

## Country Report Format Guideline

Country report should be submitted together with the Application Form in complying the following items.

### I. Introduction

1. Name of the Training Course: .....
2. Name of applicant: .....  
     Home Address: .....  
     Phone No: (Home & Office): .....  
     Fax: .....  
     E-mail: .....
3. Name of Country: .....
4. Name of Organization: .....
5. Main Tasks of the Organization & Organization Chart  
     (Please draw an organization chart, starting from "section" as the lowest level and circling the section to which applicant belongs)
6. Applications' Position: Roles and Responsibilities

### II. General Information of the country (1-2 pages of A4 size paper):

Geographical status of the country, climate, population, official language, social, educational and economic conditions, gross National Products (GNP), Per- capita Income, major import and export goods, natural resources and environmental situation, etc.

### III. Historical Background of the Subject Related to the Training Course (Within 1 page of A4 size paper)

### IV. Existing Laws and Regulations concerning the subject (if any)

### V. Existing Problems in the Applicants' section (1-2 pages of A4 size paper)

1. Current problems and/or constraints you are facing (Please describe concrete details)
2. Obstacles in the process of solving those problems
3. Countermeasures of questions for those problems or any idea which you would like to study or solve through the course

### VI. Future Program/Project on the Related Subject

1. What is the future policy/program/or project concerning with the subject.
2. How the training course is related with those future.

### VII. Expectations for the Training Course (up to 1 page of A4 size paper)

1. Main interesting subject areas or topics in this training course and reasons why do you pick up them.
2. How do you expect to apply the knowledge and skills received from this training course after you return to your home country
3. Other matters you are expecting for this course (if any) ( Basically this training program is fixed and cannot be changed upon your request)



Ministry of Foreign Affairs  
Thailand International Cooperation Agency (TICA)  
Government Complex, Building B (South Zone), 8 th Floor,  
Chaengwattana Road, Bangkok 10210, Thailand  
Tel. 66 2203 5000 ext. 43305 Fax 66 2143 8451  
Email: tica@mfa.go.th Website: www.tica.thaigov.net

## FELLOWSHIP APPLICATION FORM

### Under Annual International Training Courses-AITC

#### INSTRUCTIONS

This application form is composed of five parts (part A to part E) and should be completed in triplicate. Part A to part D should be completed by the candidate and part E by the government authority. All parts must be filled in typewritten form. Each question must be answered clearly and completely. Detailed answers are required in order to make the most appropriate arrangements. Official authority of the nominating Government will then forward three copies of the certified application forms to the Thailand International Cooperation Agency (TICA), the Government Complex, Building B (South Zone), 8<sup>th</sup> Floor, Chaengwatta Road, Laksi, District Bangkok 12010, Thailand, through the Royal Thai Embassy or Consulate in the nominating country. The nominee is required to attach medical report or health status certification. No consideration will be given to the late submissions or incomplete applications/documents.

(Please attach  
photograph here)

Course Name:

#### A. PERSONAL HISTORY

Title	Family name (as shown in passport and kindly attach the copy of your passport, information will be used for travel arrangement)	Middle name	Given name	Sex
<input type="radio"/> Mr. <input type="radio"/> Mrs. <input type="radio"/> Ms.				<input type="radio"/> Male <input type="radio"/> Female
City and country of birth	Nationality	Date of birth (DD/MM/YY)	Age	Marital Status
Work address (Please complete this section as clear as possible, information will be used for travel arrangements.)		Home address (Please complete this section as clear as possible, information will be used for travel arrangements.)		
Fax No: (Country Code / Area Code / Number)		Telephone No:		
Telephone No:		Fax No:		
Update email address :		International Airport/City for departure:		
Name and address of person to be notified in case of emergency:				
Telephone No:		Relationship of this person to you:		

Languages :		READ			WRITE			SPEAK		
Mother tongue: .....		Excellent	Good	Fair	Excellent	Good	Fair	Excellent	Good	Fair
English										
Other.....										

English Proficiency Test (please attach)  
(only a candidate for a degree course)

☐ TOEFL Score ..... ☐ IELTS Score .....

☐ Other (specify) .....

**EDUCATION RECORD**

Education Institution	City / Country	Years Attended		Degrees, Diplomas and Certificates	Special fields of study
		From	To		

Have you ever been trained in Thailand? If yes, what course, where and for how long?

.....

.....

For a candidate for a degree course, please give a list of relevant publications/researches (do not attach details) .....

.....

.....

.....

**B. EMPLOYMENT RECORD:** It is important to give complete information. For each post you have occupied, give details of your duties and responsibilities.

Present or most recent post:	Description of your work, including your personal responsibilities
Dates from _____ to _____	
Title of your post:	
Name of organisation:	
Type of organisation:	
Official address:	Description of your work, including your personal responsibilities
Previous post:	
Dates from _____ to _____	
Title of your post:	
Name of organisation:	
Type of organisation:	Description of your work, including your personal responsibilities
Official address:	



**C. EXPECTATIONS**

Please describe the practical use you will make of this training/study on your return home in relation to the responsibilities you expect to assume and the conditions existing in your country in the field of your training. (give the attached paper, if necessary)

**D. REFERENCES** (only a candidate for a degree course please attaches the recommendation letters from two persons acquainted with your academic and professional experiences.)

I certify that my statements in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief.

If accepted for a training award, I undertake to :-

- (a) carry out such instructions and abide by such conditions as may be stipulated by both the nominating government and the host government in respect of this course of training;
- (b) follow the course of training, and abide by the rules of the University or other institutions or establishment in which I undertake to train;
- (c) refrain from engaging in political activities, or any form of employment for profit or gain;
- (d) submit any progress reports which may be prescribed;
- (e) return to my home country promptly upon the completion of my course of training.

I also fully understand that if I am granted a fellowship award, it may be subsequently withdrawn if I fail to make adequate progress or for other sufficient cause determined by the host Government.

Signature of applicant: .....

Printed name: .....

Date: .....

**E. GOVERNMENT AUTHORISATION:** To be completed by the nominating Government or the agency from whom the nomination has been invited.

I certify that, to the best of my knowledge,

- (a) all information supplied by the nominee is complete and correct;
- (b) the nominee has adequate knowledge and experience in related fields and has adequate English proficiency for the purpose of the fellowship in Thailand.

On return from the fellowship, the nominee will be employed in the following position:

Title of post .....

Duties and responsibilities.....

.....  
Signature of responsible Government official

Official stamp:

Title: .....

Organisation: .....

Official address: .....

.....  
Date: .....