

## **"International Criminal Investigation"**

### Detalles del curso:

Período en Japón: **Del 05 de febrero 2017 al 25 de febrero 2017**

Idioma: **Inglés**

Experiencia: **3 años o más en el sector**

Edad: **Entre 35 y 45 años de edad (recomendable, no excluyente)**

Para mayor detalle, favor **leer de manera completa** el folleto informativo adjunto (archivo: "International Criminal Investigation.pdf")

### Formatos de postulación a ser llenados por el candidato:

**1. New APPLICATION FORM:** Llenar en digital y en **INGLÉS** y hacer firmar por los superiores de los candidatos. No olvidar colocar el sello de la institución y las firmas del candidato. Tener en cuenta que este es el documento más importante y por ello se deben llenar todos los datos solicitados.

*Nota importante:* En la Hoja que dice "**OFFICIAL APPLICATION**", en el recuadro que está luego de las líneas punteadas ubicado en la parte inferior de la hoja, **NO se debe LLENAR** ningún dato, ya que será llenado por APCI.

**2. Ficha de Inscripción**

**3. Carta de Presentación**

**4. Carta de No Objeción**

**5. Carta de Compromiso de Retorno**

**6. Declaración Jurada Simple**

### Otros documentos:

Adicionalmente, el postulante deberá adjuntar: Copia de Pasaporte Vigente, Copia de Visa a USA *-si la tuviera*, Copia de DNI, CV simple (no documentado), Copia de Grado Académico, Certificado Médico y Certificado de Antecedentes Policiales Simple, de acuerdo al archivo: "Pasos candidato (Curso JICA) Interviene APCI.doc".

Asimismo, debe adjuntar a su expediente los siguientes documentos:

- **ANNEX I** (cuadro de rango jerárquico actual)(formato pag 13 del folleto informativo)
- **Chart of the Organization** (Organigrama de su Institución)
- **Country Report** (ANNEX II, Formato en págs. 14 y 15 del folleto Informativo)
- **Certificado de Inglés** (TOEFL, TOEIC, IELTS, u otro equivalente)

### Otras consideraciones:

Les recordamos que el candidato que sea seleccionado para este programa, deberá preparar un Plan de Acción durante su curso en Japón para aplicarlo en su país de origen a su retorno. Asimismo, **tiene la obligación** de presentarlo ante sus Superiores y/o Autoridades. Posteriormente, será necesario preparar y enviar un **Reporte de Progreso** de la implementación de este plan de acción, de acuerdo a lo establecido respecto a la fase final.

***Se considerará a aquellas organizaciones que estén seriamente comprometidas en cumplir lo solicitado por el presente programa.***

#### Asociación de Ex becarios de JICA Peru – APEBEJA

Es la Asociación que congrega a los Ex becarios de JICA en el Perú. A su retorno del curso en Japón, el becario se compromete a inscribirse a la Asociación y participar activamente de las actividades, convocatorias y/o requerimientos que organice esta asociación y colabore con requerimientos y/o solicitudes que pudiera realizar JICA, Embajada de Japón o la misma Asociación, en los años posteriores luego de su capacitación.

En caso se encuentren interesados en participar, sírvanse enviar su expediente de postulación a:

**Agencia Peruana de Cooperación Internacional - APCI**

Av. José Pardo Nº 261, Miraflores, Lima.

Telf: 617-3600

Web: [www.apci.gob.pe](http://www.apci.gob.pe)

Fecha límite de entrega a APCI: **Viernes 02 de Diciembre de 2016** (confirmar con APCI)



# Knowledge Co-Creation Program (Group & Region Focus)

## GENERAL INFORMATION ON INTERNATIONAL CRIMINAL INVESTIGATION

**課題別研修：国際捜査**

**JFY 2016**

**NO. J16-04008/ ID. 1684522**

**Course Period in Japan: From February 5, 2017 to February 25, 2017**

This information pertains to one of the JICA Knowledge Co-Creation Program (Group & Region Focus) of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

**'JICA Knowledge Co-Creation (KCC) Program' as a New Start**

In the Development Cooperation Charter which is released from the Japanese Cabinet on February 2015, it is clearly pointed out that *"In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together."* We believe that this 'Knowledge Co-Creation Program' will serve as a center of mutual learning process.

# **I. Concept**

## **Background**

International and trans-border crimes have been increasing and it is internationally recognized that for preventing crimes and keeping security in each country, it is becoming more important to form common understanding on concerned ordinances for international criminal investigation and to strengthen the ties of mutual international police cooperation. This program is designed to contribute to make this common understanding and strengthen international police cooperation, and has been conducted for several decades.

## **For what?**

This program firstly aims at providing an opportunity to identify the problems/challenges that the police organizations of participating countries are facing in the field of international criminal investigation and to observe how Japanese Police have worked in this field through a case study. This opportunity ultimately makes it possible for participants to consider how to change and improve their police activities for international criminal investigations and crime prevention, and to strengthen the ties of mutual international cooperation.

## **For whom?**

This program is offered to the central police agency of participating countries, and especially for middle ranking officials in charge of international criminal investigation or Mutual Legal Assistance in criminal matters. (see III-2 Nominee Qualifications)

## **How?**

Participants shall have opportunities to learn about the Japanese police force, including its organization, criminal investigative proceedings and activities for international criminal investigations. Participants will also have a site visit to observe activities of a prefectural police. Additionally, participants will have time to discuss their common challenges with other participants through the program. This makes them to identify challenges that their countries are facing in the field of international criminal investigation and to consider their activities to work on the challenges. At the end of the seminar, participants will make an action plan for solving the challenges and issues they are facing in international criminal investigation incorporating whatever lessons they have learned in Japan.

## ***II. Description***

- 1. Title (J-No.): International Criminal Investigation (J1604008)**
- 2. Course Period in JAPAN:**  
February 5, 2017 to February 25, 2017
- 3. Target Regions or Countries:**  
Indonesia, Colombia, Cote d'Ivoire, Kenya, Myanmar, Peru, Philippines, Serbia, Timor-Leste and Viet Nam
- 4. Eligible / Target Organization:**  
This program is designed for the central police agency of participating countries.
- 5. Course Capacity (Upper limit of Participants) :**  
10 participants
- 6. Language to be used in this program:**  
English
- 7. Course Objective:**  
The basic direction of operational improvements regarding international criminal investigations and investigative methods will be clarified by understanding the Japanese police system/organization and criminal investigative activities.

## 8. Expected Module Output and Contents:

This program consists of the following components. Details on each component are given below:

<b>(1) Preliminary Phase in a participant's home country</b> (December 2016 to February 2017) <i>Participating organizations make required preparation for the Program in the respective countries.</i>	
Expected Module Output	Activities
0. Participants come to realize the current situation and issues in their respective police organization prior to the training in Japan.	<p>To formulate a Country Report and submit it to JICA.</p> <p>To read thoroughly "POLICE OF JAPAN" before the start of the seminar at CACP.</p> <p>※"POLICE OF JAPAN" is posted to the following URL.  <a href="http://www.npa.go.jp/english/kokusai/(full_text)POJ2015_web_.pdf">http://www.npa.go.jp/english/kokusai/(full_text)POJ2015_web_.pdf</a></p>

<b>(2) Core Phase in Japan</b> (February 5, 2017 to February 25, 2017) <i>Participants dispatched by the organizations attend the Program implemented in Japan.</i>		
Expected Module Output	Subjects/Agendas	Methodology
1. To understand and explain the systems recognized as effective functioning in the area of international criminal investigation in Japan.	(1) Outline of Japanese Police	Lecture
	(2) Criminal Investigation in Japan - Criminal Procedures in Japan - International Mutual Legal Assistance in criminal matters - ICPO - Case study - Community Police etc.	Lecture Case study Q&A Observation
2. To specifically describe the challenges and issues participants' police organization are facing in international criminal investigation and crime prevention measures.	(1) Presentation of the problems / challenges that the police organizations of participating countries are facing in the field of transnational criminal investigation	Presentation of participants' Country Report Group Discussion
	(2) Discussion on the above mentioned presentation and each lecture	Discussion

3. To formulate an Action Plan for solving the challenges and issues participants' respective organization are facing in international criminal investigation	(1) Formulation of Action Plan	Work
	(2) Presentation of Action Plan	Presentation

### **<Structure of the program>**

The program below is subject to change.

1st week (February 6 to February 10)

- (1) Presentation of the challenges in participants' countries
- (2) Outline of Japanese Police
  - Organization, personnel training, etc..
- (3) Criminal Investigation in Japan
  - Criminal Procedures in Japan
  - Community Police

2nd week (February 13 to February 17)

- (1) Criminal Investigation in Japan
- (2) International Mutual Legal Assistance in criminal matters
  - Lecture, Case study
- (3) Site visit: Prefectural police, Koban (Police Box), Chuzaisyo (Police Residential Box), etc..

3rd week (February 20 to February 24)

- (1) International Mutual Legal Assistance in criminal matters
- (2) Summary of lessons learnt / Group Discussion
- (3) Formulation of Action Plan
- (4) Presentation of Action Plan



### **III. Conditions and Procedures for Application**

#### **1. Expectations from the Participating Organizations:**

(1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Participating organizations are expected to use the project for those specific purposes.

(2) This program is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan.

These special features enable the project to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.

(3) As this program is designed to facilitate organizations to come up with concrete solutions for their issues, participating organizations are expected to make due preparation before dispatching their participants to Japan by carrying out the activities of the Preliminary Phase described in p.4.

#### **2. Nominee Qualifications:**

Applying Organizations are expected to select nominees who meet the following essential qualifications.

(1) Current Duties:

be an individual in charge of international criminal investigation or International Mutual Legal Assistance in criminal matters in the central police organization (excluding counterterrorism section),

(2) Rank:

be Police Chief Inspector (be equivalent to Captain of the Army) or in a higher position,

(3) Age:

be aged between 35 to 45 in principle,

(4) Experience in the relevant field:

have a 3-year or more career in the field of International Criminal Investigation or of International Mutual Legal Assistance in criminal matters,

(5) Nomination:

be nominated by their government in accordance with the procedure mentioned in III-3 below,

(6) Not have participated in the same kind of seminar/course hosted by either

National Police Agency of Japan or JICA in the past,

(7) Language:

have a sufficient command of English in speaking and writing,

(8) Health:

must be in good health, both physically and mentally, to participate in the

Program in Japan. Pregnant applicants are not recommended to apply due to

the potential risk of health and life issues of mother and fetus.

### 3. Required Documents for Application

(1) **Application Form:** The Application Form is available at **the JICA office (or the Embassy of Japan)**.

(2) **Photocopy of passport:** to be submitted with the application form, if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

\*Photocopy should include the followings:

Name, Date of birth, Nationality, Sex, Passport number and Expire date.

(3) **ANNEX I:** Attach ANNEX I which specifies your police rank (if not, military rank) and position (including bureau, department and section in your organization). Both should be typewritten and the latter should be attached to the former on application. Please be noted that this ANNEX I is subject to consideration for the selection of participants. (Note: Applicant's position / responsibility must be clearly described for selection purposes.)

(4) **Chart of the Organization:** Attach the chart of the organization which you belong to, and describe the rank system in your organization, both of which are also subject to selection.

(5) **Country Report:** Prepare a "Country Report" on "Latest information on the police organization, its systems and especially International Mutual Legal Assistance in criminal matters of the participating country" (details are provided in ANNEX II), and submit it together with Application Form. Subjects indicated in ANNEX II should be included.

### 4. Procedures for Application and Selection:

#### (1) Submission of the Application Documents :

Closing date for applications: **Please inquire to the JICA office (or the Embassy of Japan)**.

(After receiving applications, the JICA office (or the Embassy of Japan) will send them to **the JICA Center in JAPAN** by December 12, 2016)

#### (2) Selection:

After receiving the documents through proper channels from your government, the JICA office (or the embassy of Japan) will conduct screenings, and then forward the documents to the JICA Center in Japan. Selection will be made by the JICA Center in consultation with concerned organizations in Japan. *The applying organization with the best intention to utilize the opportunity of this program will be highly valued in the selection.* Qualifications of applicants who belong to the military or other military-related organizations and/or who are

enlisted in the military will be examined by the Government of Japan on a case-by-case basis, consistent with the Development Cooperation Charter of Japan, taking into consideration their duties, positions in the organization, and other relevant information in a comprehensive manner.

**(3) Notice of Acceptance**

Notification of results will be made by the JICA office (or the Embassy of Japan) **not later than January 5, 2017.**

**5. Conditions for Attendance:**

- (1) to strictly adhere to the program schedule.
- (2) not to change the program topics.
- (3) not to extend the period of stay in Japan.
- (4) not to be accompanied by family members during the program.
- (5) to return to home countries at the end of the program in accordance with the travel schedule designated by JICA.
- (6) to refrain from engaging in any political activities, or any form of employment for profit or gain.
- (7) to observe Japanese laws and ordinances. If there is any violation of said laws and ordinances, participants may be required to return part or all of the training expenditure depending on the severity of said violation.
- (8) to observe the rules and regulations of the accommodation and not to change the accommodation designated by JICA.

## ***IV. Administrative Arrangements***

### **1. Organizer:**

(1) **Name:** JICA Tokyo

(2) **Contact:** Ms. YASUDA Atsuko (tictip@jica.go.jp)

### **2. Implementing Partners:**

#### **(1) Research and Training Center for International Criminal Investigation and Police cooperation, National Police Academy (CICP)**

Address : 3-12-1 Asahi-cho, Fuchu, Tokyo, 183-8558

TEL : 81-42-354-3550 (ex.3313) FAX : 81-42-330-1307

(81 : country code for Japan, 42 : area code)

National Police Academy, which is attached to National Police Agency, is responsible for education and training for senior police administrators. CICP, which is affiliated with National Police Academy, is responsible for the study and investigation about the international activities of police.

#### **(2) International Affairs Division, Commissioner General's Secretariat, National Police Agency (NPA)**

Address : 1-2 Kasumigaseki 2-chome, Chiyoda-ku, Tokyo, 100-8974

TEL : 81-3-3581-0141 (ex.2932) FAX : 81-3-3580-5092

(81 : country code for Japan, 3 : area code)

National Police Agency (NPA) is the competent authorities to supervise and coordinate Prefectural Police activities. In Japan, each prefecture has its own police force and takes charge of maintaining its public peace and order, such as prevention, suppression, and investigation of crimes.

### **3. Travel to Japan:**

(1) **Air Ticket:** The cost of a round-trip ticket between an international airport designated by JICA and Japan will be borne by JICA.

(2) **Travel Insurance:** Coverage is from time of arrival up to departure in Japan. Thus traveling time outside Japan will not be covered.

### **4. Accommodation in Japan:**

JICA will arrange the accommodations for the participants in Japan:

JICA Tokyo International Center (JICA TOKYO)

Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, Japan

TEL: 81-3-3485-7051 FAX: 81-3-3485-9655

(where "81" is the country code for Japan, and "3" is the local area code)

If there is no vacancy at JICA TOKYO, JICA will arrange alternative accommodations for the participants. Please refer to facility guide of TIC at its URL, <http://www.jica.go.jp/english/contact/domestic/pdf/welcome.pdf>

## **5. Expenses:**

The following expenses will be provided for the participants by JICA:

- (1) Allowances for accommodation, meals, living expenses, outfit, and shipping
  - (2) Expenses for study tours (basically in the form of train tickets.)
  - (3) Free medical care for participants who become ill after arriving in Japan (costs related to pre-existing illness, pregnancy, or dental treatment are not included)
  - (4) Expenses for program implementation, including materials
- For more details, please see "III. ALLOWANCES" of the brochure for participants titled "KENSU-IN GUIDE BOOK," which will be given before departure for Japan.

## **6. Pre-departure Orientation:**

A pre-departure orientation will be held at the respective country's JICA office (or Japanese Embassy), to provide participants with details on travel to Japan, conditions of the workshop, and other matters.

# ***V. Other Information***

1. The participants are requested to read thoroughly the brochure entitled "POLICE OF JAPAN" as the pre-departure assignment before you depart your home country. The Police of Japan gives a general overview of the policing activities in Japan. For obtaining the Police of Japan in electronic form, the participants are requested to access the following URL (Police of Japan 2016 [Full TEXT]) :

<http://www.npa.go.jp/english/kokusai/POJcontents.htm>

※Police of Japan in paper form will be handed out to the participants upon arrival in Japan.

2. The participants who have successfully completed the seminar will be awarded certificates by JICA and National Police Agency (NPA).

3. The participants are requested to bring a copy of each country's newest domestic laws related to the following matters:

- International investigative assistance;
- Criminal Procedure

4. Dress code policy: The participants are requested to wear a suit and tie or other formal wear at the seminar. (No jeans or T-shirts will be allowed.) Unless there is any restriction within their police organizations, the participants are encouraged to bring their police uniforms (forage cap acceptable) to Japan for such functions as the opening ceremony, courtesy call to Police Chiefs and receptions.

5. The participants are encouraged to bring their own PCs to prepare the presentation on the challenges in participating countries and to write an Action Plan. Only a limited number of PCs are available to borrow. Printers are available only at JICA Tokyo International Center (JICA TOKYO).

6. For the (long-distance) study tour in Japan, the participants should bring a separate

small travel bag so they can leave behind a big suitcase at the accommodation in Tokyo.

7. Textbooks (including PowerPoints and handouts) containing "classified information" may not be distributed to participants in any form.

## **VI. ANNEX:**

### **ANNEX I**

## **International Criminal Investigation (JFY 2016)**

Country:

NAME	RANK	TITLE OF HIS/HER JOB	NAME OF ORGANIZATION THE APPLICANT BELONGS TO (IN DETAIL)
(example) Mr. Taro YAMADA	SUPERINTENDE NT	Director	Metropolitan Police Department Criminal Investigation Bureau International Criminal Investigation Division

A related organization chart and a rank system chart:

\*Please attach both a related organization chart and a rank system chart. Also please specify your position (e.g., bureau, department, division) as in detail as possible.

## ANNEX II

# International Criminal Investigation (JFY 2016)

*Country Report: Latest information on the police organization, its systems and international cooperation for criminal investigation of participating countries*

Applicants are requested to write a Country Report on the following subjects. The report should be typewritten on A4 size paper and it must be submitted with Application Form upon application.

### 1. Introduction

(1) Name of the applicant
(2) Country
(3) Name of organization you belong to
(4) Title of your job ("Director" etc.)
(5) Rank in the police ("Superintendent" etc.)
(6) Describe your current duties mentioning the challenges you have faced and the taken countermeasures by your Division/Organization so far.

### 2. Subjects

※ As for items below, concerned latest publication materials are also welcome to be attached.

(1) Organization of the national government *Attachments are also acceptable.



(2) Police organization (organization chart, brief description of the services, duties and operations of the police, rank chart and appropriation of the budget for the police in the national budget) *Attachments are also acceptable.
(3) Criminal proceedings (Briefing of legal procedures based on the Code of Criminal Procedure quoting a sample case of burglar, relations with other juridical organizations)
(4) General situation of criminality (Show statistics; number breakdown based on the crime type number of apprehension, number of apprehended offenders, typical criminal organizations operated internationally)
(5) Legal system and counterpart department on International Mutual Legal Assistance in criminal matters

### 3. Presentation of the challenges in your country

(1) Challenges for investigations of transnational crimes and measures to solve them
(2) Measures to promote international cooperation for criminal investigation

#### **⟨Presentation⟩**

At the beginning of the seminar, participants are requested to make a 25-minute presentation (including 10-minute Q&A) in total based on their Country Report" for each. Due to time constraints, the presentation should focus on the problems /

challenges that the police organizations of participating countries are facing and measures to promote international cooperation in the field of transnational criminal investigation (including case study).

(Ahead of the presentation session, your country report submitted with your application form will be distributed among other participants. Therefore, at the presentation, it is not necessary to explain the basic information you wrote in the report, such as organization of the national government or criminal proceedings.)

The use of PowerPoint is strongly recommended when making presentation. Please note your PowerPoint slides should not be text-heavy (=Do not put too many words per slide). Each word on every slide must be readable to everyone in your audience.

**NOTE:** Participants are required to bring the following documents for the effective presentation upon their arrival in Japan.

- (1) The latest Police White Paper
- (2) The latest Police Annual Statistics
- (3) A collection of important laws and regulations related to the police activities and crime control (Constitution, Criminal Law, The Code of Criminal Procedure etc).

### ***For Your Reference***

#### **JICA and Capacity Development**

The key concept underpinning JICA operations since its establishment in 1974 has been the conviction that “capacity development” is central to the socioeconomic development of any country, regardless of the specific operational scheme one may be undertaking, i.e. expert assignments, development projects, development study projects, training programs, JOCV programs, etc.

Within this wide range of programs, Training Programs have long occupied an important place in JICA operations. Conducted in Japan, they provide partner countries with opportunities to acquire practical knowledge accumulated in Japanese society. Participants dispatched by partner countries might find useful knowledge and re-create their own knowledge for enhancement of their own capacity or that of the organization and society to which they belong.

About 460 pre-organized programs cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs and are being customized to address the specific needs of different target organizations, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

#### **Japanese Development Experience**

Japan was the first non-Western country to successfully modernize its society and industrialize its economy. At the core of this process, which started more than 140 years ago, was the “*adopt and adapt*” concept by which a wide range of appropriate skills and knowledge have been imported from developed countries; these skills and knowledge have been adapted and/or improved using local skills, knowledge and initiatives. They finally became internalized in Japanese society to suit its local needs and conditions.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from this “*adoption and adaptation*” process, which, of course, has been accompanied by countless failures and errors behind the success stories. We presume that such experiences, both successful and unsuccessful, will be useful to our partners who are trying to address the challenges currently faced by developing countries.

However, it is rather challenging to share with our partners this whole body of Japan’s developmental experience. This difficulty has to do, in part, with the challenge of explaining a body of “tacit knowledge,” a type of knowledge that cannot fully be expressed in words or numbers. Adding to this difficulty are the social and cultural systems of Japan that vastly differ from those of other Western industrialized countries, and hence still remain unfamiliar to many partner countries. Simply stated, coming to

Japan might be one way of overcoming such a cultural gap.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



***CORRESPONDENCE***

For enquiries and further information, please contact the JICA office or the Embassy of Japan. Further, address correspondence to:

**JICA Tokyo International Center (JICA TOKYO)**

**Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, Japan**

**TEL: +81-3-3485-7051 FAX: +81-3-3485-9655**