

CHIEF INFORMATION OFFICERS TRAINING PROGRAMME ON THE STRATEGIC MANAGEMENT OF INFORMATION TECHNOLOGY

12 TO 16 OCTOBER 2015

Sponsored by the

SINGAPORE COOPERATION PROGRAMME

under the

**SINGAPORE COOPERATION PROGRAMME TRAINING AWARD /
SMALL ISLAND DEVELOPING STATES TECHNICAL COOPERATION
PROGRAMME**

to be conducted by the

**SINGAPORE E-GOVERNMENT LEADERSHIP CENTRE
NATIONAL UNIVERSITY OF SINGAPORE**

Singapore Cooperation Programme

Singapore has provided technical assistance to other developing countries since the 1960s. As a country whose only resource is its people, Singapore believes that human resource development is vital for economic and social progress. Singapore itself has benefited from training provided by other countries and international organisations.

In 1992, the Singapore Cooperation Programme (SCP) was established to bring together under one framework the various technical assistance programmes offered by Singapore. Through the SCP, the range and number of training programmes were increased to share Singapore's development experience with other developing countries. To date, Singapore has sponsored training courses and study visits for over 100,000 officials from more than 170 countries. The SCP is managed by the Technical Cooperation Directorate of the Singapore Ministry of Foreign Affairs.

Singapore e-Government Leadership Centre National University of Singapore

Singapore is widely recognised as one of the leaders in the field of e-Government. The Singapore e-Government Leadership Centre (eGL) of the National University of Singapore (NUS) draws its knowledge from the Singapore government's more than 30 years of effort in computerisation and e-Government implementation. eGL's mission is to share and play a part in the capacity-building efforts of governments by leveraging on Information and Communication Technology (ICT).

Course Objectives

The course will equip participants with the roles and responsibilities of Chief Information Officers and be exposed to the latest innovations from the largest global IT companies. In addition, participants will:

- Understand e-Government and its evolution
- Align processes in IT to achieve organisational goals
- Understand and apply concepts learnt through workshop and case studies
- Plan, and managing large complex e-Government projects

Upon completion of the programme, participants will be equipped with an integrated and coherent approach to initiate, plan and manage IT projects for their respective countries in this new knowledge-based economy

Synopsis and Methodology

Topics to be covered include:

- Aligning Technology to Organisational Goals
- Strategic IT Planning Framework
- Governance, Risk and Compliance
- Roles & Responsibilities of Chief Information Officers
- Enterprise Architecture
- ICT Lifecycle Management
- Soft factors: Change Management & Stakeholder Management
- Emerging Technologies
- Design Thinking
- Cyber Security

The course will be delivered via lectures, case studies, class interactions, discussion, site visits and workshops.

Duration

The course will be held from **12 to 16 October 2015**.

Application Information

Applicants should be:

- Public sector officials with at least 15 years of experience, with a minimum of 5 years in ICT management
- Nominated by their respective Governments
- Proficient in spoken and written English
- In good health

The programme will be conducted in English without any translation / interpretation.

Terms of Award

This programme is sponsored by the Government of Singapore under the Singapore Cooperation Programme Training Award and the Small Island Developing States Technical Cooperation Programme.

Under the Terms of Award for this programme, the Government of Singapore will bear the following expenses for the successful applicants (thereafter known as participants) during their training in Singapore. These expenses include:

- A daily training allowance of One Hundred and Twenty Singapore Dollars (S\$120) from first day to last day of the course to cover meals and daily expenses. [Complimentary breakfast is provided in the hotel from the first day to one day after the course.]
- Transportation to course venue and site visits.
- Insurance for participants to cover accident and hospitalisation during their stay in Singapore in accordance with the policy of a local insurance company.
- Accommodation for the entire duration of the course.

Note:

- (i) The nominating government will be responsible for their participants' round-trip airfares.
- (ii) Participants are to bear their personal miscellaneous expenses that might be incurred prior to receiving the allowance.
- (iii) Any expenses for out-patient medical/dental treatment will be borne by the participants themselves.

Regulations

Participants are required to comply with the following:

- (a) Strictly observe course schedules and not miss training sessions.
- (b) Not bring any member of their family and/or aide for the duration of the course.
- (c) Carry out instructions and abide by conditions as may be stipulated by the nominating

Government or the Government of Singapore with respect to the course.

- (d) Refrain from engaging in political activities, or any form of employment for profit or gain while in Singapore.
- (e) Discontinue the course, in the event they fall seriously ill and are considered unable to continue the training or have committed an improper act.
- (f) Return to their respective home countries upon completion of the course.

Application Procedure

(Closing date for nomination: **31 August 2015**)

The Government of Singapore is pleased to invite the respective National Focal Points for Technical Assistance to nominate **one (1)** suitable applicant.

Selection of applicants will be based on merit. Should there be more applicants than training places, the Government of Singapore seeks the understanding of the respective National Focal Points for Technical Assistance in the event that its nominee(s) is not selected.

All nominations are to be submitted by the respective Government Institutions, using the official application form. The application forms are to be submitted and should reach the **Ministry of Foreign Affairs, Singapore** through the National Focal Point and the Singapore Embassy in the nominating country not later than **Monday, 31 August 2015**.

Please address the forms to:

Director-General
Technical Cooperation Directorate
Ministry of Foreign Affairs, Singapore
Tanglin
Singapore 248163

Attn: Ms Florence Chen Zihui
Tel: (65) 6379 8461
Fax: (65) 6479 3357
E-mail: chen_zihui@mfa.gov.sg

- To expedite the process, a copy of the completed application forms can be scanned and sent via e-mail/fax to the **email address/fax number stated above**. The original application forms can be mailed through diplomatic or normal channels.
- All application forms should be completed in full and **must** bear the endorsement of the respective

Ministry of Foreign Affairs or National Focal Point responsible for technical assistance.

- Incomplete application forms or forms which are not endorsed will not be accepted.
- Applicants should refrain from making telephone, fax and email inquiries on the status of their applications.
- The **Ministry of Foreign Affairs, Singapore** will inform all applicants of the outcome of their applications. Their National Focal Point will also be informed directly or through our diplomatic representations in the nominating country.
- Flight arrangements are only to be made upon receipt of the Letter of Acceptance to the course.

Information on Singapore

For more information about Singapore, you may wish to visit the Singapore Tourism Board website at www.yoursingapore.com



