowship Program includes a Country Report session where participants have an opportunity to share these issues with other participants and Korean experts. Throughout the course, you engage in debates and discussions to resolve them.

A Country Report is directly connected to an Action Plan. Based on what you present and discuss throughout the course, you are requested to present an Action Plan on the last day to develop practical measures to apply the knowledge, technology and experience to your worksite.

Program participants are requested to prepare and submit your Country Report individually or as a group KNDA (KOREA NATIONAL DIPLOMATIC ACADEMY) Training Manager via e-mail(edu@mofa.go.kr) no later than **May 19, 2017**.

The Country Report should be in MS PowerPoint or Word format. The length of the report should not exceed twenty A4-sized pages. The report should be written in English and double-spaced.

All participants are required to give a 15-minute presentation on the second day of the program on your Country Report individually or as a group. For more effective presentations, a projector, slide projector, overhead projector, and multimedia TV will be available (PowerPoint presentations are preferred).

## **2. TOPICS TO BE COVERED IN THE COUNTRY REPORT**

※ On the first day of the program, all participants will make an individual or group presentation titled "**Country Report**" following the guidelines below.

Based on what you have presented and discussed throughout the courses, you are requested to present an "**Action Plan**" on the last part of the workshop.

### **A. A brief introduction of your country**

- Basic information of your country (population, religion, short history, etc.)

**B. Domestic issues of your country**

- Political situation (e.g. type of political system, current political issues, etc.)
- Economic situation (e.g. natural resources, engine for economic growth, distribution of income, trade and international cooperation, current economic issues, etc.)
- Policy on ODA
- Any other domestic issues which you would like to discuss

**C. Foreign policy issues of your country**

- Main goals of foreign policy
- Introduction of the Ministry of Foreign Affairs (e.g. organization, numbers of diplomats)
- Viewpoint on current critical issues in international society, etc.

**D. Your country's relationship with the Republic of Korea (ROK)**

- Short history and main issues with regards to the relationship between your country and the ROK

**1. GUIDELINES FOR PREPARATION OF THE ACTION PLAN**

An Action Plan is a specific plan created by participants on how you can apply your learning to your worksite. Action Planning is a process which will help you to identify your objectives and decide what steps you need to take to achieve your goals. Establishing and implementing your Action Plan will not only contribute to your professional development but also to positive organizational change.

A good Action Plan entails who will do what, when, and how in detail. Please keep in mind that meeting the financing requirement including budget and time line is crucial to make your action plan feasible and applicable to your worksite.

All participants are requested to prepare a presentation on your Action Plan individually or as a group at the end of the course. You are encouraged to make the most of your weekends and leisure time to further your knowledge acquired from the course and better prepare your presentation for the Action Plan.

Participants will receive feedback from Korean experts who can share their insight and help further improvement of the Action Plan. After returning to your own countries, KOICA will continually follow up with participants to learn what kind of progress is being made in the implementation of your Action Plan. KOICA expects all participants to achieve your desired outcome.

**2. TOPICS TO BE COVERED IN THE ACTION PLAN**

- a) Identify various problems related to each country's current situation of conflicts on foreign relations. Devise the best way to solve problems and make proposals.
- b) Consider how it will affect the current problems and the advantages it will bring in the future.



**1. TRAINING INSTITUTE****❑ Korea National Diplomatic Academy (KNDA)**

(<http://www.knda.go.kr>)

Korea National Diplomatic Academy (KNDA) of the Ministry of Foreign Affairs

**❑ History**

In 1963, the Educational Institute of Foreign Service Officers (EIFSO) was established by the Ministry of Foreign Affairs for the purpose of training foreign service officers. In 1965, EIFSO was expanded to include a research unit on foreign affairs and renamed the Research Institute of Foreign Affairs (RIFA).

To meet the growing need for comprehensive and systematic analysis of changing regional and global environment, RIFA was reorganized as IFANS in 1977. With the focus on its research function, IFANS was reorganized as the present KNDA in 2012.

Through several stages of expansion, KNDA has established itself as the largest research and training institution of its kind in Korea, playing the role of think tank for foreign policy decision-makers and birthplace for world-class diplomats.

**❑ Functions**

KNDA performs three main functions: policy-oriented research, training, and assessment of diplomatic competency of Foreign Service Officers.

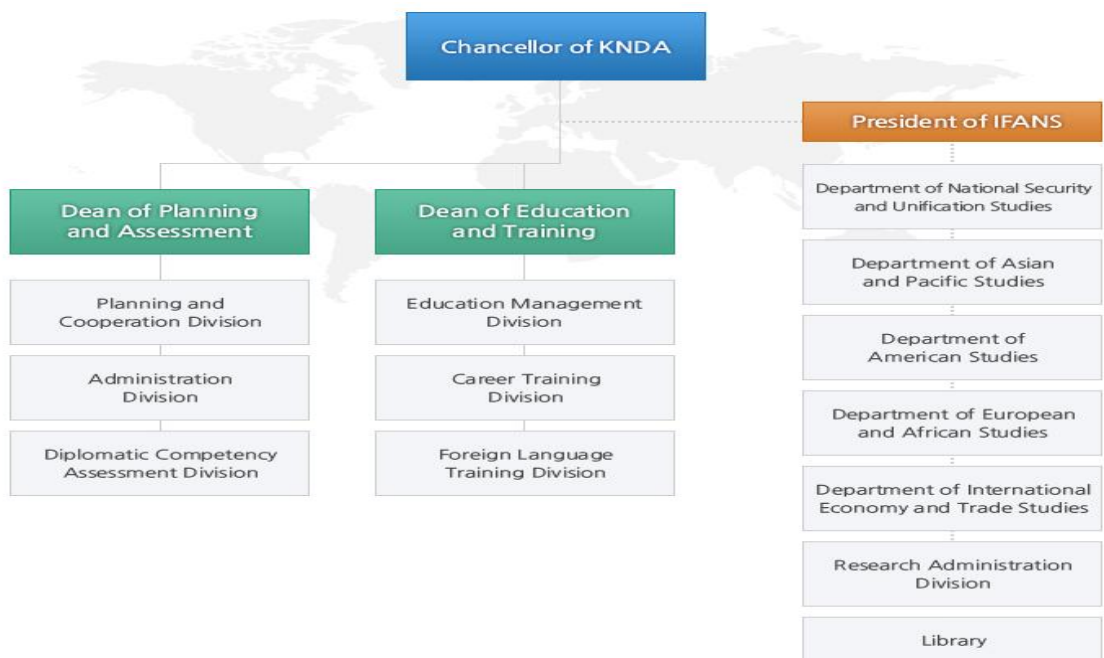
**Research functions include:**

- Researching foreign affairs and national security issues
- Analyzing current issues and providing policy alternatives
- Hosting conferences and seminars with experts on international affairs, foreign policy and national security issues
- Promoting the exchange of information and joint research with similar institutions at home and abroad

#### ❑ Training functions include:

- Providing professional education and job training for Foreign Service officers
- Offering in-house and overseas training in foreign languages
- Organizing overseas training in specialized studies for mid-career Foreign Service officers
- Providing orientation and training for the officials of other government agencies who will be stationed in overseas missions
- Developing and implementing globalization education for officials of central and local governments, relevant organizations and college students.
- Organizing international cooperation programs for foreign diplomats
- Assessing Diplomatic competency of Foreign service officers

#### ❑ Organization Chart



## 2. CONTACT INFORMATION

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- **Korea National Diplomatic Academy**

- **Program Manager: Ms. Choi Yun-kyung**

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## Appendix 1.

### INTRODUCTION OF KOICA



*is a development cooperation agency of the Republic of Korea which was established in 1991. KOICA's mission is to reduce poverty, promote living standards and help realize sustainable, equitable and inclusive development in developing countries. To accomplish its mission, KOICA has been actively involved in enhancing developing countries' socio-economic infrastructure and institutions, providing the people of the developing world with opportunities for better lives and improving their well-being.*

#### KOICA Fellowship Program

**Human Resource Development (HRD)** has been one of the most important factors in Korea's escape from the vicious cycle of poverty and underdevelopment which had existed for many decades. With scarce natural resources, HRD played a vital role in Korea's development; thus, Korea has emerged as an exemplary showcase of national development powered by HRD. From its own experience Korea came to fully recognize the significance of HRD. With extensive experience and know-how in HRD, Korea contributes greatly to the international community by sharing its unique development experience with other countries.

The KOICA Fellowship Program is one of KOICA's main projects to support partner countries secure human resources for their development. The primary objective of the Fellowship Program is to share important technical skills and knowledge as well as to build capacities for sustainable socio-economic development. The program is composed of a wide range of topics, including public administration, economic development, science and technology, agriculture and health, etc. In order to meet the changing needs of partner countries, KOICA always strives to renovate and improve its Fellowship Programs.

## Appendix 2.

### **KOICA FELLOWSHIP PROGRAM (CIAT)**

KOICA has launched a brand-new name for the KOICA Fellowship Program in order to more effectively raise awareness about the program among the public and its partner countries.



In English, CIAT stands for Capacity Improvement and Advancement for Tomorrow and in Korean it means “seed (씨앗)” with hopes to contributing in the capacity development of individual fellows as well as the organizations and countries to which they belong.

The CIAT Program provides participants with opportunities to gain first-hand knowledge of Korea’s development experience. The programs are designed to enable participants to apply what they have learned for the development of their home countries. Since 1991, KOICA has offered about 4,255 courses to more than 69,981 participants from 172 countries.

### Appendix 3.

## KOICA FELLOWSHIP COMMUNITY

The Fellows' Facebook is a place for fellows to ask questions and write comments on KOICA fellowship programs. So, if you have questions regarding our program, please feel free to join our Facebook community.



[facebook.com/koica.icc](https://facebook.com/koica.icc)

Appendix 4.

MAP AND VENUE INFORMATION



## Appendix 5.

# INFORMATION ON DIRECTION TO KOICA ICC

- Route: Incheon International Airport→ KOICA International Cooperation Center (ICC)
- Arrival at Incheon International Airport (<http://www.airport.kr>)

### Flow:

- ▶ Fill out Arrival Card (or Immigration Card), Customs Declaration Form, Quarantine Questionnaire (on board)
- ▶ Quarantine including animals and plants (on 2nd Floor)
- ▶ Present your Arrival Card, Passport and other necessary document to Passport Control
- ▶ Claim baggage on 1st Floor
- ▶ Customs Clearance
- ▶ Pass an Arrival Gate
- ▶ Go to the KOICA Counter, which is located between Exit 1~2

### • KOICA Counter at Incheon International Airport



Location : Next to Exit 1 on the 1st floor (No.9-10)  
Tel. : 82-32-743-5904  
Mobile : 82-(0)10-9925-5901  
Contact : **Ms. Jin-Young YOON**

- After passing through Customs Declaration, please go to the KOICA Counter (located between exit 1~2) at Incheon International Airport. At the KOICA Counter, you can get detailed information about how to get to KOICA International Cooperation Center (ICC)
- All the KOICA staff at the Incheon International Airport wears nametags or has signs for indication. Also, please be aware that there may be illegal taxis at the airport. Even if they approach you first, please do not take illegal taxis and check to see if they are KOICA staff



## Appendix 5.

### **INFORMATION ON DIRECTION TO KOICA ICC**

- **Route:** Incheon International Airport → Korea City Airport, Logis & Terminal(CALT) → KOICA International Cooperation Center (ICC)
- **Arrival at Incheon International Airport** (<http://www.airport.kr>)

#### **Flow:**

- ▶ Fill out Arrival Card (or Immigration Card), Customs Declaration Form, Quarantine Questionnaire (on board)
- ▶ Quarantine including animals and plants (on 2nd Floor)
- ▶ Present your Arrival Card, Passport and other necessary document to Passport Control
- ▶ Claim baggage on 1st Floor
- ▶ Customs Clearance
- ▶ Pass an Arrival Gate
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- **KOICA Counter at Incheon International Airport**



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Tel. : 82-32-743-5904  
Mobile : 82-(0)10-9925-5901  
Contact : **Ms. Jin-Young YOON**

- After passing through Customs Declaration, please go to the KOICA Counter (located between exit 1~2) at Incheon Airport. At the KOICA Counter, you can get detailed information about how to get to KOICA International Cooperation Center (ICC) and purchase limousine bus ticket for City Airport, Logis & Travel (CALT).
- All the KOICA staff at the Incheon Airport wears nametags or has signs for indication. If you cannot meet the KOICA staff at the counter, please purchase a limousine bus ticket from the bus ticket counter (located on the 1<sup>st</sup> Floor), and go to CALT Bus Stop No. 4A (or 10B). Please find the bus number 6103 and present your ticket to the bus driver. From Incheon Airport to CALT, the approximate time for travel will be between 70 to 90 minutes. When you arrive at CALT, you will find another KOICA staff who will help you reach the KOICA ICC. KOICA will reimburse the limousine bus fare when you arrive at KOICA ICC. Also, please be aware that there may be illegal taxis at the airport. Even if they approach you first, please do not take illegal taxis and check to see if they are KOICA staff.

**"Please remember to read the Fellows' Guidebook.** It is available from the Korean Embassy or KOICA Overseas Office in your country and provides valuable information regarding KOICA programs, allowances, expenses, regulations, preparations for departure and etc."