

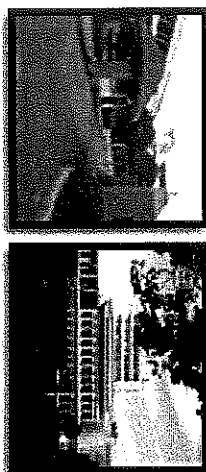


## MALAYSIAN TECHNICAL COOPERATION PROGRAM (MTCP) 2016

### BRIDGING THE GAP IN DEVELOPING CLASSROOM SKILLS: THE MAKING OF AN EFFECTIVE FACILITATOR

**18 APRIL—13 MAY 2016**  
**KUALA LUMPUR,**  
**MALAYSIA**

ORGANIZED BY:  
**MINISTRY OF EDUCATION MALAYSIA &  
INSTITUTE OF TEACHER EDUCATION (ITE)  
MALAYSIA**



#### MALAYSIAN TECHNICAL COOPERATION PROGRAMME

MTCP was officially launched on 7 September 1980 at the Commonwealth Heads of State Meeting in New Delhi to signify Malaysia's commitment to South-South Cooperation, in particular to share its development experiences and expertise with other developing countries. Based on the belief that the development of a country depends on the quality of its human resources, MTCP emphasizes the development of human resources through the provision of training in various areas which are essential for a country's development such as public administration, good governance, health services, education, sustainable development, agriculture, poverty alleviation, investment promotion, ICT and banking. Annually, more than 100 MTCP Programmes are offered by approximately 79 MTCP training institutions/agencies, many of which are centers of excellence for training. Since its inception, MTCP has gained more than 30,600 participants from 141 countries.

#### OBJECTIVES OF MTCP

- To share development experience with other countries;
- To strengthen bilateral relations between Malaysia and other developing countries;
- To promote South-South Cooperation (SSC); and
- To promote technical cooperation among developing countries (TDC)

#### BACKGROUND OF TRAINING INSTITUTION

The Institute of Teacher Education, International Languages Campus (aka Institut Pendidikan Guru, Kampus Bahasa Antarabangsa or IPGKBA), located at Lembah Pantai in Kuala Lumpur, is one of twenty-seven teacher education institutes under the administration of the Institute of Teacher Education, the Ministry of Education. IPGKBA provides training and accreditation for both pre- and in-service teachers pursuing diploma and degree level qualifications in the teaching and learning of English. Second Language.

The Institute also has twinning arrangements with foreign universities that confer the Bachelor of Education degree for the Teaching of English as a Second Language.

In addition, IPGKBA in its expanding role provides courses for the teaching and learning of other international languages such as French, Japanese and German. Recognising the growing demand for these international languages at the local and regional levels, IPGKBA also offers language courses for government and private sector clientele, including non-teaching personnel.

IPGKBA has been conducting MTCP courses since 2001. To date a total of 58 short courses has been conducted for 878 participants from various MTCP participating countries.

#### BRIDGING THE GAP IN DEVELOPING CLASSROOM SKILLS: THE MAKING OF AN EFFECTIVE FACILITATOR

Many practicing teachers and educators will find the need to enhance their classroom skills, especially after some years at the chalkface. This course is designed to provide participants with an overview of three specific areas of classroom skills: facilitation, delivery modes and cooperative learning skills.

#### OBJECTIVES

1. share and exchange knowledge and experience in their respective fields.
2. examine current classroom practices and their impact on learners
3. explore a range of skills involved in facilitation, delivery modes and cooperative learning.
4. enhance their knowledge and skills in the specific areas of facilitation, delivery modes and cooperative learning

#### COURSE CONTENT

This course covers the following topics:

1. Facilitation skills
2. Cooperative learning skills
3. Different types of delivery modes
4. Current classroom practices and their impact on learners as well as the facilitators

#### COURSE METHODOLOGY

- ❖ Lectures
- ❖ Group discussion
- ❖ Video viewing/Critique
- ❖ Discussions
- ❖ Workshops
- ❖ Task-based and hands on activities
- ❖ Presentations
- ❖ Forum

## VENUE

The course will be held at Institute of Teacher Education (ITE), International Languages Campus, Lembah Pantai, Kuala Lumpur, Malaysia

## CRITERIA OF APPLICANTS

- ❖ All English Language Teachers
- ❖ Age between 25 -45 years old
- ❖ Preferred background in TESL/ TEFL/ TESOL
- ❖ Participants from MTCP recipient countries
- ❖ Has not participated in any course under MTCP
- ❖ Proficient in spoken and written English
- ❖ Medically fit to attend the course
- ❖ Possess a valid passport

## APPLICATION FORM

- ❖ Application should be made using prescribed MTCP forms available at [mtcpcoms.kln.gov.my/mtcpcoms/online/list\\_course](http://mtcpcoms.kln.gov.my/mtcpcoms/online/list_course)
- ❖ The application must be completed and endorsed by the Ministry of Foreign Affairs/Focal Points responsible for the MTCP Program in the applicant's country, then submitted through the applicant's government with a *Note Verbale* to the Ministry of Foreign Affairs Malaysia via the nearest Malaysian High Commission/Embassy.
- ❖ Kindly, send a scanned copy of the completed application form by e-mail to: [appselon@gmail.com](mailto:appselon@gmail.com) / [khan8689@hotmail.com](mailto:khan8689@hotmail.com) / [sowyinglee@gmail.com](mailto:sowyinglee@gmail.com) / [ooichoonmeng8@gmail.com](mailto:ooichoonmeng8@gmail.com)

## INCOMPLETE AND/OR UNENDORSED FORMS WILL NOT BE PROCESSED.

Submitted application form must be accompanied by the applicant's medical report and a clear copy of his/her passport. Applicants will be notified of their acceptance to the course either through the Malaysian Embassies or the Institute of Teacher Education, International Languages

## TERMS AND CONDITIONS

### Course Fee

All course fees are borne by the Government of Malaysia. Accommodation, meals and lodging are provided by the Institute of Teacher Education, International Languages Campus.

### FARES

A return air ticket from the capital city of the recipient country to Kuala Lumpur on economy class is provided. However, some countries need to bear their own air fares (kindly refer to MTCP website for further details).

### VISA AND VACCINATION EXPENDITURES

Expenditures on all visa-related fees, airport tax/airport user's charge, transit insurance, excess luggage, travel tax, transit fees, domestic passenger terminal fees, phone charges, private purchases, etc. are borne by the recipients. It also applies for vaccination before travel to Malaysia.

### MEDICAL AND DENTAL TREATMENT

Candidates should be certified medically and physically fit to participate in this programme. In the case of emergencies and in need of medical treatment, the medical expenses in a government hospital will be borne by the Government of Malaysia.

### GENERAL CONDITIONS OF AWARD

Participants shall conduct themselves at all times in a manner compatible with their responsibilities as MTCP scholarship holders and abide by the laws, rules and regulations of the Institute of Teacher Education, International Languages Campus. This scholarship cannot be held concurrently with any other scholarship awards. Participants shall follow the programme approved for them. Participants are NOT allowed to:

- ❖ leave Malaysia during the Course, or
- ❖ to bring along their spouses or families throughout the duration of the course.

Participants shall abide by the terms and conditions of the MTCP.

## FURTHER ENQUIRIES

Course Coordinator of MTCP  
Institute of Teacher Education (ITE),  
International Languages Campus, Lembah Pantai,  
59200, Kuala Lumpur, MALAYSIA

Ms. Hendon Mohammad  
[appselon@gmail.com](mailto:appselon@gmail.com)

Mr. Aslam Khan Samahs Khan  
[khan8689@gmail.com](mailto:khan8689@gmail.com)

Ms Lee Sow Ying  
[sowyinglee@hotmail.com](mailto:sowyinglee@hotmail.com)

Ms Ooi Choon Meng  
[ooichoonmeng8@gmail.com](mailto:ooichoonmeng8@gmail.com)

Tel: (603) 2284 7525 / 2284 7543 / 2284 8515  
(Ext. 263)

Fax: (603) 2284 7364

MTCP Secretariat  
[mtcp@kln.gov.my](mailto:mtcp@kln.gov.my)

Website : <http://mtcp.kln.gov.my>

**APPLICATION DATELINE:  
21 MARCH 2016**