

Capacity Development for Public Administration (Peru)

April 6 (Thu.) – April 26 (Wed.), 2017

Seongnam & Wanju, Korea



Korea International Cooperation Agency



Ministry of the Interior

**Local Government Officials
Development Institute**

Local Government Officials Development Institute

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KOICA & CIAT

KOICA

The Korea International Cooperation Agency (KOICA) is a development aid agency of the Republic of Korea which was established in 1991. KOICA's mission is to reduce poverty, promote living standards and help realize sustainable, equitable and inclusive development in developing countries. To accomplish its mission, KOICA has been actively involved in enhancing developing countries' socio-economic infrastructure and institutions, empowering and providing the people of the developing world with opportunities for better lives and improving their well-being.

CIAT(Capacity Improvement & Advancement for Tomorrow) Programs

Human Resource Development (HRD) has been one of the most important factors in Korea's escape from the vicious cycle of poverty and underdevelopment which had existed for many decades. With scarce natural resources, HRD played a vital role in Korea's development; thus, Korea has emerged as an exemplary showcase of national development powered by HRD. From its own experience Korea came to fully recognize the significance of HRD. With extensive experience and know-how in HRD, Korea contributes greatly to the international community by sharing its unique development experience with other countries.

The CIAT Program provides opportunities to participants to gain first-hand knowledge of Korea's development experience. The programs are designed to enable the participants to apply what they have learned for the development of their home countries. Since 1991, KOICA has offered about 4,200 courses to more than 70,000 participants from 172 countries. There are a wide range of topics in the Program, including public administration, economic development, science and technology, agriculture and health, etc. In order to meet the changing needs of partner countries, KOICA always strives to renovate and improve its HRD programs.

Part I

PROGRAM OVERVIEW

1. Title: Capacity Development for Public Administration (Peru)

2. Duration : April 6 (Thu.) – April 26 (Wed.), 2017

3. Goals

Reinforcing Administrative Capacity of Local Government Officials

4. Objectives

- a) To Strengthen capacities for better coordination among central, regional and local authorities for efficient promotion of decentralization
- b) To assist Peru in the capacity building of local government officials which leads to national development of Peru by customizing the training program which satisfies specific training needs of the program participants
- c) To promote a better understanding and more friendly relations between Korea and Peru

5. Number of Participants : 15 participants

6. Language of Instruction: Spanish

7. Venue: Seongnam & Wanju, Republic of Korea

8. Implementing Agency: Local Government Officials Development Institute
(<http://www.logodi.go.kr>)

9. Accommodations:KOICA ICC & Jeonju

10. Qualifications of Applicants:

Mandatory	<ul style="list-style-type: none">a) Be nominated by his/her government;b) Be in good health both physically and mentally, to undergo the course;c) Has not participated in the same KOICA fellowship program in the past 3 years - unless otherwise specified;d) Be a government employee in a senior and managerial positione) Show a high level of participation and commitment throughout the course and promote capacity building in his/her organization after the completion of the program;
Preferable	<ul style="list-style-type: none">a) Work in departments related to e-government, public transportation administration system, financing for public sectorsb) Includes local government officials from Cuzcoc) Sufficient proficiency in spoken English to actively communicate with lecturers when necessary;d) Working knowledge of computers and PowerPoint software

11. Closing Date for Application: March 24, 2017

12. 3-year Program Overview (tentative)

Phase	Year 1	Year 2	Year 3
Overall Goal	To improve capacity building for local government officials by sharing of Korea's Development Experiences		
Major Target Beneficiary	- Senior Local Government Officials who make policy decisions	- Managerial Government Officials working for Local Governments	- Peruvian alumni who completed training program in Korea and Peruvian government officials
Main Activities	Training in Korea (3 weeks)	Training in Korea (3 weeks)	On-site training program in Peru
Phase Objective	<ul style="list-style-type: none"> - To share Korean local administration and local autonomy systems - To present directions for better governance and administrative accountability in Peru 	<ul style="list-style-type: none"> - To carry out more practical training program by way of focusing on the areas of interest, such as decentralization - To give shape to the action plan already presented in the previous year during the training course in Korea 	<ul style="list-style-type: none"> - To establish finalized action plans corresponding to the major tasks which were selected previously - To hold a workshop and provide consulting services
Phase Outcome	Case report and Action plan	Revised action plan & mid-outcome	Revised action plan & final outcome

Part II**PROGRAM CONTENTS****1. PROGRAM MODULE**

Module	Main Lectures & Discussions	Study Visit
Module 1. Sharing Administrative Development Experiences	<ul style="list-style-type: none">▷ Understanding Local Administration in Korea▷ Intergovernmental Fiscal Relations▷ Intergovernmental Management and Public Service Delivery in Korea▷ Policy Coordination and Collaboration in Korea	<ul style="list-style-type: none">- Jeonbuk Provincial Government- Jeonbuk Provincial Assembly- The national Assembly of the Republic of Korea- Korea Institute of Local Finance- SUDOKWON Landfill Site Management Corp.
Module 2. Strategies for Economic Development	<ul style="list-style-type: none">▷ Korean Economic Development at a Glance▷ Saemaul Undong and Peru▷ Korean Agricultural Policy	<ul style="list-style-type: none">- Saemaul Undong History Museum- Rural Development Administration
Module 3. Support for Establishing Future Development Strategies	<ul style="list-style-type: none">▷ Public Human Resource Management and Development in Korea▷ Performance Management in the Public Sector▷ Government Innovation in Korea▷ Strategies for Conflict Management▷ Transparency in Peruvian Civil Service	<ul style="list-style-type: none">- The Ministry of the Interior- HYUNDAI Learning Center Research Institute- Korea Electric Power Corp.- Seoul TOPIS- Anti-Corruption & Civil Rights Commission/The Board of Audit and Inspection of Korea
Cultural Experience	<ul style="list-style-type: none">▷ Seoul City Tour (www.visitseoul.net)▷ Jeonju Tour (tour.jeonju.go.kr)	

Part III

PREPARATION OF COUNTRY REPORT

1. GUIDELINES FOR THE PREPARATION OF THE COUNTRY REPORT

Program participants are requested to prepare and submit the country report **individually** to LOGODI (Local Government Officials Development Institute) Program Manager via e-mail at **suzy3442@korea.kr** until **March 30, 2017**

Note. The KOICA's Fellowship Program includes a 'Country Report' session where participants have an opportunity to analyze Peruvian current status and circumstances in the program subject and share it with other participants and Korean experts. It aims to provide appropriate solutions and insights to the identified problems and issues of Peru.

The Country Report should be in MS PowerPoint. The length of the report should not exceed 15 PPT slides. The report should be written in English and double-spaced.

All participants are required to give a 10-15minute presentation on their country report individually. For more effective presentations, a projector, slide projector, overhead projector, and multimedia TV will be available.

2. TOPICS TO BE COVERED IN THE COUNTRY REPORT

On the second day of the program, all participants will make an individual presentation titled "Country Report" following the guidelines below, which will be followed by brief Q&A session:

Based on what you have presented and discussed throughout the courses, you are requested to present an action plan on the last day of the workshop.

A. Conflict and Cooperation in Policy (or Program) Planning and implementation

: Poor policy coordination among different ministries (or departments) and overlapping functions among different levels of government both in horizontal and vertical dimensions are major sources of conflict and inefficiency in public service provision for people

- Possible subject 1: Case of conflict in policy (or program) development among different ministries (or departments)

- Possible subject 2: Case of Collaboration in policy development among different ministries (or departments)
- Possible subject 3: Case of Conflict or inefficiency in policy implementation among different levels of governments
- Possible subject 4: Case of poor coordination and inefficiency in policy (or program) implementation

B. Details of Country Report Preparation

A sample of country report includes following components:

- 1) Title Page:
 - Title of Presentation, Presenter's name, position, and institutional affiliation
- 2) Background of the selected case: Goal, budget, target population or area
- 3) Problem identification: main issues and problems
- 4) Key Stakeholders and Decision-makers involved in the selected case
- 5) Main strategies and tactics adopted
- 6) Various challenges in implementation process
- 7) Evaluations and policy implications of the case: Critical success factors (CSFs)
Results and Impacts
- 8) Lessons learned



1. GUIDELINES FOR PREPARATION OF THE ACTION PLAN

All participants are requested to prepare a presentation on their action plan individually or as a group at the end of the course.

The participants are encouraged to make the most of their weekends and leisure time to further their knowledge acquired from the program and better prepare their presentation for the action plan.

2. TOPICS TO BE COVERED IN THE ACTION PLAN

- a) Identify various problems related to Peruvian current situation of Inter-organizational conflicts and collaboration regarding establishing and implementing public administration-related-policies.
- b) Analyze causes and devise the best way to solve problems and make proposals.
 - Strength, weakness, opportunity, threat, etc.
- c) Consider how it will affect the current problems and the advantages it will bring in the future.
- d) Discuss how it can be applied to your current work
 - Budget, Implementing Duration etc.
- e) Expected Result/Impact

3. STEPS FOR THE ACTION PLAN

- **[Step 1] Present Country Report**
 - On the 1st day of the course, participants are to share their current situation and issues of their interests through Country Report presentation

- LOGODI will provide an orientation for writing an Action Plan

- **[Step 2] Lecture on Methodology / Grouping**

- Lecture on Action Plan methodology
- Form Action Plan working groups

- **[Step 3] Group Discussion / workshops**

- Brainstorm and discuss in groups for developing an Action Plan
- consult with experts and receive feedbacks

- **[Step 4] Complete Action Plan**

- Establish an Action Plan for new development/upgraded policies or programs
- Presentation on the final Action Plan and feedback

4. SIGNIFICANCE OF THE ACTION PLAN

The action plan is to identify each country's current problems and propose appropriate solutions in order to solve these problems.

All participants prepare a feasible Action Plan based on lectures and practices on the methodology of analyzing statistical data on Ocean Observation & Hydrographic Surveying, and technical skills to process and analyze statistical data using a computer as well as participants' action plan presentation

. By establishing a practical action plan tailored to each country's needs, which defines across government, at national, regional and local level, the priorities for delivering the next steps of a better monitoring system, participants will have an opportunity to review their system on hydrographic surveying in the short term; in the long term, by sharing the Action Plan with colleagues.

1. IMPLEMENTING AGENCY

Local Government Officials Development Institute (<http://www.logodi.go.kr/english>)

The Local Government Officials Development Institute (LOGODI) is a training institute under the Ministry of the Interior (MOI) in the Republic of Korea. The Local Administration Training Institute (LATI) was established by the former Ministry of Home Affairs for the purpose of training senior local government officials in 1965. LATI was renamed as the National Institute of Professional Administration (NIPA) in 1999 and the NIPA was reorganized as LOGODI in 2005. LOGODI, since in 1965, has brought together senior level officials from 243 local governments in Korea and provided them with practitioner-oriented learning opportunities.

The purpose of the training programs is to strengthen the capacities of local government officials particularly in the fields of leadership, public administration and local governance, management and creativity by providing access to excellent guest speakers and professors, customized programs and an optimum environment for effective learning

LOGODI offers training programs not only for Korean, but also for foreign government officials. LOGODI's international training programs began in 1996 and have so far grown to accommodate more than 4,110 policy makers and senior officials from 87 countries through 157 international training programs. International participants join LOGODI training programs to gain insights into the driving forces behind Korea's miraculous economic growth, which was accomplished in such a short span of time. By attending LOGODI training programs, the participants also benefit from the development experience and know-how accumulated through the processes of local governance and national development in Korea.

To meet the growing needs from diverse countries for capacity building programs, LOGODI will continue to expand its scope of activity. At the same time, LOGODI will strive to be a globally recognized training center of excellence.

2. Regulations

- Participants should participate in the program to the best of their abilities
- Participants should refrain from engaging in political activity or any form of employment for profit or gain
- Participants must return to their home country upon completion of the program and resume work in their country
- Participants should not extend the length of the program or stay for personal convenience
- Participants are not permitted to change the flight schedule arranged by KOICA for personal convenience
- Participants should not be accompanied by any member of their family
- Participants are to assume responsibility for any personal expenses incurred regardless of implementation of the course
- Participants are required to strictly observe the course schedule and abide by the rules and regulations stipulated by the Korean government in respect to the program
- Participants should cooperate in preventing any sexual harassment and attend a short training session regarding 'Sexual Harassment Prevention' on the first day of KOICA orientation.

3. CONTACT INFORMATION

- **Korea International Cooperation Agency (KOICA)**

- **Program Manager: Ms. Juyoung PARK**

- Phone: +82-31-740-0568

- Fax: +82-31-740-0578

- E-mail: jyp1@koica.go.kr

- Websites: <http://www.koica.go.kr>

- <http://training.koica.go.kr>

- <http://www.facebook.com/koica.icc>

- **Program Coordinator: Ms. Jiwon YOO**

- Phone: +82-31-8017-2674

- Fax: +82-31-8017-2680

- E-mail: jiwonyoo@global-inepa.org

- **Local Government Officials Development Institute (LOGODI)**

- Training Program Manager: **Ms. Soon-nyo SHIN**

- Phone: +82-63-907-5052

- Fax: +82-63-907-6008

- E-mail: suzy3442@korea.kr, suzy3442@hotmail.com

- Home page: <http://www.logodi.go.kr>

- Program Coordinator: **Mr. Sung-il SON**

- Phone: +82-63-907-5059

- Fax: +82-63-907-6008

- E-mail: aksim01@korea.kr

Appendix 1.

Brand Name of the KOICA Fellowship Program

KOICA has launched a brand-new name for the KOICA Fellowship Program in order to more effectively raise awareness about the program among the public and its partner countries.

In English, CIAT stands for Capacity Improvement and Advancement for Tomorrow and in Korean it means “seed (씨앗)” with hopes to contributing in the capacity development of individual fellows as well as the organizations and countries to which they belong.



Appendix 2.

facebook.com/koica.icc

The Fellows' Facebook is a place for fellows to ask questions and write comments on KOICA fellowship programs. So, if you have questions regarding our program, please feel free to join our facebook community.



Appendix 3.

Map of Korea



HOW TO GET TO THE KOICA ICC

- **Route: Incheon International Airport→ KOICA International Cooperation Center (ICC)**
- **Arrival at Incheon International Airport (<http://www.airport.kr>)**

Flow:

- ▶ Fill out Arrival Card (or Immigration Card), Customs Declaration Form, Quarantine Questionnaire (on board)
- ▶ Quarantine including animals and plants (on 2nd Floor)
- ▶ Present your Arrival Card, Passport and other necessary document to Passport Control
- ▶ Claim baggage on 1st Floor
- ▶ Customs Clearance
- ▶ Pass an Arrival Gate
- ▶ Go to the KOICA Counter, which is located between Exit 1~2

• **KOICA Counter at Incheon International Airport**



Location : Next to Exit 1 on the 1st
floor (No.9-10)
Tel. : 82-32-743-5904
Mobile : 82-(0)10-9925-5901
Contact : **Ms. Jin-Young YOON**

- After passing through Customs Declaration, please go to the KOICA Counter (located between exit 1~2) at Incheon International Airport. At the KOICA Counter, you can get detailed information about how to get to KOICA International Cooperation Center (ICC)
- All the KOICA staff at the Incheon International Airport wears nametags or has signs for indication. Also, please be aware that there may be illegal taxis at the airport. Even if they approach you first, please do not take illegal taxis and check to see if they are KOICA staff.

"Please remember to read the Fellows' Guidebook. It is available from the Korean Embassy or KOICA Overseas Office in your country and provides valuable information regarding KOICA programs, allowances, expenses, regulations, preparations for departure and etc."