

END-TO-END COURT TECHNOLOGY

11 TO 15 JULY 2016

Sponsored by the

SINGAPORE COOPERATION PROGRAMME

under the

SINGAPORE COOPERATION PROGRAMME TRAINING AWARD/ SMALL ISLAND DEVELOPING STATES TECHNICAL COOPERATION PROGRAMME

to be conducted by the

SINGAPORE JUDICIAL COLLEGE

Singapore Cooperation Programme

Singapore has provided technical assistance to other developing countries since the 1960s. As a country whose only resource is its people, Singapore believes that human resource development is vital for economic and social progress. Singapore itself has benefited from training provided by other countries and international organisations.

In 1992, the Singapore Cooperation Programme (SCP) was established to bring together under one framework the various technical assistance programmes offered by Singapore. Through the SCP, the range and number of training programmes were increased to share Singapore's development experience with other developing countries.

To date, Singapore has sponsored training courses and study visits for over 100,000 officials from more than 170 countries. The SCP is managed by the Technical Cooperation Directorate of the Singapore Ministry of Foreign Affairs.

Singapore Judicial College

Established under the auspices of the Supreme Court of Singapore, the Singapore Judicial College (SJC) is dedicated to the training and development of Judges and Judicial Officers (JOs).

The SJC consists of a Local Wing which oversees the needs of the Singapore Judiciary, an International Wing which builds on the excellent reputation of Singapore's well-developed legal system to offer Singapore as a forum of judicial training, and an Empirical Judicial Research Laboratory which serves as a test bed for innovation in judicial studies and practices.

With a vision to achieve excellence in judicial education and research, the Singapore Judicial College aims to provide and inspire continuing judicial learning and research to enhance the competency and professionalism of judges.

Course Objectives

This course will provide participants with an understanding of the various Information Technology (IT) systems used in the Singapore Judiciary. At the end of the course, participants shall be able to recommend tried and tested court technology solutions for use in their jurisdiction.

Synopsis

This is a 5-days course on the various IT systems used in the Singapore Judiciary i.e. the Supreme Court, Family Justice Courts and State Courts.

The systems include the eLitigation, LawNet, eLex, Integrated Criminal Case Management and Filing System (ICMS), Regulatory Offences Management System (ROMS) and Sentencing and Information Repository (SIR).

These systems have made the Singapore Judiciary and legal profession a more integrated, effective, efficient, user-centric and a paper-less system. Participants will be introduced to the thinking behind each of these systems including the vendors that designed and developed each of the systems.

Site visits and hands-on will also be weaved into the course for a first-hand experience. This compendious survey brings together the most comprehensive but concise up-to-date presentation of the latest systems used in the Singapore Judiciary.

Topics to be covered include:

- Introduction to eLitigation, LawNet, eLex, ICMS, ROMS and SIR;
- Challenges confronting the development and implementation of these systems;
- Introduction to the International Framework for Court Excellence (IFCE); and
- Reflections on the use of technology to enhance the administration of justice.

Methodology

- This is a highly engaging, intensive, experiential and dynamic course packed with learning journeys, hands-on and experience sharing.
- Training will be interspersed with formal lectures, class activities and group discussions.

Duration

The course will be held from **11 to 15 July 2016**.

Application Information

Applicants should be:

- Mid-Level Judges and Judicial Officers especially those who are actively involved (or will be involved) in implementing IT projects in the courts;
- Nominated by their respective Governments;
- Proficient in spoken and written English; and
- In good health.

Terms of Award

The course is sponsored by the Government of Singapore under the Singapore Cooperation Programme Training Award and the Small Island Developing States Technical Cooperation Programme.

Under this programme arrangement, the Government of Singapore will bear the following expenses for the successful applicants (thereafter known as participants) during their training in Singapore.

These expenses include:

- A daily training allowance of One Hundred and Twenty Singapore Dollars (S\$120) from first day to last day of the course to cover meals and daily expenses. [Complimentary breakfast is provided in the hotel from the first day to one day after the course];

- Transportation to course venue and site visits;
- Medical insurance for participants to cover accident and hospitalisation during their stay in Singapore in accordance with the policy of a local insurance company; and
- Accommodation for the entire duration of the course.

Note:

- (i) The recipient government will be responsible for their participants' round-trip airfares.
- (ii) Participants are to bear their personal miscellaneous expenses that might be incurred prior to receiving the allowance.
- (iii) Any expenses for out-patient medical/dental treatment will be borne by the participants themselves.

Regulations

Participants are required to comply with the following:

- (a) Strictly observe course schedules and not miss training sessions;
- (b) Not bring any member of their family and/or aide for the duration of the course;
- (c) Carry out instructions and abide by conditions as may be stipulated by the nominating Government or the Government of Singapore with respect to the course;
- (d) Refrain from engaging in political activities, or any form of employment for profit or gain while in Singapore;
- (e) Discontinue the course, in the event they fall seriously ill and are considered unable to continue the training or have committed an improper act; and
- (f) Return to their respective home countries upon completion of the course.

Application Procedure

(Closing date for nomination: **30 May 2016**)

The Government of Singapore is pleased to invite the respective National Focal Points for Technical Assistance to nominate **one (1)** suitable applicant. Selection of candidates will be based on merit. Should there be more applicants than training places, the Government of Singapore seeks the

understanding of the respective National Focal Points for Technical Assistance in the event that its nominee(s) is not selected.

All nominations are to be submitted by the respective Government Institutions, using the official application form. The application forms are to be submitted and should reach the **Ministry of Foreign Affairs, Singapore** through the National Focal Point and the Singapore Embassy in the nominating country not later than **Monday, 30 May 2016**.

Please address the forms to:

**Director-General
Technical Cooperation Directorate
Ministry of Foreign Affairs, Singapore
Tanglin
Singapore 248163**

**Attn: Mr Lee Ban Sing
Tel: (65) 6379 8476
Fax: (65) 6479 3357
E-mail: LEE_Ban_Sing@mfa.gov.sg**

- To expedite the process, a copy of the completed application forms can be scanned and sent via e-mail/fax to the **email address/fax number stated above**. The original application forms can be mailed through diplomatic or normal channels.
- All application forms should be completed in full and **must** bear the endorsement of the respective Ministry of Foreign Affairs or National Focal Point responsible for technical assistance.
- Incomplete application forms or forms which are not endorsed will not be accepted.
- Applicants should refrain from making telephone, fax and email inquiries on the status of their applications.
- The **Ministry of Foreign Affairs, Singapore** will inform all applicants of the outcome of their applications. Their National Focal Point will also be informed directly or through our diplomatic representations in the nominating country.

- Flight arrangements are only to be made upon receipt of the Letter of Acceptance to the course.

Information on Singapore

For more information about Singapore, you may wish to visit the Singapore Tourism Board website at www.yoursingapore.com



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