



GROUP AND REGION-FOCUSED TRAINING

GENERAL INFORMATION ON

COMPREHENSIVE DISASTER RISK MANAGEMENT (B)

課題別研修「総合防災行政 (B)」

JFY 2015

NO. J15-04183 / ID. 1584495

Course Period in Japan : From August 10th, 2015 to September 3rd, 2015

This information pertains to one of the Group and Region-Focused Training of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

I. Concept

Background

Japan is promoting various countermeasure of disaster risk management against possible Nankai Trough earthquake near future by utilizing the experience of the Great East Japan Earthquake. Not only national government level but also prefecture governments are engaging this promotion. Since Kochi prefecture, facing the pacific side of archipelago in Shikoku district is anticipated largely damaged area is implementing countermeasures of disaster risk management rapidly recent years.

This program designed for the government officials of developing countries facing the risk of "Tsunami" and "Storm and Flood". Lectures mainly focus on Nankai Trough earthquake and the ensuing Tsunami. Participants will learn the mechanism of earthquake, scale and predicted damage, countermeasures of different capacity (national, prefectural, municipal). Training course is consisted of three main training venues, Kochi prefecture, Hyogo prefecture and Miyagi prefecture.

Highlight of this program is to formulate an action plan to be implemented after participants returning their countries with their own context. This program offers Lectures, observations, practical work to acquire experience and knowledge on disaster risk management of Japan.

Participants can also learn the mechanism and countermeasure against "Storm and Flood" through this program.

For what?

This program aims to help participants formulate improvement plans of disaster management in each participant's organizations based on the total disaster risk management through general understanding of disaster management system of central and local governments of Japan against various kinds of disasters.

For whom?

This program is offered to officials currently responsible for the natural disaster management: Especially those who are involved in disaster prevention, mitigation preparedness, response, rehabilitation and reconstruction either in central or local level government.

How?

Participants shall have opportunities in Japan to learn Japan's experiences and skills related to comprehensive disaster risk management. Participants will also formulate an action plan describing what the participant will do after they go back to home country putting the knowledge and ideas acquired and discussed in Japan among others into their on-going activities.

II. Description

1. Title (J-No.): Comprehensive Disaster Risk Management (B) (J1504183)

2. Course Period in JAPAN

August 10, 2015 to September 3, 2015

3. Target Regions or Countries

Sri Lanka, Solomon Islands, Jamaica, Chile, Ecuador, Fiji, Peru and Papua New Guinea

4. Eligible / Target Organization

This program is mainly designed for the organization that currently responsible for the natural disaster management, especially involved in disaster prevention, mitigation preparedness, response, rehabilitation and reconstruction either in central or local level government.

5. Total Number of Participants

15 participants

6. Language to be used in this program: English

7. Program Objective:

To formulate a Comprehensive Disaster Risk Management Plan in each participant's organization.

8. Overall Goal

Disaster management policy of each country is enhanced and the damage of the disasters is reduced.

9. Expected Module Output and Contents:

This program consists of the following components. Details on each component are given below:

| | Expected Module Output | Methodology |
|-----|--|------------------------------------|
| (1) | To understand role of national government in disaster management in Japan and Japanese international cooperation in disaster risk reduction. To examine how to adopt acquired knowledge in each country | Lecture Observation Exercise |
| (2) | To understand experiences of recovery and rehabilitation in Great East Japan Earthquake and Great Hanshin-Awaji Earthquake and their application to new disaster prevention countermeasures. To examine how to adopt acquired knowledge in each country. | Lecture Observation Exercise |
| (3) | To understand the role of local governments and communities in disaster prevention. To examine how to adopt acquired knowledge in each country. | Lecture Observation Exercise |
| (4) | To formulate action plans for the challenging the problems in each country. | Exercise |

<Structure of the program>

Topic outline (subject to minor changes)

| Modules | Contents |
|---------|--|
| (1) | Disaster management system of Japan |
| | International cooperation in disaster risk reduction by Japan |
| (2) | Observation of reconstruction and disaster reduction countermeasures in disaster damaged areas of Great East Japan Earthquake |
| | Observation of reconstructed areas of Great Hanshin-Awaji Earthquake |
| (3) | Mechanism of Nankai Trough Earthquake and "Storm and Flood" disaster and countermeasures against them by Kochi prefecture |
| | Observation on disaster prevention facilities ex) coastal embankment, tsunami evacuation tower, ground liquefaction prevention method, etc. |
| | Participatory disaster risk reduction by community-based organizations and municipal governments |
| (4) | Exchange information of disaster risk management system among participants on the topic of earthquake and tsunami |
| | Formulate action plan by consideration of disaster risk management with own country's context |
| Others | Course orientation |
| | Job report presentation |
| | Action plan presentation |
| | Evaluation meeting/ Closing ceremony |

10. Follow-up Cooperation by JICA:

In this program, JICA might extend follow-up support to participating organizations that intend to develop the result of the program further. Please note that the support shall be extended selectively based on proposals from the participating organizations.

Further Information: URL

<http://www.jica.go.jp/english/operations/schemes/tech/follow/>

III. Conditions and Procedures for Application

1. Expectations for the Participating Organizations:

- (1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Participating organizations are expected to use the program for those specific purposes.
- (2) This program is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the program to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.

2. Nominee Qualifications:

Applying Organizations are expected to select nominees who meet the following qualifications.

(1) Essential Qualifications:

- 1) Officially nominated by his / her own government.
- 2) Current Duties: be an official currently responsible for the natural disaster management, especially those who are involved in disaster prevention, mitigation preparedness, response, rehabilitation and reconstruction either in central or local level government.
- 3) Experience in the relevant field: have practical experience of more than two (2) years as an administrator in the field of disaster management / mitigation.
- 4) Educational Background: be a graduate of university.
- 5) Language: have a competent command of spoken and written English which is equal to TOEFL iBT 80 or more. (This program includes active participation in discussions and action plan development, thus requires high competence of English ability. Please attach an official certificate for English ability such as TOEFL, TOEIC, etc, if possible).
- 6) Health: must be in good health, both physically and mentally, to participate in the Program in Japan.
- 7) Must not be serving any form of military service.

(2) Recommendable Qualifications:

Age: be between the ages of twenty-five (25) and forty-five (45) years, in principle

3. Required Documents for Application

- (1) **Application Form:** The Application Form is available at **the JICA office (or the Embassy of Japan)**.

*Pregnancy

Pregnant participants are strictly requested to attach the following documents in order to minimize the risk for their health:

1. letter of the participant's consent to bear economic and physical risks
2. letter of consent from the participant's supervisor
3. doctor's letter with permission of her training participation.

Please ask JICA Staff for the details.

- (2) **Photocopy of passport:** to be submitted with the application form, if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

*Photocopy should include the followings:

Name, Date of birth, Nationality, Sex, Passport number and Expire date.

- (3) **Nominee's English Score Sheet:** to be submitted with the Application Form. If you have any official documentation of English ability (e.g., TOEFL, TOEIC, IELTS)

- (4) **Inception Report:** to be submitted with the Application Form. Fill in Attachment of this General Information, and submit it along with the Application Form. Inception Report is very useful for us to get information about the applicant and his/her country. So **basically, we would not examine the application form without Inception Report appropriately prepared.**

■ Power Point presentation data based on Inception Report

Only accepted applicants are requested to prepare power point data for short presentation during early part of training in Japan to introduce him / herself and share experiences or challenges among participants.

4. Procedure for Application and Selection

(1) **Submission of the Application Documents:**

Closing date for applications: **Please inquire to the JICA office (or the Embassy of Japan).**

(After receiving applications, the JICA office (or the Embassy of Japan) will send them to the **JICA Center in JAPAN** by **June 26, 2015**)

(2) **Selection:**

After receiving the documents through proper channels from your government, the JICA office (or the embassy of Japan) will conduct screenings, and then forward the documents to the JICA Center in Japan. Selection will be made by the JICA Center in consultation with concerned organizations in Japan. *The applying organization with the best intention to utilize the opportunity of this program will be highly valued in the selection.*

(3) **Notice of Acceptance:**

Notification of results shall be made by JICA office (or Embassy of Japan) to the respective Government by **not later than July 1, 2015.**

5. Conditions for Attendance:

- (1) to strictly adhere to the program schedule.
- (2) not to change the program topics.
- (3) not to extend the period of stay in Japan.
- (4) not to be accompanied by family members during the program.
- (5) to return to home countries at the end of the program in accordance with the travel schedule designated by JICA.
- (6) to refrain from engaging in any political activities, or any form of employment for profit or gain.
- (7) to observe Japanese laws and ordinances. If there is any violation of said laws and ordinances, participants may be required to return part or all of the training expenditure depending on the severity of said violation.
- (8) to observe the rules and regulations of the accommodation and not to change the accommodation designated by JICA.

IV. Administrative Arrangements

1. Organizer

(1) **Name:** JICA SHIKOKU

(2) **Contact:** Mr. Jun HANAOKA(Hanaoka.Jun@jica.go.jp)

2. Implementing Partner

(1) **Name:** KOCHI University

(2) **URL:** <http://www.kochi-u.ac.jp/english/index.html>

3. Travel to Japan

(1) **Air Ticket:** The cost of a round-trip ticket between an international airport designated by JICA and Japan will be borne by JICA.

(2) **Travel Insurance:** Coverage is from time of arrival up to departure in Japan. Thus traveling time outside Japan will not be covered.

4. Accommodation in Japan

JICA will arrange the following accommodations for the participants in Japan:

JICA Kansai (JICA KANSAI International Center)

Address: 1-5-2, Wakinohama-kaigandori, Chuo-ku, Kobe, Hyogo 651-0073, Japan

TEL: 81-78-261-0386 FAX: 81-78-261-0465

(where "81" is the country code for Japan, and "78" is the local area code)

If there is no vacancy at JICA KANSAI, JICA will arrange alternative accommodation for the participants. Please refer to facility guide of JICA KANSAI at its URL, <http://www.jica.go.jp/english/contact/domestic/index.html>.

5. Expenses

The following expenses will be provided for the participants by JICA:

(1) Allowances for accommodation, meals, living expenses, outfit, and shipping

(2) Expenses for study tours (basically in the form of train tickets.)

(3) Free medical care for participants who become ill after arriving in Japan (costs related to pre-existing illness, pregnancy, or dental treatment are not included)

(4) Expenses for program implementation, including materials

For more details, please see "III. ALLOWANCES" of the brochure for participants titled "KENSU-IN GUIDE BOOK," which will be given before departure for Japan.

6. Pre-departure Orientation

A pre-departure orientation will be held at the respective country's JICA office (or Japanese Embassy), to provide participants with details on travel to Japan, conditions of the workshop, and other matters.

V. Other Information

1. By the end of the training course, each participant is expected to prepare, submit and present Action Plan in order to spread his / her acquired knowledge, ideas and skills among colleagues in their organization. The action plan should be shared in the participant's belonging organization.
2. Participants who have successfully completed the program will be awarded a certificate by JICA.
3. For the promotion of mutual friendship, JICA Shikoku encourages international exchange between JICA participants and local communities, including school and university students as a part of development education program. JICA participants are expected to contribute by attending such activities and will possibly be asked to make presentations on the society, economy and culture of their home country.
4. Participants are recommended to bring laptop computers for your convenience, if possible. During the program, participants are required to work on the computers, including preparation of Action Plan(AP), etc. Most of the accommodations have internet access.
5. Allowances, such as for accommodation, living, clothing, and shipping, will be deposited to your temporary bank account in Japan after 2 to 5 days after your arrival to Japan. It is highly advised to bring some cash / traveler's check in order to spend necessary money for the first 2 to 5 days after your arrival.
6. It is very important that your currency must be exchanged to Japanese Yen at any transit airport or Kansai International Airport (KIX) in Osaka, Japan soon after your arrival. It is quite difficult to exchange money after that, due to no facility or time during the training program.

VI. ANNEX:

Inception Report

This agenda is considered to be very useful not only for adjusting the details of training items to fit for the needs of each participant but also for cultivating personal acquaintance each other.

- 1 Name of participant**
- 2 Name of your organization**
- 3 Name of your professional status**
- 4 Organization Chart to which you belong**
- 5 Current situation in your country**

Please read “IV. Priorities for action” part of “**Sendai Framework for Disaster Risk Reduction 2015-2030**” (please download PDF document from http://www.wcdrr.org/uploads/Sendai_Framework_for_Disaster_Risk_Reduction_2015-2030.pdf) and describe current situation of your country, based on the four main priorities for action described in “IV. Priorities for action” as below.

5-1 Understanding Disaster Risk

5-2 Strengthening disaster risk governance to manage disaster risk

5-3 Investing in disaster risk reduction for resilience

5-4 Enhancing disaster preparedness for effective response, and to “Build Back Better” in recovery, rehabilitation and reconstruction

※This Inception Report will be used as the reference information of participant selection. On the other hand, the presentation of the Inception Report with Power Point (about 15 minutes per participant including Q & A) will be carried out at the beginning of the period, in asking attendance of the responsible officers from main receiving institutions. So **you need to summarize your Inception Report to few Power Point slides for the presentation before the training starts.**

Inception Report

All applicants to the program need to make an Inception Report using the format below and submit it with the application form. This report will be used for the selection of training participants among applicants. Therefore, this report must be TYPED. (The report should be within 6 pages.)

Any HANDWRITTEN and INCOMPLETE report will be automatically DISQUALIFIED.

1. Applicant's Information

| | | | |
|---|----------|--|----------|
| 1. Name | [Family] | [First] | [Middle] |
| 2. Nationality | | | |
| 3. Contact | Tel. | Fax. | |
| 4. Email address | | | |
| 5. Job Record | Period | Position, Organization and Job Description | |
| | -- | | |
| | -- | | |
| | -- | | |
| 6. Current Position | | | |
| 7. Duties of Current Organization (Please itemize.) | | | |
| 8. Duties that you are in charge among 7. (Please itemize) | | | |
| 9. Your relationship with JICA volunteers and other JICA's activities | | | |

| | |
|--|---------------------------------------|
| 10. Organization Chart (Please highlight your position) | Please attach the organization chart. |
|--|---------------------------------------|

2. Current situation in your country

1. Understanding Disaster Risk

2. Strengthening disaster risk governance to manage disaster risk

3. Investing in disaster risk reduction for resilience

4. Enhancing disaster preparedness for effective response, and to “Build Back Better” in recovery, rehabilitation and reconstruction

For Your Reference

JICA and Capacity Development

The key concept underpinning JICA operations since its establishment in 1974 has been the conviction that “capacity development” is central to the socioeconomic development of any country, regardless of the specific operational scheme one may be undertaking, i.e. expert assignments, development projects, development study projects, training programs, JOCV programs, etc.

Within this wide range of programs, Training Programs have long occupied an important place in JICA operations. Conducted in Japan, they provide partner countries with opportunities to acquire practical knowledge accumulated in Japanese society. Participants dispatched by partner countries might find useful knowledge and re-create their own knowledge for enhancement of their own capacity or that of the organization and society to which they belong.

About 460 pre-organized programs cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs are being customized to address the specific needs of different target organizations, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan was the first non-Western country to successfully modernize its society and industrialize its economy. At the core of this process, which started more than 140 years ago, was the “*adopt and adapt*” concept by which a wide range of appropriate skills and knowledge have been imported from developed countries; these skills and knowledge have been adapted and/or improved using local skills, knowledge and initiatives. They finally became internalized in Japanese society to suit its local needs and conditions.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from this “*adoption and adaptation*” process, which, of course, has been accompanied by countless failures and errors behind the success stories. We presume that such experiences, both successful and unsuccessful, will be useful to our partners who are trying to address the challenges currently faced by developing countries.

However, it is rather challenging to share with our partners this whole body of Japan’s developmental experience. This difficulty has to do, in part, with the challenge of explaining a body of “tacit knowledge,” a type of knowledge that cannot fully be expressed in words or numbers. Adding to this difficulty are the social and cultural systems of Japan that vastly differ from those of other Western industrialized countries, and hence still remain unfamiliar to many partner countries. Simply stated, coming to Japan might be one way of overcoming such a cultural gap.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



CORRESPONDENCE

For enquiries and further information, please contact the JICA office or the Embassy of Japan. Further, address correspondence to:

JICA Shikoku Branch Office (JICA SHIKOKU)

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